

- **MINUTES**
- **Pittston Township**
- **Board of Supervisors Meeting**
- **Reorganization Meeting**
- **January 3, 2017**
- **Pittston Township Municipal Building**

- Call Meeting To Order
- Pledge of Allegiance
- Roll Call
Sciabacucchi ___P___ Barbara Attardo ___P___ Steve Rinaldi ___P___
- **Motion:** To declare all offices vacant and all employment positions open
 - Sciabacucchi___ Attardo ___M___ Rinaldi ___S___
 - Roll Call: Sciabacucchi_Y___ Attardo ___Y___ Rinaldi ___Y___
- **Motion:** To appoint Steve Rinaldi Temporary Chairman
 - Sciabacucchi___M___ Attardo ___S___ Rinaldi _____
 - Roll Call: Sciabacucchi___Y___ Attardo ___Y___ Rinaldi ___Y___
 -
- **Motion:** To appoint Barbara Attardo Temporary Vice-Chairman
 - Sciabacucchi___S___ Attardo _____ Rinaldi ___M___
 - Roll Call: Sciabacucchi___Y___ Attardo ___Y___ Rinaldi ___Y___
 -
- **Motion:** To appoint John Bonita Temporary Secretary
 - Sciabacucchi___M___ Attardo ___S___ Rinaldi _____
 - Roll Call: Sciabacucchi___Y___ Attardo ___Y___ Rinaldi ___Y___
- **Motion:** To appoint Frank Sciabacucchi Temporary Treasurer
 - Sciabacucchi___ Attardo ___M___ Rinaldi ___S___
 - Roll Call: Sciabacucchi___Y___ Attardo ___Y___ Rinaldi ___Y___
- **Motion:** To appoint Steve Rinaldi Chairman for 2017
 - Sciabacucchi___S___ Attardo ___M___ Rinaldi _____
 - Roll Call: Sciabacucchi___Y___ Attardo ___Y___ Rinaldi ___Y___
- **Motion:** To appoint Barbara Attardo Vice-Chairman
 - Sciabacucchi___S___ Attardo _____ Rinaldi ___M___
 - Roll Call: Sciabacucchi___Y___ Attardo ___Y___ Rinaldi ___Y___
- **Motion:** To appoint John Bonita Secretary
 - Sciabacucchi___S___ Attardo ___M___ Rinaldi _____
 - Roll Call: Sciabacucchi___Y___ Attardo ___Y___ Rinaldi ___Y___
 -
- **Motion:** To appoint the following positions in accordance with the approval of the elected auditors

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	2017
Treasurer	\$ 5,000
Police Liaison	\$ 5,000
Roadmaster	\$ 20,000
Office Clerk	15.20/hr
Administrator	\$ 10,000
Storm Sewer Planner/MS-4	\$15,000

- Motion to Appoint Barbara Attardo **Administrator and office secretary** for 2017 at salary approved by auditors
 - Sciabacucchi __M__ Attardo ____ Rinaldi __S__
 - Roll Call: Sciabacucchi __Y__ Attardo __Y__ Rinaldi __Y__
- Motion to Appoint Steve Rinaldi **Police Liason** for 2017 at salary approved by auditors
 - Sciabacucchi __S__ Attardo __M__ Rinaldi ____
 - Roll Call: Sciabacucchi __Y__ Attardo __Y__ Rinaldi __Y__
 -
- Motion to Appoint Frank Sciabacucchi **Treasurer** for 2017 at salary approved by auditors
 - Sciabacucchi ____ Attardo __M__ Rinaldi __S__
 - Roll Call: Sciabacucchi __Y__ Attardo __Y__ Rinaldi __Y__
- Motion to Appoint Steve Rinaldi **Roadmaster** for 2017 at salary approved by auditors
 - Sciabacucchi __M__ Attardo __S__ Rinaldi ____
 - Roll Call: Sciabacucchi __Y__ Attardo __Y__ Rinaldi __Y__
- Motion to Appoint Frank Sciabacucchi **MS-4 Storm Water Management Planner** for 2017 salary approved by auditors
 - Sciabacucchi ____ Attardo __S__ Rinaldi __M__
 - Roll Call: Sciabacucchi __Y__ Attardo __Y__ Rinaldi __Y__

