

▪ MINUTES
 ▪ Pittston Township
 ▪ Board of Supervisors Meeting
December 19, 2016
 ▪ Pittston Township Municipal Building

Call Meeting To Order 7:00 PM

- Pledge of Allegiance
- Roll Call Frank Sciabacucchi __P__ Barbara Attardo _P__ Steve Rinaldi __P__

Minutes: minutes of the Supervisors regularly scheduled November 21, 2016 were distributed to Supervisors for their review, comments and/or corrections.

Any Questions/Corrections

- **Motion:** To ACCEPT minutes of November 21, 2016 as presented to the Supervisors for their review, comments and/or corrections.
 - Sciabacucchi __M__ Attardo ____ Rinaldi __S__
 - Roll Call: Sciabacucchi _Y__ Attardo _Y__ Rinaldi _Y__

Public Comment Speakers are reminded of the 10 minute time allotment

Joe Lakowski - spoke in support of Advanced Code Group being retained for 2017 as third party building inspector. No complaints that he is aware of.....Why Change. Does a good job in protecting the Twp.. Respectfully asked that the contract of Advanced Code be renewed.

Brian Giamber - similar comments as Joe Lakowski as to Advanced Code contract renewal.

Also requested information as to the Chapel Road drain pipe issue. Supervisors commented that cost estimates were received for Chapel Road project which included not only the drain pipe issue but addressed other improvements. Mr. Bonita invited Mr. Giamber to see him after the meeting and he would give him the suggested improvements made by out engineer. Supervisors commented that this as well as other projects will be put out for bid for work in spring, summer of 2017

Amy Esposito - concerned about the lack of police presence in the Twp. She had an incident at her home which was not responded too for one hour. This date there was reported in the Twp. a house robbery and on Dec. 16 there was another house robbery. There is a need for additional police. Once again the regionalization was brought into discussion. Supervisor Rinaldi stated that there is money available for hiring. Advertising for part time personnel was unsuccessful, only one application was received. There was an agreement not to hire full time until regionalization. Mr. Bonita stated that he would write to the "Commission" on behalf of the Supervisors and request a meeting to discuss "replacing" a full time position left vacant due to disability of a full time officer.

Ron Kielb - continued his position that the Suscon residents were victims of the Sewer Board and continued his position that the Supervisors were responsible. He cited the web page as to the managers duties and responsibilities and the fact that not all supervisors were elected and that it should be noted that Supervisors Sciabacucchi was not elected but appointed. He continues to maintain that the Supervisors have control over the sewer project and should be exercising more control over the Sewer Board.

Supervisors Comments –

Both Supervisor Rinaldi and Sciabacucchi commented on potential land acquisitions in the Suscon Area and stated that there have been land clearing in certain areas. Mr. Giambra asked how the land in these areas is

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zoned and Mr. Best explained the zoning procedures necessary to have any possible zoning changes, with the Supervisors having the final say as to changes.

Grant application submitted thru PDOT intermodal grant program for Freeport Road Project which had a deadline of 12-16-16 and the same grant application will also be submitted under the LSA grant program which has a deadline of 12-31-16. Also to be submitted by Dec. 31, 2016 will be a similar application for the same project to LOCAL SHARE ACCOUNT - LUZERNE COUNTY (LSA)

New Xmas lights - new LED Xmas lights were purchased and installed on Bryden St. to replace the old lights.

Correspondence Received

Letter from elected auditors approving salary and benefits for supervisors for 2017

Rita Timonte, Tax Collector - requesting salary increase in Tax Collector position from \$3600 to \$4000 for term beginning in 2018.

- Motion to approve salary increase for TAX COLLECTOR for the term beginning in 2018..

• Sciabacucchi _S_ Attardo _____ Rinaldi _M_
 Roll Call: Sciabacucchi __Y__ Attardo __Y__ Rinaldi __Y__

New Business

Third Part Building Inspector - three separate proposals were received:

1. Advanced Code Group
2. BHW Construction Consultation Services, Inc.
3. Building Inspection Underwriters of PA

Current contract with Advanced Code Group will expire on December 31, 2016. Supervisors reviewed proposals.

Motion to TABLED for lack of motion

Mr. Bonita pointed out that although the contract expires Dec. 31, 2016 there is a month to month extension which exists which can be terminated by either party with a minimum of sixty days written notice.

