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 - November 15, 2021
 - Pittston Township Municipal Building

Health Insurance Carrier

Mr. Bonita has reviewed the proposed increases to the Highmark health insurance for 2022 and has found the suggested rate structure highly competitive and based on the overall satisfaction level in the past he is recommending that the Twp. renew the carrier for 2022

- Motion to RENEW Highmark contract and name them the health insurance carrier for 2022.

Slezak __M__ Hawk _____ Rinaldi __S__
 Slezak __Y__ Hawk __Y_ Rinaldi __Y__

PDOT Multi-Modal Grant

Supervisors agreed to submit a PDOT Multi-Modal Grant for Phase II of Baker, Chapel Infrastructure Project simultaneously with the submission of the DCED CFA Grant. Grant Writer was Ashburn Advisors. Contract is \$2500 for submission and \$15000 IF the grant is awarded and to be billed as project progresses. They will be named Grant Administrator IF the grant is awarded.

- Motion to ACCEPT Grant Administration Contract for PDOT Multi-Modal Grant for Phase II of Baker, Chapel Infrastructure Project . Submission fee to be paid but additional fees only IF the grant is awarded.

Slezak __M__ Hawk __S__ Rinaldi ____
 Slezak __Y_ Hawk __Y_ Rinaldi __Y__

Garbage Bags

Advertisement for Bids was made in the Citizens Voice. Bids were due November 12, 2021. Opened by John Bonita and Debbie Taroli Bids were reviewed for compliance with bid documents.

	Per Bag	Cartons	Bags	
Interboro	0.1603	1500	312000	50,013.60
Central Poly	0.1322	1500	312000	41,246.40
Dynapak	0.2163	1500	312000	67,485.60
Unipak	0.1898	1500	312000	59,217.60

- Motion to award bid to Central Poly, apparent low bidder.

Slezak __S__ Hawk _____ Rinaldi __M__
 Slezak __Y__ Hawk __Y_ Rinaldi __Y__

CDBG Block Grant Pittston Twp. Redevelopment Authority is submitting a regional application for housing rehabilitation, keeping seniors and disabled adults with home or health

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conditions impacted by COVID. Twp Supervisors need to enact Resolution to participate in the program..

- Motion ADOPT Resolution 10-01 of 2021 thereby participating in the regional application for housing rehabilitation, keeping seniors and disabled adults with home or health conditions impacted by COVID

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Slezak __Y__ Hawk __Y__ Rinaldi __Y__

Luzerne County Redevelopment Authority requesting letter of support for their LSA application from Pittston Twp. for Commerce Road Rail Crossing Upgrade Project.

- Motion SUBMIT letter of support to Luzerne County Redevelopment Authority for their LSA application for Commerce Road Rail Crossing Upgrade Project.

Slezak __M__ Hawk _____ Rinaldi __S_
Slezak __Y__ Hawk __Y__ Rinaldi __Y__

Mr. Bonita received via e-mail the Actuarial Valuation as of 1-1-2021 from Duda Actuarial Consulting. A brief reading of the report indicates that the plans Unfunded Actuarial Accrued Liability increased to \$346,321 as of January 1, 2021 and that the estimated 2022 Minimum Municipal Obligation would approximate \$76,715.

- Motion ACCEPT Actuarial Valuation as of 1-1-2021 as prepared by Duda Actuarial Consulting

Slezak __M__ Hawk _____ Rinaldi __S_
Slezak __Y__ Hawk __Y__ Rinaldi __Y__

Financial

- **Motion:** To ratify October-November pre-paid bills in the amount \$131478.40 and bills payable in the amount of \$58388.43 and payroll and related expenses for payroll period ending

10-27-2021	54416.68
11-10-2021	58078.19

AFLAC 66.86
PLSIC - Disability 655.68
Hartford - Life 994.17
Uniform Construction Code 103.5
Walmart 252.24

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Grant Expenditures

New Holland Group	2019 LSA Grant	2021 Durango	\$ 47,575
Cleveland Bros	2020 LSA Grant	Case Backhoe	118,887
Bonner Chevrolet	2020 LSA Grant	2021 Tahoe	42,235

QUESTIONS/CONCERNS

Motion to approve payment of bills and unpaid bills.

