

▪ **MINUTES**  
 ▪ **Pittston Township**  
 ▪ **Board of Supervisors Meeting**  
 ▪ **November 20, 2017**  
 ▪ **Pittston Township Municipal Building**

Call Meeting To Order                    7:00 PM

- Pledge of Allegiance
- Roll Call                    Frank Sciabacucchi \_\_\_P\_\_\_   Barbara Attardo \_P\_\_\_   Steve Rinaldi \_\_\_P\_\_\_

**Minutes:** minutes of the Supervisors regularly scheduled October 16, 2017 were distributed to Supervisors for their review, comments and/or corrections.

Any Questions/Corrections

- **Motion:** To ACCEPT minutes of October 16, 2017 as presented to the Supervisors for their review, comments and/or corrections.
  - Sciabacucchi \_\_\_    Attardo \_\_M\_\_    Rinaldi \_\_S\_\_
  - Roll Call: Sciabacucchi \_\_Y\_\_    Attardo \_\_Y\_\_    Rinaldi \_\_Y\_\_

**Correspondence**

Mr. Bonita read into the minutes a letter from the Directors of the Pittston Twp. Little League thanking the supervisors for their support in the recent project of replacing the fencing on the main field

**Grant Application -**

**Inter-Modal Grant -** Announcement from Sen. Blake that Ptn Twp. was awarded \$453,229 from Commonwealth for improvements to Freeport Road. This was a 70-30 grant. Estimated total cost of the project was submitted as \$647,470. Project will be scheduled for Spring, 2018. Mr. Bonita was instructed to send a letter of gratitude to both Sen. Blake and Rep. Carroll.

**Community Development Block Grant-** Twp. has submitted a \$110,000 Block Grant for restoration on East Railroad St. and is awaiting award date of early spring-summer of 2018. Estimated cost of the project \$110,000. Project will be scheduled for 2018.

**New Business**

**Compensation of Supervisors**

In the preparation of the 2018 Preliminary Budget provision was made for Supervisor Salaries in accordance with the limitations imposed by the Second Class Township Code. An Ordinance must be enacted to re-instate the Supervisor Salary for 2018.

Before Enactment of the ordinance, it must be published in the newspaper. The following will appear on November 20, 2017 in the Citizens Voice and if agreed upon by the Supervisors will be adopted at the December 18, 2017 monthly meeting

**PITTSTON TOWNSHIP**

**AN ORDINANCE ESTABLISHING THE COMPENSATION FOR MEMBERS  
OF THE BOARD OF SUPERVISORS**

The Second Class Township Code authorizes a Township Supervisor to receive maximum annual compensation of \$1875 for the services he provides in his capacity as a Supervisor. The Board of

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Supervisors of Pittston Township wishes to enact an ordinance to provide that each Township Supervisor shall receive \$25 per public meeting he attends up to a maximum of \$1875 per year. Supervisors shall not receive any other compensation for the services he provides to the Township in his capacity as a Supervisor

**Recycling** - received 2015 Recycling Performance Grant in the amount of \$29614. State has caught up with past recycling. Received in 2017 both 2014 (\$29,709) and 2015. Outstanding is the 2016 performance grant.

**Refuse Bags** - Mr. Bonita has advertised for bids on the purchase of refuse bags for 2018 in the Citizens Voice and via e-mail. Bids were due on November 17, 2017 . Bids were opened on November 17, 2017 and a bid tabulation is listed below. Present at bid opening was Terry Best, Frank Sciabacucchi and John Bonita.

**Bid Tabulation:**

	Price Per Bag	Price Per Bag	Price Per Bag	Cartons Bags	1150 239200	1200 249600	1300 270400
InterBoro	0.1102884	0.1102884	0.1102884		26,380.99	27,527.98	29,821.98
DynaPak	No Bid				-	-	-
Star Poly	No Bid				-	-	-
Central Poly	0.1007700	0.1007700	0.1007700		24,104.18	25,152.19	27,248.21
Waste Zero	0.1298000	0.1298000	0.1298000		31,048.16	32,398.08	35,097.92
All American Poly	0.0994000	0.0994000	0.0994000		23,776.48	24,810.24	26,877.76

Mr. Bonita noted that the apparent low bidder, All American Poly did not comply with the bid document in that they submitted their bid on "flat" bags, that is, bags not on rolls.

