

- MINUTES
 - Pittston Township
 - Board of Supervisors Meeting
 - February 21, 2023
 - Pittston Township Municipal Building

Call Meeting To Order 7:00 PM

- Pledge of Allegiance
- Roll Call Slezak __P__ Hawk __P__ Rinaldi __AB__

Minutes: minutes of the Supervisors regularly scheduled January 17, 2023 was presented to Supervisors for their review comments and/or corrections.

Questions/Corrections -

- **Motion:** To ACCEPT minutes of January 17, 2023

Slezak __M__ Hawk __S__ Rinaldi ____
 Slezak __Y__ Hawk __Y__ Rinaldi ____

Supervisors Comments

Bids were advertised in the Citizens Voice and were opened on February 10, 2023.

2013 Durango Police Vehicle

Kim Cesare Auto Sales	\$5,001
Ringwood Motors	2,680

2017 Ford Police Utility Vehicle

Kim Cesare Auto Sales	\$5,000
Galli Auto Sales	5,275
Ringwood Motors	4,680

QUESTIONS/CONCERNS

Discussion took place concerning the sale of the vehicles. Mr. Bonita stated that the Durango's engine was just overhauled but since this was the second time the vehicle was advertised he felt this was the best that could be realized by the Twp. for this vehicle. The Twp. did purchase another canine vehicle and this vehicle has not been in use since June.

- **Motion** to ACCEPT bid pf \$5275 submitted by Galli Auto Sales on 2017 Ford Police Utility Vehicle.

Slezak __M__ Hawk __S__ Rinaldi ____
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- **Motion** to ACCEEPT bid of \$5001 submitted by Kim Cesare Auto Sales on 2013 Durango Police Vehicle .

Slezak__S__ Hawk __M__ Rinaldi __

Slezak _Y__ Hawk __Y_ Rinaldi _____

Grant Projects

Bids were advertised for Lincoln St, Lewis St and Baker/Chapel, Phase I in Citizens Voice. A pre-bid meeting is scheduled to be held on February 21, 2023 and bid opening is scheduled for March 3, 2023 at 10:00 AM

Single Application for Assistance

After reviewing preliminary cost estimates for Baker Chapel Phase I project and bids received in the first advertisement Mr. Bonita suggested to the Supervisors that in order to provide for any shortfall between grant proceeds and bids received and awarded that the Twp. apply for a loan from PDOT. Basically, the Twp. would receive an advance of their annual liquid fuels appropriation. The suggested amount in the Single Application to DCED would be made for \$400,000. The estimated annual liquid fuels allocation is \$135,000.

- **Motion** - to authorize Mr. Bonita to prepare and submit an Application for Assistance in the amount of \$400,000 to be used for Baker, Chapel Phase I project.

Slezak__S__ Hawk __M__ Rinaldi __

Slezak __Y__ Hawk _Y__ Rinaldi _____

Supervisors applied for admittance to the NEPA Land Bank. Confirmation was received on February 15, 2023 that the application was approved and that if accepted the Township would become a voting member. The annual cost to belong is \$1500. A representative would have to be named by the Supervisors.

Ordinance 2-01 of 2023

On February 9, 2023 the Township advertised a proposed ordinance creating and establishing a land bank authority.

- **Motion** to ENACT ordinance 2-01 OF 2023 creating and establishing a land bank authority.

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Slezak _ Y__ Hawk _Y__ Rinaldi _____

- **Motion** - to appoint JOSEPH HAWK as a voting member representing Pittston Township

Slezak __M__ Hawk __S__ Rinaldi ____
 Slezak __Y__ Hawk _Y__ Rinaldi _____

Mutual Aid Agreement

Alan Capozucca, Vol. Fire Dept. Fire Chief, received a Mutual Aid Agreement covering Fire and EMS services for W-B/Scranton Airport.

- **Motion** - to AUTHORIZE Alan Capozucca to sign the "Letter of Agreement" between the W-B/Scranton Intl Airport and Pittston Township and Pittston Twp. Volunteer Fire Dept.