Slezak_M___ Hawk_____ Rinaldi_S___
 Slezak__Y_ Hawk__Y_ Rinaldi__Y__

2022 Proposed Budget

**PITTSTON TOWNSHIP
 PROPOSED 2022 BUDGET**

	General Fund	Emergency Service Tax	Liquid Fuels	Capital Reserve	(memo)
Beginning Fund Balance	\$ 198,415			\$ 369,970	\$ 568,385
Operating Revenue	<u>3,347,230</u>	<u>\$ 225,000</u>	<u>\$ 130,305</u>	<u>1,409,655</u>	<u>5,112,190</u>
Available For Expenditure	<u>\$ 3,545,645</u>	<u>\$ 225,000</u>	<u>\$ 130,305</u>	<u>\$ 1,779,625</u>	<u>\$ 5,680,575</u>
Administration	\$ 240,665			9,000	\$ 249,665
Tax Collector	63,965				63,965
Legal & Professional	37,500				37,500
Building	31,325			25,000	56,325
Police	882,210	66,000		299,001	1,247,211
Fire	541,545	72,000		109,925	723,470
Ambulance	31,930	87,000		27,730	146,660
Zoning	375,835			5,000	380,835
EMA Services	32,145			174,215	206,360
Sewer	136,800				136,800
Recycling	89,930				89,930
Refuse	288,350				288,350
Streets & Roads	496,815		\$ 130,305	1,129,754	1,756,874
Stormwater Mgm	50,340				50,340
Recreation	54,740				54,740
Retirement Expense	33,850				33,850
Insurances & Other	157,700				157,700
Total Expenditures	<u>\$ 3,545,645</u>	<u>\$ 225,000</u>	<u>\$ 130,305</u>	<u>\$ 1,779,625</u>	<u>\$ 5,680,575</u>

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Tax General Operation .50 Mill (1/2Mill)
 Tax Emergency Services .50 Mill (1/2 Mill)
 3.5% Salary Increase -
 Ptvfd - Annual Contribution
 Ptv Ambulance - Annual Contribution
 Reimbursement - 2 Qtrs. WVSA & LLSA, \$10 Ptn Twp., Septic
 Ambulance Membership - \$35.
 No Charge For Garbage Bags
 \$0 Sticker Cost And Bulk \$ 0 for 6 stickers, Max 12 Stickers

QUESTIONS/CONCERNS

Complete line item proposed budget will be available for public inspection at the Twp. Business office beginning November 17, 2021 between the hours of 9:00 AM to 4:00 PM and on the township website *pittstontownship.org* 2022 Township budget will be presented for adoption at the December 20, 2021 monthly meeting. Comments/questions can be addressed via e mail to pitttown@comcast.net, c/o John A. Bonita, CPA Administrator.

Emergency Management Report – Supervisor Hawk commended the Fire Department, Police Dept., Recreation Board and EMA Department for their performance at the various Halloween parties held. All events were successful and hopefully will be continued in the future

Fire Department

Incident Report

- Motion to approve incident report.

Slezak ___S_ Hawk ___M__ Rinaldi ___
 Slezak __Y_ Hawk _Y__ Rinaldi __Y__

QUESTIONS/CONCERNS

Road Department - Supervisor/Roadmaster Slezak spoke about the road projects in the park and on the roads and stated that he is getting equipment ready for the snow. All vehicles will be ready to go.

Recreation - Parks – Park pavilion and bathrooms was winterized

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Police

Heart & Lung Request - Officer Justin Luciano

Officer Luciano formally requested that he be granted Heart & Lung status as a result of a injury incurred while on duty as Ptn. Police Officer

Request was reviewed by Pension Committee and approved. Supervisors must make final determination.

- Motion to ACCEPT Heart & Lung status of Officer Luciano

Slezak _____ Hawk __M__ Rinaldi _S_
 Slezak _Y_ Hawk __Y_ Rinaldi __Y__

Lackawanna College

Chief Angelella has requested that the Twp. sponsor a candidate at the Lackawanna College police officer training school, paying tuition and uniform cost as well as a base salary while the candidate attends school. Tuition reimbursement from MOPEC would be 75% and salary reimbursement 45%. Upon completion of school the officer would be hired as full time police officer of the Twp. Mr. Bonita once again stated that the last advertisement for full time police officers yielded no response. Police officers are in demand in departments all through Luzerne and Lackawanna Counties. The practice of sponsoring a cadet at the academy is becoming more common place.

