

▪ MINUTES
 ▪ Pittston Township
 ▪ Board of Supervisors Meeting
 ▪ January 21, 2016
 ▪ Pittston Township Municipal Building

Call Meeting To Order 7:00 PM

- Pledge of Allegiance
- Roll Call Barbara Attardo _P___ Steve Rinaldi ___P___

Minutes: minutes of the December 21, 2015 and Reorganization meeting of 1-04-2016 were distributed to Supervisors for their review, comments and/or corrections.

Any Questions/Corrections

- **Motion:** To ACCEPT minutes of December 21, 2015 and Reorganization meeting of 1-04-2016 as presented to the Supervisors for their review, comments and/or corrections.

- ___ Attardo _M___ Rinaldi ___S___
- Roll Call: ___ Attardo _Y___ Rinaldi ___Y___

Public Comment Speakers are reminded of the 10 minute time allotment

Supervisors Comments -

Steve Rinaldi commented on the problem on Langans Road near the Fed X complex. Sheets of ice on the road are causing problems to motorists. M. Amato is working with engineers from FedX to resolve the problem.

Correspondence Received

Janice Lane - talked about the Gypsy Moth problem on Ridge Road. Last year there was significant damage to the foliage. She contacted several business' to receive quotes on spraying in the spring. Cost estimates were \$652 per resident. Wanted the Township to participate in the cost. Supervisor Rinaldi stated he was aware of the problem and will try to secure a grant.

Frank Sciabaccuchi - Crime Watch meeting Wed. 1-20-16 at 7:00 PM Speaker will be a reporter from theTimes Leader. February, scheduled speaker is from the Guardian Angel organization.

New Business

With the assistance of the HR consultants employed by our payroll service Mr. Bonita has compiled a employee handbook for adoption by the Township. Over the past years, it was brought to the attention that policies and procedures governing such aspects of Conduct, Behavior, Health and Safety, Workplace Guidelines, etc. have never been documented and formally adopted by the Township. Draft copies were distributed to the police, fire, road and office for review and comments.

- **Motion:** To ADOPT employee handbook as presented supervisors and employees.

- ___ Attardo _S___ Rinaldi _M___
- Roll Call: ___ Attardo _Y___ Rinaldi ___Y___

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Financial

A draft financial statement has been prepared. In accordance with budgetary practices the following budget transfers are being requested:

BUDGET TRANSFERS

		2015	
From		To	
1-1-310.111	25,000.00	1-1-310.310	25,000.00
1-1-410.114	3,380.00	1-1-410.122	3,380.00
1-1-410.410	3,000.00	1-1-410.449	3,000.00
1-1-431.418	2,500.00	1-1-431.417	2,500.00
1-1-438.055	2,500.00	1-1-437.050	2,500.00
1-1-451.434	6,000.00	1-1-451.435	6,000.00

- **Motion:** To APPROVE budget transfers for 2015

_____ Attardo __M__ Rinaldi __S__

- Roll Call: _____ Attardo __Y__ Rinaldi __Y__

- **Motion:** To ratify December-January pre-paid bills in the amount of \$ 77,632.00 and bills payable in the amount of \$ 15,467.34.

payroll and related expenses for payroll period ending

12-26-15	34188.76
1-13-16	36884.05

Harford EFT 552.36
 Principal EFT 341.62
 Hassler EFT 115.00
 AFLAC 95.38

 Zane Benefits 72.00
 Zane Benefits 60.00
 Advanced Code \$24716.15

- Attardo __S__ Rinaldi __M__

Roll Call: Attardo __Y__ Rinaldi __Y__

Police

To ACCEPT police report as submitted.

- Attardo __M__ Rinaldi __S__

Roll Call: Attardo __Y__ Rinaldi __Y__

Fire Dept

Frank Alba has requested that he be put on the part time drivers list effective 1-15-2016

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- **Motion:** To ADD Frank Alba to the list of part time fire truck drivers effective January 15, 2016

• _____ Attardo __M__ Rinaldi _S____

• Roll Call: _____ Attardo __Y__ Rinaldi _Y____

Received Annual Accounting from the PTVFD reporting the use of Appropriations received from Pittston township

- **Motion:** To ACCEPT the annual accounting reporting the use of appropriations received by the PTVFD from Pittston Township

• _____ Attardo __S__ Rinaldi _M____

• Roll Call: _____ Attardo __Y__ Rinaldi _Y____

Received from PTFVD request to delete Ralph Dixon and Russell Searfoss III from the active roster of volunteer fire truck drivers

- **Motion:** To REMOVE Ralph Dixon and Russell Searfoss III from the active roster of volunteer fire truck drivers.

• _____ Attardo __S__ Rinaldi _M____

• Roll Call: _____ Attardo __Y__ Rinaldi _Y____

Zoning & Planning Report

A special meeting was held January 12, 2016 at 7:00 PM to consider and accept public comment regarding an application seeking to amend the Zoning Ordinance of Pittston as it relates to land located near the WB-Scranton airport. The supervisors voted to deny the application.

Adjournment: Motion to Adjourn

• Attardo _S____ Rinaldi _M____

Roll Call: Attardo __Y__ Rinaldi _Y__