

MINUTES
 ▪ Pittston Township
 ▪ Board of Supervisors Meeting
 ▪ May 17, 2021
 ▪ Pittston Township Municipal Building

Call Meeting To Order 7:00 PM

- Pledge of Allegiance
- Roll Call Slezak _P_ Hawk _P__ Rinaldi __P__

Minutes: minutes of the Supervisors regularly scheduled April 26, 2021 was presented to Supervisors for their review comments and/or corrections.

Questions/Corrections -

- **Motion:** To accept minutes of April 26, 2021 as presented to the Supervisors for their review, comments and/or corrections.
- Slezak __M_ Hawk _S__ Rinaldi _____
 Roll Call: Slezak __Y_ Hawk _Y__ Rinaldi _Y_

Supervisors Comments

Letter from Comcast - Cable Franchise Renewal

Current agreement expires January 11, 2022. Supervisors requested a shorter contract period. Comcast revised contract to reflect seven (7) years.

Questions/Comments

- **Motion:** To approve contract between Comcast and Ptn Twp. extending franchise agreement for an additional seven (7) years.
- Slezak _M_ Hawk _S__ Rinaldi _____
 Roll Call: Slezak _Y__ Hawk _Y__ Rinaldi __Y

Financial

Mr. Bonita talked about the receipts as of April 30, 2021. He reported that Mercantile tax receipts are down by \$140,000, earned income tax \$25,000 and LST \$15,000. He is projecting a \$500,000 deficit for the year 2021. This will be somewhat reduced by Transfer Tax Collections and the Federal Relief Program. Projected Federal pass thru funds were \$331,000, 1/2 to be received in 2021 and 2022. There are guidelines as to use of these funds.

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Audit - Supervisors met with Tom Rainey, Rainey & Rainey and reviewed the 2020 audit report. Audit report was advertised in Citizens Voice on April 30, 2021 in accordance with Second Class Township and the annual filing was made to DCED. Mr. Bonita received confirmation from DCED that they have accepted the annual filing. Mr. Bonita has posted the annual report on the web page.....*pittstontownship.org*

- **Motion:** To accept the audit report as prepared by Rainey & Rainey for 2020.
- Slezak _ S__ Hawk __M__ Rinaldi _____
 Roll Call: Slezak __Y__ Hawk _Y__ Rinaldi _Y
- **Motion:** To ratify April-May pre-paid bills in the amount \$71,070.45 and bills payable in the amount of \$ 44,158.33 payroll and related expenses for payroll period ending

4-28-2021	52032.82
5-12-2021	48500.02

BHW \$ 40,356.26
 Neopost \$100.00
 Hartford 994.17
 PLSIC 609.83
 Aflac 66.86

Questions/Concerns -

Slezak__M__ Hawk __S__ Rinaldi ____
 Slezak _ Y__ Hawk _Y__ Rinaldi _Y____

Bag Drive - Was Scheduled for May 13 and May 14 at the Pittston Twp. Volunteer Fire Dept. Building, Pittston By-Pass. Preliminary reports indicate that approximately 900 Township residents received the details for reimbursement and their allotment of bags. Reimbursements will be entered into the accounting system and checks will be mailed in the near future.

Emergency Management Report - Supervisor Hawk discussed the recent equipment purchased for the EMA department and that the UTV is now housed

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in the old fire house. Mr. Bonita discussed the decals to be painted on the trailer. He also mentioned that the municipal sign at the entrance to the building will be redone.

Fire Department

Incident Report - Mr. Bonita read into the minutes the report as submitted by Chief Capozucca.

Chief Capozucca discusses the purchase of the brush truck. Mr. Bonita, at the work session, pointed out the problems with the Twp. purchasing and leasing the vehicle. Chief also mentioned that there are restrictions and that the Twp. would have to form a Fire Department. It was mutually agreed that the Fire Dept would purchase the vehicle and that the Twp. would commit to reimburse the Fire Department for the cost of the vehicle. Details have to be worked out. Solicitor will prepare a formal agreement outlining the details.

- Motion provide in the yearly budget(s) to reimburse Fire Department for cost of financing a new brush truck.

Slezak__S__ Hawk __M__ Rinaldi __
 Roll Call: Slezak_Y_ Hawk _Y_ Rinaldi _Y__

Received request for 24 additional manpower hours. Coverage would add 2nd person on evening shifts Friday, Saturday & Sunday.

- Motion TABLED

• Slezak__S__ Hawk __M__ Rinaldi __
 Roll Call: Slezak_Y_ Hawk _Y_ Rinaldi _Y__

Road Department - Supervisor Slezak reported the times and dates for yard waste. Circulars were provided and the schedule is posted on the website. He also discussed various projects, pothole patching, curb restoration and work done at the Attardo Park. His department is working to replace benches in the dugouts at the teener field.