- Motion to TABLE award contract for purchase of 2018 garbage bags to

Sciabacucchi\_\_\_\_\_ Attardo \_M\_ Rinaldi \_S\_  
 Roll Call: Sciabacucchi \_Y\_ Attardo \_Y\_ Rinaldi \_Y\_

**Auditor** - Recommendation of Mr. Bonita, Financial Administrator to have an audit done on the books and records of the Township. If approved by the Supervisors this will be in addition to the work performed by the elected auditors. This was discussed with elected auditors and they are in agreement to have an independent audit performed on the books and records of the Twp. for 2017

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- **Motion:** To ACCEPT the proposal of Michael Fiorielli, CPA \$ 5,085 to have an independent audit performed on the books and records of the Township for calendar year 2017

Sciabacucchi\_\_\_\_\_ Attardo \_\_M\_\_ Rinaldi \_S\_\_  
 Roll Call: Sciabacucchi\_\_Y\_\_ Attardo \_\_Y\_\_ Rinaldi \_\_Y\_\_

- **Motion:** To ratify October - November pre-paid bills in the amount \$ 75124.59 and bills payable in the amount of \$ 41265.41

Previously approved transfer to Ambulance \$180,000 for purchase of new ambulance and \$36,000 to Little League for new fence on main field.

- payroll and related expenses for payroll period ending

10-18-17	44269.18
11-01-17	35948.15
11-15-17	34788.79

Harford EFT                      625.92  
 Principal EFT                    385.96  
 Hassler EFT                      75.00  
 AFLAC                              95.38  
 Advanced Code Group \$ 9085.75

Sciabacucchi\_S\_\_\_\_\_ Attardo \_\_\_\_\_ Rinaldi \_M\_\_  
 Roll Call: Sciabacucchi\_\_Y\_\_ Attardo \_\_Y\_\_ Rinaldi \_\_Y\_\_

**Police**

**New Hire** - the position of **part time** police officer was advertised in the Citizens Voice. Mr. Arnolfo Rivera submitted an application, was interviewed.

- **Motion** - to HIRE Arnolfo Rivera as part time police officer at the rate and conditions as outlined in the Collective Bargaining Agreement

• Sciabacucchi\_\_S\_\_ Attardo \_\_\_\_\_ Rinaldi \_M\_\_  
 Roll Call: Sciabacucchi\_Y\_\_ Attardo \_\_Y\_\_ Rinaldi Y

**POLICE REPORT.**

To ACCEPT police report as submitted.

• Sciabacucchi\_\_\_\_\_ Attardo \_\_M\_\_ Rinaldi \_S\_\_  
 Roll Call: Sciabacucchi\_\_Y\_\_ Attardo \_\_Y\_\_ Rinaldi \_\_Y\_\_

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### Fire Dept.

Requests a second resolution authorizing the Twp. to submit a second LSA grant application for the second phase of the reconstruction of the fire house on Bryden St. along with a letter from the Twp. supervisors supporting the project.

- To have prepared a second resolution authorizing the Twp. to submit a second LSA grant application for the second phase of the reconstruction of the fire house on Bryden St. along with a letter from the Twp. supervisors supporting the project.

• Sciabacucchi\_\_\_\_ Attardo \_\_S\_\_ Rinaldi \_M\_\_  
 Roll Call: Sciabacucchi\_Y\_\_ Attardo \_\_Y\_\_ Rinaldi Y

### Zoning Board

### Planning Commission Board-

Mr. Best has advised the Supervisors that he has been operating with vacancies and thus using alternates. His recommendation is to appoint the Mr. Len Bee and Geoff Baumas to the Planning Commission

- **Motion** - to APPOINT Len Bee and Geoff Baumas to Planning Commission effective November 20, 2017.