EMS Coordinator -

- Motion - Reappoint Anthony Ranieli and Alan Capazucca as EMS Coordinators for 2017

A. Ranieli - maximum salary \$1750

A. Capazucca - maximum salary \$750

- Sciabacucchi ____ Attardo __S__ Rinaldi __M__
- Roll Call: Sciabacucchi __Y__ Attardo __Y__ Rinaldi __Y__

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- **Motion:** To appoint **Dougherty, Leventhal & Price, L.L.P.** as Pittston Township Solicitors for 2017
 - Sciabacucchi__S__ Attardo __M__ Rinaldi ____
 - Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

Joe Lakowski voiced his opinion before the appointment of a third party building inspector. His concerns were the same as outlined at the December Monthly meeting of the supervisors. Suggested that the appointment be once again tabled.

- **Motion:** To appoint **BHW CONSTRUCTION CONSULTANTS** as **Pittston Township Third Party Building Inspector effective January 1, 2016** for a two year term in accordance with their agreement previously reviewed by the Supervisors and to reduce Administrative Fee to 10%.

Three Bids were received: Advanced Code Group, Inc.
BHW Construction Consultants
Building Inspection Underwriters

- Sciabacucchi__S__ Attardo __M__ Rinaldi ____
- Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__
- **Motion:** To **ADOPT** Resolution 1-02 of 2017 whereby the Twp. enacts longevity for 2017
 - Sciabacucchi__S__ Attardo ____ Rinaldi __M__
 - Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__
- **Motion:** To appoint **Deborah Taroli** as part-time Administrative Clerk for a maximum of 20 hours per week at a rate of pay not to exceed \$15.20 per hour and **Connie Bonita** as part time worker as needed with a maximum of 20 hours per week at a rate of pay not to exceed \$15.20 per hour with no benefits. Other part time workers will be employed on a part time basis as needed at \$ 15.20 per hour.
 - Sciabacucchi____ Attardo __M__ Rinaldi __S__
 - Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__
- **Motion:** To appoint **Gerald Mecadon** as Zoning Hearing Board Solicitor for 2017 based on his normal billing rate.
 - Sciabacucchi__S__ Attardo ____ Rinaldi __M__
 - Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__
- **Motion:** To appoint **Elliot Greenleaf Siedzikowski & Dean** as Planning Solicitor for 2017 based on an hourly basis at their normal billing rate.
 - Sciabacucchi__M__ Attardo ____ Rinaldi __S__
 - Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__
- **Motion:** To confirm members of the Pittston Township Sewer Authority for the following terms and to re-appoint Edward Sadwoski for a term 2017-2021.

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Barbara Attardo	2013-2017
Joseph Sperrazza	2014-2018
Larry Grassi	2015-2019
Michael Kristula	2016-2020

- Motion - to appoint Edward Sadowski to Sewer Authority Board for term 2017-2021

- Sciabacucchi__S__ Attardo _____ Rinaldi __M__
 Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

BOARDS

- **Motion:** To re-appoint Zoning Hearing Board and to confirm other members with the above mentioned terms. Members receive compensation of \$25 per meeting attended

Richard Gorzkowski	2017	Term Expires
Vince Rotandaro	2017	Term Expires
John Baiera	2017	Term Expires

- Sciabacucchi__S_ Attardo __M__ Rinaldi _____
 • Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

- **Motion:** To appoint Police and Non Uniform Pension Committee - no salary

John A. Bonita
Barbara Attardo
Kenneth Santos

- Sciabacucchi__S__ Attardo _____ Rinaldi __M__
 Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

- **Motion:** To appoint the PENNEASTERN ENGINEERING firm for 2017

- Sciabacucchi__S__ Attardo _____ Rinaldi __M__
 • Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

- **Motion:** To appoint **JOHN BONITA** Pittston Township Financial Administrator with benefits in accordance with his employment contract.

- Sciabacucchi_____ Attardo __S__ Rinaldi __M__
 • Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

- **Motion:** To appoint Michael Fiorielli, CPA as independent auditor to conduct and audit on the books and records of the Township for 2016 and enact Resolution 1-01 of 2017 whereby the Twp. appoints Michael Fiorelli, CPA to conduct an examination of all accounts of the Twp. for the fiscal year ending December 31, 2016 for a fee of \$ 4125.

