

▪ MINUTES  
 ▪ Pittston Township  
 ▪ Board of Supervisors Meeting  
 ▪ March 20, 2023  
 ▪ Pittston Township Municipal Building

Call Meeting To Order                      7:00 PM

- Pledge of Allegiance
- Roll Call    Slezak   P      Hawk   P      Rinaldi   P

**Minutes:** minutes of the Supervisors regularly scheduled February 21, 2023 and Special Meeting held on March 9, 2023 was presented to Supervisors for their review comments and/or corrections.

Questions/Corrections -

- **Motion:**    To accept    minutes of    February 21, 2023 and Special Meeting of March 9, 2023

Slezak           Hawk   S              Rinaldi   M    
 Slezak   Y      Hawk   Y              Rinaldi   Y  

### Supervisors Comments

Bids were advertised for Lincoln St, Lewis St and Baker Chapel, Phase I in Citizens Voice. A pre-bid meeting was scheduled on February 21, 2023 and bid opening was March 2, 2023 at 10:00 AM A Special Meeting was properly advertised and held on March 9, 2023 to discuss the various bids which were received. Charles Salvo from Chapel Road was present and questioned the Supervisors on the scope of the project and the impact it would have on the residents.

### Lewis & Ford St.

**Eight (8)** Contractors bid on this project. Bids ranged from low bid of \$81,460 to high bid of \$169,142. CNA reviewed bids and recommends that the low bid of \$81,460 from Stafansky Paving Company, Inc. be awarded. MS-4 Funds for this project will be used.

- Motion - To AWARD bid for Lewis and Ford St. project to Stafansky Paving company, Inc. for \$81,460. contingent upon receiving PDOT approval for the HOP and letter of credit

Slezak   M      Hawk   S              Rinaldi         
 Slezak   Y      Hawk   Y              Rinaldi   Y

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### **Lincoln St.**

Eleven (11) Contractors bid on this project. Project was bid with a base bid and an alternate for work to be done in the cemetery, pending receipt of an easement. Solicitor Sanguedolce advised that an easement will be signed by the Diocese. Bids ranged from low bid, with alternate, of \$181,681 to a high bid of \$436,478 CNA reviewed bids and recommends that the low bid of \$181,681 from M&J Construction and recommends that the bid be awarded. A DCED grant in the amount of \$220,000 with a 15% Township Match was secured for this project. Award to include alternate only if the easement is secured.

- Motion - To AWARD bid for Lincoln St. project to M&J Excavating, Inc. for \$134,306 + alternate (only if easement is secured) \$47,375.

Slezak   M   Hawk   S   Rinaldi       
 Slezak   Y   Hawk   Y   Rinaldi   Y  

### **Baker/Chapel Project**

Six (6) Contractors bid on this project. Bids ranged from low bid of \$994,261 to high bid of \$1,383,033 CNA reviewed bids and recommends that the low bid of \$994,261 be awarded to Pioneer Construction contingent upon received final approval from PDOT for this project. A PDOT grant and DCED grant was secured for this project. Mr. Bonita was successful in having the 15% township match removed from the grant.

- Motion - To AWARD bid for Baker/Chapel project to Pioneer Construction in the amount of \$994,261 contingent upon receiving final approval from PDOT for this project..

Slezak   M   Hawk   S   Rinaldi       
 Slezak   Y   Hawk   Y   Rinaldi   Y  

### **Single Application for Assistance**

After reviewing preliminary cost estimates for Baker/Chapel Phase I project and bids received in the first advertisement Mr. Bonita suggested to the Supervisors that in order to provide for any shortfall between grant proceeds and bids received and awarded that the Twp. apply for a loan from PDOT. Basically, the Twp. would receive an advance of their annual liquid fuels appropriation. The suggested amount in the Single Application to DCED

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would be made for \$400,000. The estimated annual liquid fuels allocation is \$130,000. Mr. Bonita discussed the various strategies concerning borrowing with the Supervisors. PDOT secured interest rate is 3.88% and a rate of 4.91%, unsecured, from FNCB. Unsecured borrowing would free up Twp. liquid fuels for 3 years whereas the secured PDOT loan would use yearly liquid fuels allotment to secure the loan. Each year liquid fuels money has been used to defray the cost of snow removal and street lighting. PDOT has approved the loan request. Mr. Bonita received estimates to invest Twp. funds on a temporary basis with banks and PIGIT. He will check on the rates to be received and discuss further with the Twp. Supervisors.