- **Motion:** To ratify November-December paid bills in the amount \$ 32068.87 and bills payable in the amount of \$ 43429.89
- payroll and related expenses for payroll period ending

11-30-16	41620.22
12-14-16	43091.61

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Harford EFT 528.00
 Principal EFT 341.62
 Hassler EFT 125.00
 AFLAC 95.38
 Advanced Code Group \$ 4418.66
 18169.20

Sciabacucchi__S__ Attardo ____ Rinaldi _M__
 Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

Police

POLICE REPORT.

To ACCEPT police report as submitted.

• Sciabacucchi____ Attardo __S__ Rinaldi _M__
 Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

Fire Dept.

Supervisors have previously agreed to enact a resolution in support of an LSA application to be submitted on behalf of the PTVFD for renovations to Bryden St. Fire Station. Twp has no financial responsibility other than the \$100 application fee. The applications was prepared by the Fire Dept. and will be submitted by 12-31-16.

Roster Changes: Request to delete Chad Jacobs (request by Chad Jacobs) and R. Searfoss from the active fire driver roster and add Adam Valkos to active fire driver roster.

- Motion to delete Chad Jacobs (request by Chad Jacobs) and R. Searfoss from the active fire driver roster and add Adam Valkos to active fire driver roster

• Sciabacucchi__S__ Attardo __M__ Rinaldi ____
 Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi __Y__

Zoning & Planning Report

Planning Commission Meeting -

Adam Zimak - Combine three lots into two. Plans and submissions made to both Planning Commission and Mike Amato and approved.

- Motion - to accept recommendations of Mike Amato and Planning Commission pending receipt of confirmation from Mike Amato

• Sciabacucchi__M__ Attardo __S__ Rinaldi ____
 Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi NO

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Mericle - reduction of building size from 992,000 sq. ft to 520,000 sq. ft. approved by Planning Commission. Additional expansion may be submitted in the future. Approved by Planning Commission. No action needed by Supervisors

Finance

Special Budget Meeting: held on December 13, 2016 at 6:00 PM at the Municipal Building. Duly advertised in Citizens Voice on December 5, 2016 specifically stating that the meeting was being conducted to discuss in detail the 2017 Budget as presented at the November 21, 2016 monthly meeting.

After discussion, the supervisors voted to adopt the 2017 budget as presented and to enact Resolutions 12-01 to 12-19 also discussed at the November 21, 2016 monthly meeting.

• **Motion to Re-affirm the following Resolutions for 2017**

12-01	Non Uniformed Pension Plan
12-02	Uniformed Pension Plan
12-03	Real Estate Tax Collector
12-04	Re-Enactment of Real Estate Tax
12-04 (a)	Enactment of Emergency Service Tax
12-05	Appointment of Financial Administrator
12-06	Re-Enactment of Amusement Tax
12-07	Re-Enactment of Real Estate Transfer Tax
12-08	Re-Enactment of Earned Income Tax
12-09	Re-Enactment of Mechanical Device Tax
12-10	Re-Enactment of Mercantile Tax
12-11	Re-Enactment of Emergency Municipal Svs. Tax
12-12	Re-Enactment of Sign Tax
12-13	Re-Enactment of Zoning Fees
12-14	Resolution to allow Mgr. to Prepay Bills
12-15	Resolution Establishing Compensation for Boards
12-16	Appointment of HA Berkheimer - EIT and LST Collector
12-16 (a)	Appointment of e-Collect - Mercantile Tax Collector
12-17	Banking Resolution
12-18	Re-Enactment of Longevity Resolution
12-19	Re-Enact all previously passed ordinances and resolutions not specifically addressed previously

Emergency Service Tax		.25 mills
Real Estate Tax		.25 mills
Amusement Tax		10%
Realty Transfer Tax	Percent	0.50%
Resident Earned Income Tax	Percent	0.50%
Non Resident Earned Income Tax	Percent	1%
		As Per
Mechanical Devices	Dollars	Schedule
Mercantile Tax		
Wholesale	Mills	1

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Retail	Mills	1.5
Local Service Tax (EMS)	Dollars	\$47
Sign Tax		\$50
		As Per
Zoning & Permit Fees		Schedule
Accident Report Fees		\$15
Refuse Collection Fees		\$5
Pave Cut Fees		\$250

Adjournment: Motion to Adjourn

• Sciabacucchi_S____ Attardo _____ Rinaldi _M_
 Roll Call: Sciabacucchi__Y__ Attardo __Y__ Rinaldi _Y_