

- MINUTES
 - Pittston Township
 - Board of Supervisors Meeting
 - December 16, 2019
 - Pittston Township Municipal Building

Call Meeting To Order 7:00 PM

- Pledge of Allegiance
- Roll Call Slezak ___P___ Hawk ___P_ Steve Rinaldi ___P___

Minutes: minutes of the Supervisors regularly scheduled November 18, 2019 were distributed to Supervisors for their review, comments and/or corrections.

Any Questions/Corrections

- **Motion:** To ACCEPT minutes of November 18, 2019 as presented to the Supervisors for their review, comments and/or corrections.

- Slezak _M___ Hawk _____ Rinaldi __S___
- Roll Call: Slezak _Y__ Hawk __Y_ Rinaldi __Y___

New Business

Mr. Bonita informed the Supervisors and the audience that he received notification from the Dept. of Environmental Protection awarding the Township \$81,480 for the newly acquired leaf packer.

Letter - Dave Overman resigning from the appointment of code enforcement officer.

- **Motion - to** accept letter of resignation from Dave Overman

- Slezak _S___ Hawk _____ Rinaldi __M___
- Roll Call: Slezak _Y__ Hawk _AB__ Rinaldi _Y___

Creation of Sweep Account

Letter - Supervisor Hawk requesting that as Supervisor he is requesting that he be included in the medical plans available to Township employees.

- **Motion - to** include Supervisor Hawk in the medical plans available to Township employees.

- Slezak _S___ Hawk _____ Rinaldi __M___
- Roll Call: Slezak _Y__ Hawk _AB__ Rinaldi _Y___

Creation of Sweep Account

- **Motion - to** adopt Resolution 12-23 of 2019 Non Corporate Resolution whereby Ptn Twp. will invest idle funds in accordance with Act 10 of 2016

- Slezak _M___ Hawk _S___ Rinaldi _____
- Roll Call: Slezak _Y__ Hawk _Y__ Rinaldi _Y___

Supervisor Compensation

- Motion to waive Compensation of Supervisors at \$25 per meeting for 2020 as authorized by Second Class Township.

Slezak _M___ Hawk _____ Rinaldi _Y__
 Roll Call: Slezak __Y_ Hawk __Y_ Rinaldi __Y___

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Employee Status - Applications for both the Fire Dept and The Police Dept. have been received in the business. Supervisor Slezak stated that he felt that advertising for part time employees would be the fairest for existing employees and volunteers. Mr. Bonita stated that in the past part time positions were advertised and suggested that posting should be made at the fire dept and that an advertisement be made in the local papers. Supervisors will discuss further.

Police

POLICE REPORT

- Motion ACCEPT police report as submitted.

• Slezak____ Hawk __S__ Rinaldi _M__
 Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__

Fire Dept.

Zoning Board

Planning Commission Board

Penn Eastern - e-mail from Michael Amato advising the Supervisors that the applicant has adequately addressed all Penn Eastern comments and he is recommending approval of the Borino Tire & Interstate Bldg. minor subdivision

- Motion approve minor subdivision of the Borino Tire & Interstate Bldg. based on the recommendation of Michael Amato, PE

• Slezak____ Hawk __S__ Rinaldi _M__
 Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi _Y__

Recreation Board

Received a letter of interest from Tim Bartuska, 110 Front St indicating his interest in becoming a member of the Recreation Board.

- Motion APPOINT Tim Bartuska, 110 Front St to the Recreation Board.

• Slezak__M__ Hawk __S__ Rinaldi ____
 Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__

Financial

- **Motion to Re-affirm the following Resolutions for 2020**
 12-01 Non Uniformed Pension Plan

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12-02	Uniformed Pension Plan
12-03	Real Estate Tax Collector
12-04	Re-Enactment of Real Estate Tax
12-04 (a)	Enactment of Emergency Service Tax
12-05	Appointment of Financial Administrator
12-07	Re-Enactment of Real Estate Transfer Tax
12-08	Re-Enactment of Earned Income Tax
12-09	Re-Enactment of Mechanical Device Tax
12-10	Re-Enactment of Mercantile Tax
12-11	Re-Enactment of Emergency Municipal Svs. Tax
12-12	Re-Enactment of Sign Tax
12-13	Re-Enactment of Zoning Fees
12-14	Resolution to allow Mgr. to Prepay Bills
12-15	Resolution Establishing Compensation for Boards
12-16	Appointment of HA Berkheimer - EIT and LST Collector
12-16(a)	Appointment of e-Collect - Mercantile Tax Collector
12-17	Banking Resolution
12-18	Re-Enactment of Longevity Resolution
12-19	Re-Enact all previously passed ordinances -not addressed
12-20	Ambulance Rebate
12-21	Sewer Reimbursement
12-22	Budget Resolution

- Motion to ratify **Resolutions 12-01 of 2018 to 12-22 of 2019** to be effective for calendar year 2020.

