

-
- MINUTES
- Pittston Township
- Reorganization Meeting
- January 4, 2021
- Pittston Township Municipal Building

MEETING CONDUCTED VIRTUAL DUE TO COVID RESTRICTIONS

- Call Meeting To Order
- Pledge of Allegiance
- Roll Call
 - Slezak __P__ Hawk __P__ Rinaldi __P__
- **Motion:** To declare all offices vacant and all employment positions open
 - Slezak__M__ Hawk __S__ Rinaldi _____
 - Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__
- **Motion:** To appoint David Slezak Temporary Chairman
 - Slezak_____ Hawk __S__ Rinaldi __M__
 - Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__
- **Motion:** To appoint John Bonita Temporary Secretary
 - Slezak__M__ Hawk __S__ Rinaldi _____
 - Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__
- **Motion:** To appoint John Bonita Temporary Treasurer
 - Slezak__S__ Hawk __M__ Rinaldi _____
 - Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__
- **Motion:** To appoint David Slezak Chairman
 - Slezak_____ Hawk __S__ Rinaldi __M__
 - Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__
 -
- **Motion:** To appoint Joseph Hawk Vice Chairman
 - Slezak__S__ Hawk _____ Rinaldi __M__
 - Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__
- **Motion:** To appoint John Bonita Secretary
 - Slezak__S__ Hawk __M__ Rinaldi _____
 - Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__

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- Motion to Appoint John Bonita **Treasurer** for 2021 at no additional compensation
 - Slezak__S__ Hawk __M__ Rinaldi ____
 - Roll Call: Slezak__Y__ Hawk _Y____ Rinaldi _Y__

- Motion - Appoint Joseph Hawk as Emergency Service Director for 2021 with salary as set the by elected auditors and appoint the following to the Emergency Service Department

A. Ranieli -	\$ 1,200
M. Savokinas	1,200
J. Alimo	1,200

- Slezak__M__ Hawk ____ Rinaldi __S__
 - Roll Call: Slezak__Y__ Hawk _Y____ Rinaldi _Y__
- **Motion:** To appoint Sanguedolce Law Offices as Pittston Township Solicitor for 2021
 - Slezak__S__ Hawk ____ Rinaldi __M__
 - Roll Call: Slezak__Y__ Hawk _Y____ Rinaldi _Y__
- **Motion:** To appoint Sciandra Law Offices . as Pittston Township Labor Law lawyer for 2021
 - Slezak____ Hawk __S__ Rinaldi __M__
 - Roll Call: Slezak_Y__ Hawk _Y____ Rinaldi _Y__
- **Motion:** To appoint Colwell, Neagle and Associates as Pittston Township Engineering Firm for 2021 on a project by project basis as determined by the Board of Supervisors
 - Slezak__M__ Hawk __S__ Rinaldi ____
 - Roll Call: Slezak_Y____ Hawk __Y_ Rinaldi _Y_

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• **Motion** - To appoint Deborah Taroli as full time administrative clerk at a salary of \$ 17.45 per hour; Connie Bonita as part-time Administrative Clerks for a maximum of 20 hours per week at a rate of pay not to exceed \$17.45 per hour. Other part time workers will be employed on a part time basis as needed at \$ 16.00.per hour.

- Slezak__M__ Hawk __S__ Rinaldi _____
- Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi _Y__

▪ **Motion:** To appoint Gerald Mecadon as Zoning Hearing Board Solicitor for 2021 based on his normal billing rate.

- Slezak__S__ Hawk _M_____ Rinaldi _____
- Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi _Y__

• **Motion:** To appoint Elliot Greenleaf Siedzikowski & Dean as Planning Solicitor for 2021 based on an hourly basis at their normal billing rate.

- Slezak_____ Hawk _S__ Rinaldi __M__
- Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi _Y__

SEWER BOARD

The term of Joseph Hawk expired on December 31, 2020.

• **Motion** to APPOINT Joseph Hawk to Pittston Township Sewer Authority for a term beginning in 2021 and ending 2024

- Slezak__M__ Hawk _____ Rinaldi __S__
- Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi Y__
-

The Pittston Township Sewer Authority Board Members are as follows:

James Hastie	January 2017-December 2021
Sam Montagna	January 2018-December 2022
Steve Valenti	January 2019-December 2023
Rosanne Paglianite	January 2020-December 2024
Joseph J. Hawk, Jr.	January 2021-December 2025

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ZONING HEARING BOARD

Current Zoning Hearing board as of December 31, 2020 is as follows

Albert Urbanski	2019-2021	Term	Resigned	John Deleo
William Koons	2020-2022	Term		
John Baiera	2018-2020	Term		2021-2023

Two vacancies exists Albert Urbanski resigned and John Baiera's term expires.