• Sciabacucchi\_\_S\_\_ Attardo \_\_\_\_\_ Rinaldi \_M\_\_  
 Roll Call: Sciabacucchi\_\_Y\_\_ Attardo \_\_Y\_\_ Rinaldi \_Y\_\_\_\_\_

Terry Best will be taking applications for alternates for the Planning Commission Board

### First Reading of 2018 Budget PRELIMINARY 2018 BUDGET

	Operating	Emergency Svs. Tax	Special	Capital		Total
Beginning Fund Balance	386,895	-	53,400		294,600	734,895
Operating Revenue	<u>2,384,885</u>	<u>101,585</u>	<u>140,400</u>		<u>585,630</u>	<u>3,212,500</u>
Available For Expenditure	<u>2,771,780</u>	<u>101,585</u>	<u>193,800</u>		<u>880,230</u>	<u>3,947,395</u>
Administration	224,730					224,730
Tax Collector	29,625					29,625
Legal & Professional	48,700					48,700
Building	15,390				10,000	25,390
Police	541,950	11,500				553,450
Fire	430,515	43,085			10,000	483,600

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Ambulance	40,500	47,000	10,000	97,500
Zoning	207,755			207,755
Ems Services	2,690			2,690
Sewer	130,370			130,370
Recycling	62,205			62,205
Refuse	220,815			220,815
Streets & Roads	502,135	193,800	850,230	1,546,165
Recreation	54,175			54,175
Retirement Expense	30,500			30,500
Insurances & Other	<u>229,725</u>		-	<u>229,725</u>
Total Expenditures	<u>2,771,780</u>	<u>101,585</u>	<u>193,800</u>	<u>3,947,395</u>

- 1 No Tax Increase
- 2 3.5% Salary Increase - Not Including Supervisors
- 3 Ptvfd - Annual Contribution - Specific Use
- 4 Ptv Ambulance - Annual Contribution - Specific Use
- 5 Reimbursement - 2 Qtrs. WVSA & LLSA, \$10 Ptn Twp.
- 6 Reimbursement Ambulance-\$35
- 7 Maintain 24X7 Fire Protection Coverage In Twp.
- 8 .25 Mill (1/4 Of 1 Mill) For Emergency Service Tax
- 9 No Charge For Garbage Bags, \$5 Sticker, Bulk \$ 1-Max 12

- Supervisor Sciabacucchi presented to the Supervisors a two page critic of the proposed budget which he felt should be addressed (attached). Basically, his position was that there was and will be sufficient funds to increase the sewer rebate given annually to the residents from two quarters to four quarters. Mr. Bonita then reviewed the presentation and commented on each of the points raised by Supervisor Sciabacucchi. Mr. Bonita also pointed out that the motion is not for the adoption of the budget but for the advertisement of the budget.
- **Motion to ADVERTISE** the 2018 preliminary budget in accordance with Second Class Township regulations. A detailed budget will be on display at the municipal building and on the Township website, <http://pittstontownship.org/> beginning November 21, 2017 and is scheduled for adoption at the monthly meeting to be held on December 18, 2017 at 7:00 PM at the municipal building. The Budget must be adopted before December 31, 2017 and is scheduled for adoption at the December monthly meeting of the Supervisors.
- **Motion - to ADVERTISE** the proposed 2018 Budget of Pittston Township
- - Sciabacucchi\_\_\_\_ Attardo \_\_M\_\_ Rinaldi \_S\_\_
  - Roll Call: Sciabacucchi\_\_N\_ Attardo \_\_Y\_\_ Rinaldi \_Y\_\_\_\_
- 
- **Motion to Re-affirm the following Resolutions for 2018**
- 12-01 Non Uniformed Pension Plan
- 12-02 Uniformed Pension Plan