Recreation - Parks

Pavilion Coordinator - Ms. Carrie Akers has expressed interest in acting a pavilion Coordinator for the 2021 season. Supervisor Hawk has met with Ms.

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Akers and outlined the job requirements which include the pavilion rental, cleaning and bathroom cleaning.

- Motion APPOINT Ms. Carrie Akers as pavilion Coordinator for the 2021 season
- Slezak__S__ Hawk __M__ Rinaldi __
 Roll Call: Slezak_Y_ Hawk _Y_ Rinaldi _Y__

Police

POLICE REPORT - submitted by Chief Angelella and read into the minutes.

- Motion ACCEPT police report as submitted
- Slezak_Y__ Hawk __M__ Rinaldi __
 Roll Call: Slezak_Y_ Hawk _Y_ Rinaldi _Y__

Fund Raiser - New Canine Chief Angelella discussed the Softball tournament which is to be held May 22 and May 23 at the teener field. She also discussed prior fund raising events and future fund raising events. Proceeds will be used for the costs incurred in purchasing a new canine and related items.

- Motion APPROVE and authorize Chief Angelella to proceed with fundraising events and proceeds to be used to purchase a new canine and related items.

Slezak__S__ Hawk __M__ Rinaldi __
 Roll Call: Slezak_Y_ Hawk _Y_ Rinaldi _Y__

Planning - Zoning

Planning Commission Meeting- No Quorum present. As a result, no time to vote on time extension requested by Mericle for Centerpoint East IIB, Lots 30, 30A and 34. Supervisors must grant extension.

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- Motion to approve extension request by Mericle for Centerpoint East IIB Lots 30, 30A and 34 so that the plans are not deemed approved by default due to elapsed time.
- Slezak_Y___ Hawk __S___ Rinaldi ___
Roll Call: Slezak_Y_ Hawk _Y_ Rinaldi _Y__

Ordinance 5-01 of 2021

The proposed ordinance was advertised in the Citizens Voice on April 30,. 2021 and published on the Township web-site.

An ordinance of the Township of Pittston, Luzerne County, Pennsylvania, amending the Pittston Township zoning ordinance increasing the minimum lot size requirement for lots not served by a public water system

Questions/Corrections

Motion to ENACT Ordinance 5-01 of 2021 amending the Pittston Township zoning ordinance increasing the minimum lot size requirement for lots not served by a public water system

- Slezak_Y___ Hawk __S___ Rinaldi ___
Roll Call: Slezak_Y_ Hawk _Y_ Rinaldi _Y__

Mr. Bonita reported that he received several e mails today, May 17 relating to items which were requested to be included in the agenda.

900 Sathers Drive - Petroleum Services Plan Review

CNA Engineering reviewed revised plans and documents and finds that they have addressed outstanding comments. They recommend approval of the plans.

- Motion to approve 900 Sathers Drive - Petroleum Services Plan Review plans and documents as submitted to CNA Engineering

Slezak_Y___ Hawk __S___ Rinaldi ___
Roll Call: Slezak_Y_ Hawk _Y_ Rinaldi _Y__

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New Prime Parking Lot Land Development

Mr. Yarborough, Prime representative, requested that the Parking Lot Land Development Review be accepted. Mr. Bonita discussed the e mail from CNA which had restrictions in that DEP exemption for sewage planning was not received. Mr. Yarborough discussed the problem with DEP and that all they would be doing is site work and no connection to sewage system. Solicitor was to prepare an agreement to that effect.

- Motion to grant CONDITIONAL approval to allow grading, stormwater management and construction of the parking lot with no tie into the sewage system.

Slezak_Y___ Hawk __M_ Rinaldi ___
 Roll Call: Slezak_Y_ Hawk _Y_ Rinaldi Y

Engineering Report - April - May attached

MS-4 Supervisor Rinaldi reported that there is a steering committee meeting May 27, 2021 which will be attended by his committee.

Public Comment

Gene Bartosiewicz - discussed speed check being done on Rt 502 Glendale. Would like to see more police presence.

Tim Bartuska - noticed an increase in children playing at Oriole Park and would like to see signs replaced and more signs in place. Supervisor Slezak would discuss.

Gary Worsilla - would like to send literature about his Greater Pittston Santa Foundation. He stated his organization is tax exempt and would like the Supervisors to consider budgeting money in the next budget.

Kim Taddei - Gain St. would like permission to insert slats at her expense in the chain link fence to provide more privacy. Supervisors had no problem.

Adjournment: Motion to Adjourn

• Slezak_Y_ ___ Hawk ___ Rinaldi _M___
 Roll Call: Slezak__Y__ Hawk __Y___ Rinaldi __Y_