Slezak_S____ Hawk __M__ Rinaldi ____
 Slezak __Y__ Hawk __Y__ Rinaldi _____

Tax Anticipation Note

Mr. Bonita has suggested to the Supervisors that the Township apply for a Tax Anticipation Note in the amount of \$400,000 which would be used to cover expenditures in January and February of each year. Traditionally, mercantile tax starts to be received in March so the note would be paid off with very little cost to the Twp. Funds would be drawn down only if necessary.

- **Motion** - to apply to FNCB for a tax anticipation note with a maximum amount of \$400,000 and enact Resolution 2-01 of 2023

Slezak__S__ Hawk __M__ Rinaldi ____
 Slezak _ Y__ Hawk __Y__ Rinaldi _AB____

Little League

Letter from Dan Luvender, Safety Coordinator, commending the Twp. on the action taken to replace the wall at the little league complex. Wall was inspected by Supervisor Slezak and the little league and found to be well constructed. Funds were released to Al Dunn Masonry, low bidder on the project. Approval for the project was made at the January meeting of the Supervisors.

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Road Maintenance Cooperation Agreement

Supervisors were asked to enter into a Road Maintenance Cooperation Agreement between the Township and Dupont Borough for an ALLEY between Simpson St. and Butler Heights, part of which is located in Ptn Twp. Solicitor Sanguedolce was asked to comment. He reviewed the agreement and advised to enact the maintenance agreement as well as adopt the deed of dedication. No financial liability exists for the Township. Dupont will maintain the "alley".

A. **Resolution 2-02 of 2023** accepting deed of dedication of 0.04 acres of land to be used as an alley.

- **Motion** - to enact Resolution 2-02 of 2023 accepting deed of dedication of 0.04 acres of land to be used as an alley.

Slezak__S__ Hawk __M__ Rinaldi __
Slezak __Y__ Hawk __Y__ Rinaldi _____

B. **Deed of Dedication** Twp. agrees to acquire from Anthony Bryk and Daria Bryk for \$1 a parced as described in the Deed of Dedication

- **Motion** - to enact Deed of Dedication for PIN 61-E12S1-02A-01K-000 in the amount of \$1.

Slezak__S__ Hawk __M__ Rinaldi __
Slezak __Y__ Hawk __Y__ Rinaldi _____

C. Road Maintenance Co-operation Agreement

Township and Dupont Borough propose to enter into an agreement whereby Dupont Borough assumes all responsibility for maintaining the portion of the Alley located in and owned by the Township

- **Motion** - to enter into an agreement whereby Dupont Borough assumes all responsibility for maintaining the portion of the Alley located in and owned by the Township.

Slezak__S__ Hawk __M__ Rinaldi __
Slezak __Y__ Hawk __Y__ Rinaldi _____

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Financial

- **Motion:** To ratify January-February pre-paid bills in the amount \$244,067.67 and bills payable in the amount of \$ 63,332.68 and payroll and related expenses for payroll period ending

Amazon	204.99
PLIC	747.38
Harbor Freight	1,273.90
Neopost	100.00
Hartford	1,148.07
AFLAC	66.86
UCC	139.50
FNCB	95.00
Transfer	62,073.18
Transfer	67,078.36
Transfer	61,952.04

Payroll	
1/18/23	67,078.36
2/1/23	61,952.04
2/15/23	61,357.20

QUESTIONS/CONCERNS

Motion to approve payment of bills and unpaid bills.

Slezak __S__ Hawk __M__ Rinaldi ____
 Slezak _Y__ Haw k _y__ Rinaldi _____

Emergency Management Report - no report

Fire Department

Incident Report - read into the minutes by Supervisor Hawk

QUESTIONS/CONCERNS

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- Motion to approve incident report

Slezak__S__ Hawk __M__ Rinaldi __

Slezak __Y_ Hawk __Y_ Rinaldi _____

Letter of resignation from Richard Prebish effective December 28, 2023 as part time paid fire truck driver.