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12-03	Real Estate Tax Collector
12-04	Re-Enactment of Real Estate Tax
12-04 (a)	Enactment of Emergency Service Tax
12-05	Appointment of Financial Administrator
12-07	Re-Enactment of Real Estate Transfer Tax
12-08	Re-Enactment of Earned Income Tax
12-09	Re-Enactment of Mechanical Device Tax
12-10	Re-Enactment of Mercantile Tax
12-11	Re-Enactment of Emergency Municipal Svs. Tax
12-12	Re-Enactment of Sign Tax
12-13	Re-Enactment of Zoning Fees
12-14	Resolution to allow Mgr. to Prepay Bills
12-15	Resolution Establishing Compensation for Boards
12-16	Appointment of HA Berkheimer - EIT and LST Collector
12-16(a)	Appointment of e-Collect - Mercantile Tax Collector
12-17	Banking Resolution
12-18	Re-Enactment of Longevity Resolution
12-19	Re-Enact all previously passed ordinances -not addressed
12-20	Ambulance Rebate
12-21	Sewer Reimbursement

- Motion to ratify **Resolutions 12-01 of 2016 to 12-21 of 2017** to be effective for calendar year 2018

Sciabacucchi\_\_\_\_\_ Attardo \_S\_\_\_\_\_ Rinaldi M\_\_  
 Roll Call: Sciabacucchi\_\_N\_\_ Attardo \_\_Y\_\_\_ Rinaldi \_Y\_\_

### Supervisors Comments

#### Sewer Board

- **Motion by Steve Rinaldi to appoint James Hastie to the Sewer Board to replace the vacancy which currently exists**

Sciabacucchi\_\_\_\_\_ Attardo \_S\_\_\_\_\_ Rinaldi M\_\_  
 Roll Call: Sciabacucchi\_\_Y\_\_ Attardo \_\_Y\_\_\_ Rinaldi \_Y\_\_

**Sewer Project** - Supervisors Rinaldi spoke of the existing water problems created on Suscon Road and asked Solicitor Finnerty to contact Solicitor Carmody and move to take the Koon property by eminent domain. Atty Finnerty stated that discussions have been ongoing by the Atty Carmody and Mike Amato. Steve expressed his concern about lack of effort by the entire sewer board on this project, particularly on the Suscon Road problem. Supervisor Rinaldi stated that he would continue efforts to ask the Sewer Board to delay the hookup mandate until Spring of 2018.

### Public Comment **Speakers are reminded of the 10 minute time allotment**

**Don Hudzinski** - PTN Twp. Ambulance. Thanked the supervisors for their contribution toward the purchase of a new ambulance, their continued support of the Ambulance Association through their annual contribution and also the

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reimbursement of residential memberships. He also discussed the call ratio for 2017 as compared to prior years and the upgrades made to existing equipment as well as the additions which will be made to the new ambulance.

**Ron Kielb** - same as previous months. Complained about the moving of the sewer line across Suscon Road and the water problems in his yard. Once again, Supervisor Rinaldi discussed the taking of the adjacent property by eminent domain and the creation of drains to alleviate the water on Mr. Kielb's property. .

**Megan Galonis** - (1) Questioned the ordinance for salaries of supervisors. Mr. Bonita explained that this was eliminated in prior years and in order to reinstate the annual payment to supervisors an ordinance has to be enacted. (2)Voiced her displeasure with the Right to Know Officer of the Sewer Authority. Atty Finnerty stated that there is a procedure to follow with the RTK board. Asked why water lines were not installed with the sewer project. Supervisor Rinaldi commented that it was looked into by the water company and they determined that it was not cost effective to install water lines at this time. (3)Questioned competency of Sewer Board Treasurer.

**Janice Lane** - questioned qualifications of Mr. Hastie qualifications. Also questioned the hiring of Twp. engineer in 2018 and the length of his term. She was advised that he assumes the same term limits as the person he is replacing. Was also advised that Barbara Attardo's term ends December 31, 2017.

**Ed Galonis** - wants to know if any decisions were being made to pave roads torn up by the sewer project.

**Adjournment:** Motion to Adjourn

• Sciabacucchi\_\_\_\_ Attardo \_\_S\_\_ Rinaldi \_\_M\_  
 Roll Call: Sciabacucchi\_\_Y\_\_ Attardo \_\_Y\_\_ Rinaldi \_Y\_\_