- **Motion:** To re-appoint John Deleo to fill the unexpired term of Albert Urbanski and to reappoint John Baiera to the Zoning Hearing Board Members receive compensation of \$25 per meeting attended
 - Slezak____ Hawk __M__ Rinaldi __S__
 - Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi _Y__

PENSION COMMITTEE

- **Motion:** To appoint Police and Non Uniform Pension Committee - no salary and John Bonita as Chief Administrative Officer for both plans.

John A. Bonita
Joseph Hawk
Chief Lena Angelella

- Slezak__M__ Hawk __S__ Rinaldi _____
- Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y_____

- **Motion:** To appoint JOHN BONITA Pittston Township Financial Administrator with benefits in accordance with his employment contract.

- Slezak__S__ Hawk _M_____ Rinaldi _____
- Roll Call: Slezak_Y_____ Hawk _Y_____ Rinaldi _Y__

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- **Motion:** To appoint Joseph Salvo as Vacancy Hearing Board Chairman
 - Slezak_M___ Hawk _____ Rinaldi _S___
 - Roll Call: Slezak__Y___ Hawk __Y___ Rinaldi _Y__

PLANNING COMMISSION

Leonard Be term expired and Ron Marcellini resigned from the Planning Commission leaving two vacancies to fill the five man board.

- **Motion:** To appoint David Slezak and Brian Giamber as members of the **Planning Commission**

Len Be	2017-2020	2021-2024	David Slezak
John Cosgrove	2018-2021		
Ron Marcellini	2019-2022		Brian Giambra
Jeff Baumas	2020-2023		
Anthony Cook	2020-2023		

- Slezak_____ Hawk __M___ Rinaldi _S___
- Roll Call: Slezak__Y___ Hawk ___Y___ Rinaldi _Y__

Members receive compensation of \$25 per meeting attended

APPEALS BOARD

- **Motion:** To remove Brian Giamber from the Board and appoint John Lewis 2021 as follows:

Jeff Krevey
 Brian Giamber Resigned
 Joseph McCullough
 John Lewis

- Slezak__M___ Hawk __S___ Rinaldi _____
- Roll Call: Slezak__Y___ Hawk ___Y___ Rinaldi _Y__

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Members receive compensation of \$25 per meeting attended

- **Motion:** To appoint Pa Department of Agriculture as Pittston Township Health Officer

- Slezak__S__ Hawk __M__ Rinaldi _____
- Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__

TAX COLLECTOR

- Motion to approve Jeanne Mudlock as deputy tax collector in accordance with Act 164 of 2014
 - Slezak__M__ Hawk _S_____ Rinaldi _____
 - Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi _Y__

POLICE DEPARTMENT

- Hiring and Salary governed by Collective Bargaining Agreement effective January 1, 2019 and expiring December 31, 2021
- **Motion:** To appoint Pittston Township Part Time Police for 2021; tier 2 hourly rate as per Collective Bargaining Agreement
 - Joseph O’Haire - pending reinstatement by MPOEC
 - Stephanie Aversa
 - Todd Houghton
 - K-9
 - Justin Luciano
 - Ryan Kachinsky\
 - John Martinez

- Slezak__S__ Hawk __M__ Rinaldi _____
- Roll Call: Slezak_Y_____ Hawk __Y__ Rinaldi _Y__

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FIRE DEPARTMENT

- Full time Hiring and Salary governed by Collective Bargaining Agreement effective January 1, 2019 and expiring December 31, 2021

Motion: To appoint part time drivers at rates as outlined in the collective bargaining agreement

Allan Capozucca
Richard Prebish
Anthony Angelella, Jr
Jeffrey Hughes
Adam Volkas
Ralph Kettle
John Ackenbrand
Joseph Chiumento
Kevin O'Brien
Brian Tonte
Greg Rhodes
Michael DiPierro

- Slezak_M___ Hawk_S___ Rinaldi___
- Roll Call: Slezak__Y__ Hawk__Y__ Rinaldi_Y__

- **Motion:** To approve full time employment for David Slezak, Roadmaster, Richard Chesniak and Matt Chesniak and John Lewis as Street Department Driver's and Laborer's with benefits as outlined in their employment contract and part time employees at \$ 20.00 per hour with no benefits

- Slezak___ Hawk__M___ Rinaldi__S___
- Roll Call: Slezak__Y__ Hawk__Y__ Rinaldi_Y__

- **Motion:** To Appoint Terry Best as full time Zoning Officer and Code Official with benefits as outlined in his employment contract .