- Sciabacucchi_____ Attardo __S__ Rinaldi __M__
 • Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

- **Motion:** To appoint JAMES MUSTO as Vacancy Hearing Board Chairman

- Sciabacucchi__S__ Attardo __M__ Rinaldi _____
 • Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

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- **Motion:** To confirm the members of the **Planning Commission** with the following term

William Scott	2020
Anthony Tuttle	2017
John Cosgrove	2018
Ron Marcellini	2019
Dolly Kubasko	2020

- Sciabacucchi__S__ Attardo _____ Rinaldi __M__
- Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi _Y__
-

Members receive compensation of \$25 per meeting attended

- **Motion:** To confirm the **Appeals Board** for the year 2017 as follows: **TABLED**
Terry Best is to confirm the appointments

Jeff Krevey	2017-2020
Brian Giamber	2017-2020
Joseph McCullough	2017-2020

- Sciabacucchi_____ Attardo _____ Rinaldi _____
- Roll Call: Sciabacucchi_____ Attardo _____ Rinaldi _____

Members receive compensation of \$25 per meeting attended

- **Motion:** To appoint Pa Department of Agriculture as Pittston Township **Health Officer**

- Sciabacucchi__M_ Attardo _____ Rinaldi __S__
- Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi _Y__

TAX COLLECTOR

- Motion to approve JEANNE MUDLOCK as deputy tax collector in accordance with Act 164 of 2014

- Sciabacucchi_S_____ Attardo _____ Rinaldi __M__
- Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi _Y__

POLICE DEPARTMENT

- Motion to re-appoint Deborah Taroli as police clerk for a maximum of 20 hours per week at the rate of \$15.20 per hour.

- Sciabacucchi__S__ Attardo __M__ Rinaldi _____
- Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi _Y__

- **Motion:** To appoint Peter Hockenberry, Ken Santos, Lena Angelella as Pittston Township Full Time Police Officers with a salary and benefits as stated in the Collective Bargaining Agreement.

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- Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

Letter of Resignation received from Mark Stillwagon effective immediately.

- Sciabacucchi__S__ Attardo _____ Rinaldi __M__
- Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

- **Motion:** To appoint Pittston Township Part Time Police for 2017; tier 2 hourly rate increased to \$16 per hour

Joseph O’Haire
 Stephanie Aversa
 Todd Houghton
 Edward Sulima
 John Biera
 Slade Profka
 Charles Rauschkolb
 K-9 Atena
 Ruddy Navarro

- Sciabacucchi__S__ Attardo _____ Rinaldi __M__
- Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

FIRE DEPARTMENT

- **Motion:** To operate the Suscon Fire House for the year 2017. Hours to be determined by the Pittston Township Volunteer Fire Department.

- Sciabacucchi_____ Attardo __S__ Rinaldi __M__
- Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

- **Motion:** To appoint Anthony Angelella and Anthony Ranielli as Pittston Township Full Time Driver for 2017 with salary and benefits as outlined in the Fire Department Collective Bargaining Unit

- Sciabacucchi__S__ Attardo _____ Rinaldi __M__
- Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

Motion: To appoint part time drivers at rates as outlined in the collective bargaining agreement

Allan Capozucca
 Richard Prebish
 Ralph Dixon
 Anthony Angelella II
 Jeffrey Hughes
 Joseph Kelly