#### QUESTIONS/CONCERNS

#### **Tax Anticipation Note**

Mr. Bonita contacted FNCB to set up a Tax Anticipation Note in the amount of \$400,000 which would be used to cover expenditures in January and February of each year.

**Wall Damage** - It was once again brought to the attention of Mr. Bonita the deteriorating condition of the wall separating the police building and the residence. Estimates will have to be secured to (a) repair the wall or (b) replace the entire wall. Mr. Bonita discussed the possibility of having the work done on an emergency basis. Solicitor will have to review the nature of the repair and issue an opinion if bidding is or is not to be required.

Supervisors were asked to determine what was to be included in the 2023 LSA GRANT. According to LSA regulations the grant can be for equipment or for infrastructure, not both. If the Supervisors wish to do both two separate grants would have to be prepared. Also, Supervisors were reminded that the Ambulance Association is requesting that the Twp. submit a LSA GRANT on behalf of the Association for a building. Mr. Bonita has been in contact with Don Hudzinski to discuss. At this time the Supervisors indicated that the 2023 LSA GRANT should be for infrastructure but no final decision has been made. The grant deadline is September, 2023.

#### **Financial**

- **Motion:** To ratify February-March pre-paid bills in the amount \$212,631.02 and bills payable in the amount of \$ 36326.51 and payroll and related expenses for payroll period ending

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3/01/2023	69,829.88
3/15/2023	60,540.96
AmTrust	10,168
PLIC	747.38
AmTrust	12,683.00
Neopost	100
Hartford	1,148.07
AFLAC	66.86
Harbor Freight	426.9
Evident	677.25
Transfer	61,357.20
AmTrust	8,036.00
Transfer	69,829.88
Evident	72.83
FNCB	95

BHW 9,986.23

QUESTIONS/CONCERNS

Supervisor issued a correction on the BHW bill. The amount initially read was incorrect. The correct amount is \$ 9,986.23.

Motion To approve payment of bills and unpaid bills.

Slezak \_\_ M\_\_ Hawk \_\_ S\_\_ Rinaldi \_\_  
 Slezak \_ Y\_\_ Hawk \_ Y\_\_ Rinaldi \_\_ Y\_\_

**Emergency Management Report** - Supervisor Hawk stated that there was nothing to report

**Fire Department**

Incident Report - read into the minutes by Supervisor Hawk

QUESTIONS/CONCERNS

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- Motion- To approve incident report

Slezak \_\_M\_\_ Hawk \_\_\_\_\_ Rinaldi \_\_S\_\_  
 Slezak \_\_Y\_\_ Hawk \_\_Y\_\_ Rinaldi \_\_Y\_\_

Business office received an application for part time fire truck driver. No action was taken at this time. The application will be held in the business office.

### **Ambulance Report**

Monthly report for January 2023 read into the minutes by Supervisor Hawk.

- Motion- To approve incident report

Slezak \_\_M\_\_ Hawk \_\_\_\_\_ Rinaldi \_\_S\_\_  
 Slezak \_\_Y\_\_ Hawk \_\_Y\_\_ Rinaldi \_\_Y\_\_

Don Hudzinski is preparing information regarding building plans to be submitted to Supervisors for a second LSA Grant.