- Slezak__S___ Hawk_____ Rinaldi__M___
- Roll Call: Slezak__Y__ Hawk_Y_____ Rinaldi__Y__

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- **Motion:** To appoint Steve Egenski as Sewage Enforcement Officers
 - Slezak_____ Hawk _____ Rinaldi _____
 - Roll Call: Slezak_____ Hawk _____ Rinaldi _____

- **Motion:** to re-enact Resolution 1-03 of 2020 re-affirming the enactment of the Uniform Commercial Code as adopted by the Township in 2008
 - Slezak_M____ Hawk __S__ Rinaldi _____
 - Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__

- **Motion:** To appoint Bank Depositories for Pittston Township funds as M&T Bank, PennSecurity Bank, Landmark Bank and PLIGIT. and FNCB
 - Slezak__M____ Hawk __S__ Rinaldi _____
 - Roll Call: Slezak_Y____ Hawk __Y__ Rinaldi __Y__

- **Motion:** To appoint John Bonita as Recycling Coordinator for 2021.
 - Slezak__M____ Hawk __S__ Rinaldi _____
 - Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__

- **Motion:** To appoint John Bonita as Open Records Officer for 2021 - no salary
 - Slezak__M____ Hawk __S__ Rinaldi _____
 - Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__

- **Motion:** To appoint Steve Rinaldi as part time MS-4 Coordinator with salary as determined by the Board of Auditors
 - Slezak__S____ Hawk __M____ Rinaldi _____
 - Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__

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- **Motion:** To set and fix regular Monthly Supervisors' Meetings on the third Monday of each month at 7:00 PM unless a conflict occurs with a legal holiday at which time the meeting will be held at 7:00 PM on the following Tuesday and work sessions the 2nd Thursday of each month at 4:00 PM.

- Slezak__M__ Hawk _S_____ Rinaldi _____
- Roll Call: Slezak_Y_____ Hawk ___Y___ Rinaldi __Y_

- **Motion:** To recognize Non Uniformed Full Time Employees' Holidays, Vacation, Sick Leave, Personal Leave and Bereavement Time – Full Time Employees

- New Year's Day – Martin Luther King Day – Presidents' Day – Good Friday – Easter Sunday – Memorial Day – Flag Day – Fourth of July – Labor Day – Columbus Day – Veterans' Day – Thanksgiving Day – Christmas Day – Day after Thanksgiving – Birthday

Supervisor questioned the vacation weeks and Mr. Bonita consulted the Collective Bargaining Agreements of the Police and Fire and stated that the vacation weeks listed below are the same.

- Vacation
 - 1 Year – 3 years 1 week
 - 4 years – 6 years 2 weeks
 - 7 years – 10 years 3 weeks
 - Over 10 years 4 weeks
- Sick Leave – 12 days per year accumulating to 110 days
- Personal Leave – 5 days
- Bereavement – 3 days immediate family – 1 day non-immediate family
- Slezak_S_____ Hawk __M___ Rinaldi _____
- Roll Call: Slezak__Y___ Hawk ___Y___ Rinaldi __Y_

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- **Motion:** To appoint _____ as Pittston Township Parks and Recreation Coordinator at a fee rate of \$ 1,800.
 - Slezak_____ Hawk _____ Rinaldi _____
 - Roll Call: Slezak_____ Hawk _____ Rinaldi _____
- **Motion:** To appoint John A. Bonita, CPA and Joseph Hawk as Group Administrators for Pittston Township Health Plan and other fringe benefits granted to full time employees and Supervisors.

- Slezak__M__ Hawk _____ Rinaldi __S__
- Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__

Appointment of accounting firm to audit the books and records of the Township for the calendar year 2020. .

Mr. Bonita discussed the appointment. The elected auditors are in agreement that the audit should be conducted by an independent CPA firm. The firm he is recommending was not the low bid in the Request for Proposal. The low firm could not begin the audit until May1 with an expected completion in August 31, 2021. Rainey & Rainey begin date was January 15 with an expected completion by April 15, 2021. The difference in the bid was \$300 (\$6200 to \$6500).

- **Motion:** To appoint Rainey & Rainey, CPA's as independent auditing firm to audit the books and records of the Township .

- Slezak__M__ Hawk __S__ Rinaldi _____
- Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __N0__

- **Motion to Adjourn**

- Slezak__S__ Hawk _____ Rinaldi __M__
- Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi __Y__