

- MINUTES
- Pittston Township
- Board of Supervisors Meeting
- July 19, 2021
- Pittston Township Municipal Building

Call Meeting To Order                      7:00 PM

- Pledge of Allegiance
- Roll Call    Slezak \_\_\_P\_\_\_    Hawk \_P\_\_\_    Rinaldi \_\_\_P\_\_\_

**Minutes:** minutes of the Supervisors regularly scheduled June 21, 2021 was presented to Supervisors for their review comments and/or corrections.

Questions/Corrections -

- **Motion:**        To ACCEPT minutes of June 21, 2021 as presented to the Supervisors for their review, comments and/or corrections.
- Slezak \_\_\_    Hawk \_M\_\_\_    Rinaldi \_S\_\_\_  
Roll Call: Slezak \_\_Y\_    Hawk \_Y\_\_\_    Rinaldi \_Y\_\_\_

## Supervisors Comments

**Audit Report - Department of Auditor General Dated July, 2021.**  
- **Covers the year** January 1, 2019 to December 31, 2019 covering Liquid Fuels Expenditures. No material weakness' in internal control, no instances of noncompliance and liquid fuels tax funds were spent in accordance with the laws and regulations of the Department of Transportation Publication 9. Audit report will be posted on the Township website and available for public inspection at the Business Office.

Questions/Concerns

- **Motion:**    To ACCEPT **Audit Report - Department of Auditor General Dated July, 2021.** - **Covering the year** January 1, 2019 to December 31, 2019

- MINUTES
  - Pittston Township
    - Board of Supervisors Meeting
      - July 19, 2021
        - Pittston Township Municipal Building

Slezak \_\_M\_\_ Hawk \_S\_\_ Rinaldi \_\_\_\_\_  
 Roll Call: Slezak \_Y\_ Hawk \_\_Y\_ Rinaldi \_Y\_ \_\_\_\_\_

A Grant application was filed in accordance with DCED instructions for the Revitalization money allocated to the Township in the amount of \$351,375. As a result, the Township received one half Revitalization allotment July 14, 2021 in the amount of \$175,687.27 which was direct deposited in FNCFB. Mr. Bonita will review reporting guidelines and make suggestions to Supervisors as to expenditures.

Received from Police Department representatives a suggested list of changes to the existing collective bargaining agreement which expires on December 31, 2021. Mr. Bonita and Mr. Hawk will meet to discuss and make recommendations to the Supervisors.

Memo to Chief Angelella from the Supervisors to have the canine unit activity for the month be included with the monthly police report.

Received from Duda Actuarial a draft of the actuarial valuation performed as of January 1, 2021 on the Police Pension Plan. Based on current actuarial assumptions, an estimate of 2022 minimum municipal obligation (MMO) will be \$76,715 and the Unfunded Actuarial Accrued Liability is estimated at \$346,321. The MMO will be reduced by the annual State Aid received from the Commonwealth. Question was raised from the audience as to the amount of State Aid. Mr. Bonita stated that it would be increased over prior years because we now have six (6) full time police officers. Any excess over the amount received from State Aid would be funded by the Twp. General Fund.

- MINUTES
  - Pittston Township
    - Board of Supervisors Meeting
      - July 19, 2021
        - Pittston Township Municipal Building

Supervisors authorized Mr. Bonita to consult with CNA Engineering to begin preparation of a Commonwealth Financing Grant for another phase of the Baker, Chapel and Ridge project. The grant must be filed by July 31, 2021.

- **Motion:** To authorize Mr. Bonita to prepare Commonwealth Financing Grant in the amount of \$893,148, grant proceeds \$625,204 with a match (30%) of \$ 267,944 for another phase of the Baker, Chapel and Ridge project and to enact Resolution 7-01 of 2021

Slezak \_S\_\_      Hawk \_M\_\_      Rinaldi \_\_\_\_\_  
 Roll Call: Slezak \_Y\_\_      Hawk \_Y\_\_      Rinaldi      Y

Received a letter from Little League outlining the tournament which will be held at the LL field from Saturday 7-24-2021 to 7-30-2021. Notice was sent to neighbors alerting them to the activities.

Department of Transportation - received a letter notifying the Twp. that the 30% match on the PDOT Multimodal Grant for phase one of Baker, Chapel was waived in the amount of \$ 181,154. Mr. Bonita discussed this with the Supervisors and requested that Rep. Michael Carroll be consulted and asked to waive the match. Mr. Bonita sent letter to Rep. Carroll on behalf of the Supervisors and received a favorable response.