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Adam Volkas
Ralph Kettle

- Sciabacucchi__S__ Attardo _____ Rinaldi __M__
 - Roll Call: Sciabacucchi__Y__ Attardo _Y____ Rinaldi _Y__
- **Motion:** To approve full time employment for **David Slezak, Jeffrey Tomko and Matt Chesniak** as Street Department Driver and Laborer with benefits as outlined in their employment contract.
 - Sciabacucchi__S__ Attardo __M____ Rinaldi _____
 - Roll Call: Sciabacucchi__Y__ Attardo _Y____ Rinaldi _Y__
- **Motion:** To APPOINT **Terry Best** as full time Zoning Officer and Code Official with benefits as outlined in his employment contract .
 - Sciabacucchi__S__ Attardo _____ Rinaldi _M____
 - Roll Call: Sciabacucchi__Y__ Attardo __Y____ Rinaldi _Y__
- **Motion:** To appoint **Eugene Egenski and Steve Egenski** as Sewage Enforcement Officers
 - Sciabacucchi_____ Attardo __M____ Rinaldi _S____
 - Roll Call: Sciabacucchi__Y__ Attardo _Y____ Rinaldi __Y__
- **Motion:** to re-enact Resolution 1-03 of 2017 re-affirming the enactment of the Uniform Commercial Code as adopted by the Township in 2008
 - Sciabacucchi__S__ Attardo _____ Rinaldi __M__
 - Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi _Y__
- **Motion:** To appoint Bank **Depositories** for Pittston Township funds as M&T Bank, PennSecurity Bank and PLIGIT.
 -
 - Sciabacucchi__S__ Attardo _____ Rinaldi __M__
 - Roll Call: Sciabacucchi__Y__ Attardo _Y____ Rinaldi _Y__
- **Motion:** To appoint **John Bonita** as Recycling Coordinator for 2017.
 - Sciabacucchi__S__ Attardo _____ Rinaldi _M____
 - Roll Call: Sciabacucchi_____Y_ Attardo __Y____ Rinaldi _Y__
- **Motion:** To appoint **John Bonita** as Open Records Officer for 2017 - No Salary
 - Sciabacucchi__M__ Attardo _____ Rinaldi __S____
 - Roll Call: Sciabacucchi__Y__ Attardo _Y____ Rinaldi _Y__

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- **Motion:** To set and fix regular **Monthly Supervisors' Meetings** on the third Monday of each month at 7:00 PM unless a conflict occurs with a legal holiday at which time the meeting will be held at 7:00 PM on the following Tuesday
 - Sciabacucchi__S__ Attardo _____ Rinaldi __M__
 - Roll Call: Sciabacucchi__Y__ Attardo _Y____ Rinaldi _Y__

- **Motion:** To recognize **Non Uniformed Full Time Employees' Holidays, Vacation, Sick Leave, Personal Leave and Bereavement Time – Full Time Employees**
 - New Year's Day – Martin Luther King Day – Presidents' Day – Good Friday – Easter Sunday – Memorial Day – Flag Day – Fourth of July – Labor Day – Columbus Day – Veterans' Day – Thanksgiving Day – Christmas Day – Day after Thanksgiving – Birthday
 - Vacation

6 months – 2 years	1 week
▪ 3 years – 5 years	2 weeks
▪ 6 years – 10 years	3 weeks
▪ Over 10 years	4 weeks
 - Sick Leave – 12 days per year accumulating to 110 days
 - Personal Leave – 5 days
 - Bereavement – 3 days immediate family – 1 day non-immediate family
 - Sciabacucchi__S__ Attardo _____ Rinaldi __M__
 - Roll Call: Sciabacucchi__Y__ Attardo __Y____ Rinaldi __Y__

- **Motion:** to enact Resolution 1-02 of 2017 replacing resolution 11-01 of 2008 defining longevity for part time Township employees and employees not covered by collective bargaining agreements
 - Sciabacucchi_____ Attardo __M__ Rinaldi __S__
 - Roll Call: Sciabacucchi__Y__ Attardo __Y____ Rinaldi __Y__

- **Motion:** To appoint Anita Lopresto as Pittston Township Parks and Recreation Coordinator at a fee rate of \$ 1,800.
 - Sciabacucchi__S__ Attardo _____ Rinaldi __M__
 - Roll Call: Sciabacucchi__Y__ Attardo __Y____ Rinaldi __Y__

- **Motion:** To appoint John A. Bonita, CPA and Barbara Attardo as Group Administrators for Pittston Township Health Plan and oversee activities of the Uniform and Non-Uniform Pension Programs - no salary
 - Sciabacucchi__M__ Attardo _____ Rinaldi __S__
 - Roll Call: Sciabacucchi__Y__ Attardo __Y____ Rinaldi __Y__

- **Motion to Adjourn**
 - Sciabacucchi_____ Attardo _S____ Rinaldi __M__
 - Roll Call: Sciabacucchi__Y__ Attardo __Y____ Rinaldi __Y__