Discussion took place as to what if anything can be done to prevent an office leaving after completing the course. The Twp. Out of pocket expense would approximate \$25,000. Mr. Bonita had conferred with Atty Sciandra and would explore the possibility of some type of restrictive clause in the CBA as to a employment commitment.

- Motion to send Brandon Winn to the Acadeemy

Slezak _____ Hawk __M__ Rinaldi __S_
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Shop with Cop Program

On December 4, 2021 the Pittston Twp. Police Department would like to participate in this program. Chief Angelella is requesting a donation of \$500 . Chief Angelella explained by concept and it was widely agreed that this would be a nice gesture on the part of the Twp.

- Motion to donate \$500 to the Shop with Cop Program

Slezak __M__ Hawk _____ Rinaldi __S_
 Slezak _Y_ Hawk __Y_ Rinaldi __Y__

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POLICE REPORT - submitted and read aloud by Chief Angelella -

- Motion ACCEPT police report as submitted
 Slezak __S__ Hawk _____ Rinaldi _M_
 Slezak _Y__ Hawk _Y__ Rinaldi _Y__

Zoning/Code Enforcement

Planning Commission report of their monthly meeting is attached- Items discussed and considered were:

Galli Reverse Subdivision

Received e-mail from Matt Walsh, C-N Engineering recommending approval of the reverse subdivision plan. All conditions put forth by CNA have been satisfactorily completed.

- Motion to approve Galli reverse subdivision plan based on the recommendation of the planning commission and C-N -A Engineering.

Slezak __S__ Hawk _____ Rinaldi _M_
 Slezak __Y__ Hawk _Y__ Rinaldi _Y__

Mericle Lots

A Special Meeting was held on October 25, 2021 by the Twp. Supervisors to review an extension request by Mericle, Inc. of both their submitted Land Development and Subdivision applications for Lots 45A research , Lots 30, 30A and 34 Independence Drive for 90 days in order for them to address outstanding issues. The extension was granted.

Planning Commission at their regular meeting approved **CONDITIONALLY** the Land and Development Subdivision for Lot 45A, conditioned on Mericle addressing and satisfying the items mentioned in CNA letter dated November 10. Supervisors must now act on the Subdivision plan. Mr. Bonita stated that he had been in contact with Matt Walsh CNA Engineers at 4:00 PM this day and that not all of the conditions set forth in his letter of November 10 have been met.

- Motion not to approve the Land and Subdivision for Lot 45A until all conditions have been met to the satisfaction of CNA Engineer, Matt Walsh.

Slezak __S__ Hawk _____ Rinaldi _M_
 Roll Call: Slezak __Y__ Hawk __Y__ Rinaldi __Y__

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Vesper

A special meeting of the Board of Supervisors will be held on November 22, 2021 to consider an amendment to the official Zoning Map specifically changing a specific section of the zoning designation of C-1 Conservation to I-1 industrial for property owned by John Urash, formerly Goex, Inc. site.

Engineering Report - October-November highlights were read for the general public and will be attached to the minutes.

Public Comment

Don Sklanka Ken Mohn Lisa Pantucci

Discussion centered around water problems on Parnell St. and surrounding streets caused by water runoff. Supervisors Slezak acknowledged that he is aware of the problems but there is no short term fix. Supervisor Hawk suggested that the Supervisors take a pro-active position and consider hiring a geological engineer and together with our engineer try to find the cause(s) of the problem and determine a possible fix. Ken Mohn stated that there has been a continual increase in water in yards, basements, driveways, etc. Lisa Pantucci showed pictures of her yard completely underwater. Supervisor Rinaldi suggested getting his MS-4 department and WWSA to look into the storm drain situation. All Supervisors stated that they were aware of the problems and would look into the matter. This could involve much money. Mr. Bonita would look into the possibility of a grant but grants take time to prepare and then the granting by the State might be several months later, if at all.

Adjournment: Motion to Adjourn

• Slezak__S__ Hawk ____ Rinaldi _M__
 Roll Call: Slezak__Y__ Hawk __Y__ Rinaldi _Y__