## **Financial**

- **Motion:** To ratify June-Jul7 pre-paid bills in the amount \$ 132,790.49 and bills payable in the amount of and \$ 44,904.25 payroll and related expenses for payroll period ending

- MINUTES
  - Pittston Township
    - Board of Supervisors Meeting
      - July 19, 2021
        - Pittston Township Municipal Building

6-23-21	58167.42
7-03-21	56391.06

PLSIC - Insurance	655.68
Street Cop	498
Tractor Supply	162.16
Hartford Insurance	994.17
Neopost	100
Neopost	100
AFLAC	66.86
Neopost	100

BHW - May 20,500.31

BHW June 108,26.64

Mr. Bonita commented on the Neopost postage. Increased due to the mailing of rebates to residents of the Township

Questions/Concerns -

Motion to approve payment of bill and unpaid bills.

Slezak \_\_M\_\_ Hawk \_\_S\_\_ Rinaldi \_\_  
 Slezak \_\_Y\_\_ Hawk \_\_Y\_\_ Rinaldi \_\_Y\_\_

### **Bag Drive -**

Reimbursements to date

Sewer Reimbursement	\$	89,900
Ambulance Reimbursements		25,205
Septic Tank Reimbursements		1,680
Ptn. Twp. Resident Reimbursement		8,700

- MINUTES
  - Pittston Township
    - Board of Supervisors Meeting
      - July 19, 2021
        - Pittston Township Municipal Building

**Emergency Management Report** - Supervisor Hawk commented on the two emergency situations during the past month. One a dog and another on a lost individual. He complimented the Fire, Ambulance and Police and surrounding communities which assisted in the emergency. Stated that a generator is needed for the command trailer and that the trailer is scheduled to be lettered.

### **Fire Department**

Incident Report - read by Mr. Bonita

### Questions/Concerns

Motion to accept incident report.

Slezak \_\_M\_\_ Hawk \_\_S\_\_ Rinaldi \_\_Y\_\_

Chief Capozucca was asked for an update on the Brush Truck. Stated that he could not get a firm date as to when the vehicle would be available.

Slezak \_\_Y\_\_ Hawk \_\_Y\_\_ Rinaldi \_\_Y\_\_

**Road Department** - Supervisor Slezak commented on the work done at Attardo Park, road patching and general operations of his department for the month.

**Recreation - Parks** - a water run off problem has developed at Attardo Park. Supervisor Slezak has suggested and implemented curbing which is an attempt to stop the problem. The Twp is receiving calls about rentals.

### **Police**

- MINUTES
- Pittston Township
- Board of Supervisors Meeting
- July 19, 2021
- Pittston Township Municipal Building

**POLICE REPORT and Canine Unit Report** - submitted by Chief Angelella -

- Motion ACCEPT police report as submitted
- Slezak\_\_\_\_\_ Hawk \_\_S\_\_\_ Rinaldi \_M\_  
Roll Call: Slezak\_Y Hawk \_Y\_ Rinaldi \_Y\_\_

Chief Angelella stated that a part time officer will be leaving the employ of the Twp. and will cause scheduling problems. Rather than avoid overtime to full time officers she is requesting one (possibly two) full time officers be hired. There is an acute shortage of part time officers. Mr. Bonita confirmed that the last time the Twp. advertised for part time officers only one response was received.

**Engineering Report - June-July** Outlined work done by CNA Engineers during the month, including assistance in preparation of CFA Grant, Baker Road Project and general operations in the Township

**Planning/Zoning** - T. Best was not in attendance but submitted a copy of Planning Commission meeting held on July 14, 2021 (attached)

**MS-4** - Supervisor Rinaldi stated that there is a steering committee meeting to be held on July 22, 2021. Also, received from WVSA that the fund balance as of June 30, 2021 was \$ 90,634 which can be used for storm water related expenditures.

### **Public Comment**

**Christine Stoschick - Ptn Twp. Ambulance** - spoke about the need for request for funding for purchase of cot/powerd load

- MINUTES
  - Pittston Township
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    - July 19, 2021
- Pittston Township Municipal Building

system for their vehicles. A letter was presented to the Supervisors in which they mentioned receipt of a \$21,267 grant which they recently received and would like to apply to the Twp. for help in purchasing the load system. Cost is \$117,052. Supervisors will discuss.

Josephine "Pina" Hansen - questioned as to why no Code Enforcement report was not presented. She would like to request a detailed accounting of time spent by T. Best. She made several calls to Terry many of which went unanswered about garbage and debris on adjacent properties. She stated that Terry told her that she was harassing her; he was doing his job. She disagreed. She stated he refused to accept a "thank you" when she called to thank him for handling the debris. She also questioned as to whether the Twp. had a firework ordinance.

**Adjournment:** Motion to Adjourn

• Slezak\_\_\_ Hawk \_S\_\_ Rinaldi \_M\_\_  
 Roll Call: Slezak\_Y\_\_\_ Hawk \_\_Y\_\_\_ Rinaldi \_Y\_