Slezak__S__ Hawk__ Rinaldi _M_
 Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__

2020 Tax Summary

Emergency Service Tax		.375 mills
Real Estate Tax		.375 mills
Realty Transfer Tax	Percent	0.50%
Resident Earned Income Tax	Percent	0.50%
Non Resident Earned Income Tax	Percent	1%
Mechanical Devices	Dollars	As Per Schedule
Mercantile Tax		
Wholesale	Mills	1
Retail	Mills	1.5
Local Service Tax (EMS)	Dollars	\$47
Sign Tax		\$50
Zoning & Permit Fees		As Per Schedule
Accident Report Fees		\$15
Refuse Collection Permit		\$25
Pave Cut Fees		\$500
Itinerant Merchant Permit Fee		\$500

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Mr. Bonita presented his operating budget for 2020. He noted that there were slight changes in the preliminary budget but according to the second class code these changes did not necessitate re-advertising.

PITTSTON TOWNSHIP
2020 Budget

	General Fund	Emergency Service Tax	Liquid Fuels	Capital Reserve	Total (memo)
Beginning Fund Balance	\$ 142,000			197,000	\$ 339,000
Operating Revenue	<u>2,598,600</u>	<u>\$ 157,300</u>	<u>\$ 139,400</u>	<u>\$ 759,000</u>	<u>3,654,300</u>
Available For Expenditure	<u>\$ 2,740,600</u>	<u>\$ 157,300</u>	<u>\$ 139,400</u>	<u>\$ 956,000</u>	<u>\$ 3,993,300</u>
Administration	\$ 205,635				\$ 205,635
Tax Collector	55,875				55,875
Legal & Professional	36,000				36,000
Building	18,100				18,100
Police	563,055	10,675		100,000	673,730
Fire	428,035	72,500			500,535
Ambulance	35,000	72,500			107,500
Zoning	200,385				200,385
Ems Services		1,625			1,625
Sewer	129,250				129,250
Recycling	78,775				78,775
Refuse	291,815				291,815
Streets & Roads	387,240		\$ 139,400	856,000	1,382,640
Storm Water Management	38,895				38,895
Recreation	55,995				55,995
Retirement Expense	18,060				18,060
Insurances & Other	<u>198,485</u>				<u>198,485</u>
Total Expenditures	<u>\$ 2,740,600</u>	<u>\$ 157,300</u>	<u>\$ 139,400</u>	<u>\$ 956,000</u>	<u>\$ 3,993,300</u>

Tax General Operation .375 Mill (3/4 of 1 Mill)
 Tax Emergency Services .375 Mill (3/4 of 1 Mill)
 3.5% Salary Increase -
 Ptvfd - Annual Contribution - Specific Use
 Ptv Ambulance - Annual Contribution - Specific Use
 Reimbursement - 2 Qtrs. WVSA & LLSA, \$10 Ptn Twp.
 Ambulance Membership - \$35.
 No Charge For Garbage Bags
 \$25 Sticker Cost And Bulk \$ 1 for 6 stickers, Max 12 Stickers

Mr. Bonita asked if there were any questions to which there was not response.

- Motion - to ADOPT 2020 budget as presented
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 Roll Call: Slezak__Y__ Hawk__Y__ Rinaldi__Y__

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Public Comment Speakers are reminded of the 10 minute time allotment

Donna Padregas - 54 Parnell St. - questioned the non-action by the Supervisors on the Alley problem she has been having. Asked again about a one way street for the Alley. Recently the fire truck has a problem negotiating the turn into the alley. Mr. Bonita questioned the ownership of the alley and it was referred to Atty Sanguedolce to research ownership. There was some confusion on the Liquid Fuels map as to whether or not the Twp. was receiving Liquid Fuels and Mr. Bonita will research. Supervisor Rinaldi said he would look into the matter and advise. Her position was that if no action will be taken by the Supervisors she will erect concrete barriers and block the street.

Ron Kielb - same as before.....Move the line. Questioned the Board as to the status of the lawsuit against the Authority and was told to contact the Authority and address his concerns. He questioned the proposed easement on Koon's property and gave a figure of \$60,000 to do the job. He would not respond to the question as to where he came up with that figure. Questioned the Board as to whether or not they were considering sale of the Authority - no response from the Board. Expressed concern that even with the easement there would be increased flow of water under the highway which could result in cave-in - which the Twp. would be responsible. Once again, threatened lawsuit (s).

Adjournment: Motion to Adjourn

• Slezak __S__ Hawk _____ Rinaldi __M__
 Roll Call: Slezak __Y__ Hawk __Y__ Rinaldi _Y__