- Motion to accept letter of resignation

Slezak__M__ Hawk __S__ Rinaldi __

Slezak __Y_ Hawk __Y_ Rinaldi _____

Anthony Ranielli asked on behalf of the Fire Dept. that they search for a replacement for Mr. Prebish. He also asked about the comment that there was talk that the old fire station would be demolished. He objected stating that it is was part of the history of the town. He asked about grants, etc. Rob Mericle in the audience stated that his opinion was that the building would not qualify for historical grants but other grants might be available. Mr. Bonita commented on the cash drain that the building was causing the Twp. and the condition of the inside of the building. Ceiling blocks were falling and there appeared to be blocks stained from water possibly caused by a leaky roof. Mr Bonita commented on the cost of converting to gas, estimated at \$25,000 for a gas line to be run to the building let alone the cost of boiler replacement, etc. Right now the building in question is used only for storage. Several years ago the fire department had cost estimates to renovate the building in excess of \$900,000.

Supervisor Slezak asked about a fire alarm ordinance imposing fines for false alarms. He noticed that in the monthly reports they are increasing. Solicitor is to research and present a proposal to the board.

Ambulance Report

Supervisor Hawk read into the minutes the three reports.

Annual statement as to use of monies forwarded by the Twp.

Annual report of the year of 2022

Monthly report for January 2023

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Supervisor Hawk commented on the numbers presented by the Association and commended the Association for their performance in 2023.

- Motion to approve incident report

Slezak ___M___ Hawk ___S___ Rinaldi ___

Slezak _Y___ Hawk _Y_ Rinaldi _____

Road Department -

Supervisor Slezak commented that his department is rebuilding a 1999 International Truck.

Recreation - Parks

A site inspection was done on February 15, 2023 for the installation of the recreation equipment secured by a DCNR Grant. Work is scheduled to begin the Week of February 27 weather permitting. The work will consist of erecting several large playground pieces as well as mulch in areas beneath and surrounding the equipment. After completion, security cameras will be installed at the park.

Police

POLICE REPORT - read into the minutes by Supervisor Hawk. Mr. Bonita commented on the new addition of Motor Carrier Violations submitted by Chief Angelella.

- **Motion** - to accept police report as submitted

Slezak ___S___ Hawk ___M___ Rinaldi ___

Slezak _Y___ Hawk _Y_ Rinaldi _____

Planning Commission -

Zoning Report for January 2023 read into the minutes by Terry Best.

- **Motion** - to approve Zoning Report for January 2023

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Slezak _Y___ Hawk ___Y_ Rinaldi _____

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Planning

4RG Group

At the February 1, 2023 planning meeting, under advisement from CNA, the Planning Commission voted to recommend that the Supervisors deny the application of 4RG Group, Lot Combination Minor Subdivision and Land Development.

- Motion to deny application from 4RG for both Minor Subdivision and Land Development application based on the recommendation of the Planning Commission and CNA Engineers.

Slezak__S__ Hawk _M__ Rinaldi ___

Slezak _Y__ Hawk __Y_ Rinaldi ____

AVP Taxiway B Extension

Received correspondence from CNA Engineers dated February 7, 2023 recommending approval of the Stormwater Management Application

- Motion to approve the Stormwater Management Application submitted for AVP Taxiway B Extension based on the recommendation of CNA Engineers.

Slezak__S__ Hawk _M____ Rinaldi ___

Slezak _Y__ Hawk _Y__ Rinaldi

Engineering Report -January-February

MS-4 - NONE

Public Comment

Fire Department - request the use of the parking lot and surrounding area for the second annual picnic and their annual Halloween Party.

Adjournment: Motion to Adjourn

- Slezak_M__ Hawk _S__ Rinaldi ___

Roll Call: Slezak_Y__ Hawk __Y__ Rinaldi ___