### **Road Department**

Discussed with Roadmaster/Supervisor Slezak about 2023 LSA Grant. Supervisors will consider submitting the 2023 LSA for Road Restoration OR Equipment. Grant cannot contain both.

The Township did submit an application for road reconstruction on Armstrong Road in the amount of \$1,085,000. Township received an award of \$200,000. Supervisor Slezak will review the project and determine the best use of this money.

### **Recreation - Parks**

Work is in progress installing playground equipment and mulch at the Attardo Park. The work consists of erecting several large playground pieces as well as mulch in areas beneath and surrounding the equipment. After completion, security cameras will be installed at the park.

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Debbie Taroli, John Bonita, Michael Fenick met with DCNR representative regarding another DCNR Grant for basketball, tennis court, parking lot resurfacing and fence at the Attardo Park. Also under consideration is another DCNR Grant for renovation of park recreational equipment.

## Police

**POLICE REPORT** - read into minutes by Supervisor Hawk

- Motion - To approve police report as submitted

Slezak \_\_M\_\_ Hawk \_\_\_\_\_ Rinaldi \_S\_\_  
 Slezak \_Y\_\_ Hawk \_\_Y\_ Rinaldi \_\_Y\_\_

## Planning Commission -

Zoning Report for February 2023 read into minutes by Terry Best, Zoning Officer

- Motion - To approve Zoning Report for February, 2023

Slezak \_\_\_\_\_ Hawk \_\_S\_\_ Rinaldi \_M\_\_  
 Slezak \_Y\_\_ Hawk \_Y\_\_ Rinaldi \_\_\_\_\_

## Planning

Again it was noted that there is a vacancy on the Board. It was pointed out that there can be alternates appointed by the Supervisors with certain restrictions. Supervisor Slezak asked about Matt Chesniak as a possible candidate for the Board. Terry Best advised that there was another person interested but has not heard about renewed interest. Terry Best was asked to check to see if the other person still has interest. Both candidates were asked to submit letters of intent expressing their interest in the Board.

Esposito Sub-Division review was presented to the Planning Commission at their March 1, 2023 meeting and was accepted for approval. Matt Walsh, CNA advises that all comments have been answered and is recommending approval.

- Motion - To accept the Esposito Sub Division as presented to the Planning Commission at their March 1, 2023 meeting and accepted.

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Since all comments have been answered CNA is recommending approval

Slezak \_\_\_ Hawk \_S\_\_\_ Rinaldi \_M\_\_\_  
 Slezak \_Y\_\_\_ Hawk \_Y\_\_\_ Rinaldi \_\_\_

**Engineering Report -February - March** was received from CNA Engineering.. Mr. Bonita asked about the status of Quail Hill project. No action has taken place in several months. Survey was done but no further action. Supervisors asked Mr. Bonita to follow up on this project.

**MS-4** - Mr. Bonita advised that two submissions would be made to WWSA for reimbursement of MS-4 money to reimburse the Twp. for:.

- (a) storm water corrections at the Attardo Park
- (b) Lewis St. project. This project has been approved for MS-4 funds.

### **Public Comment**

**Joe Lakowski** - asked if any preventive action is being taken by the Supervisors since the disaster caused by a train accident. Mr. Bonita stated that he became aware of information from PSATS which was forwarded to the Police, Fire and Ambulance. Also, a web-site available to emergency personnel was forwarded. Fire Operator Ranielli commented on how valuable the web site will be is necessary. Fire Chief Capozucca and Ranielli commented about the training which they have had and have to continually update. Chief Angelella was not present to discuss the readiness of the police. Residents can be assured that concern about the safety of the residents is of primary concern to Supervisors and emergency personnel.

**Adjournment:** Motion to Adjourn

• Slezak \_\_\_ Hawk \_S\_\_\_ Rinaldi \_M\_\_\_  
 Roll Call: Slezak \_Y\_\_\_ Hawk \_Y\_\_\_ Rinaldi \_\_\_Y\_\_\_