

- **MINUTES**
- **Pittston Township**
- **Board of Supervisors Meeting**
- **APRIL 17, 2023**
- **Pittston Township Municipal Building**

Call Meeting To Order                      7:00 PM

- Pledge of Allegiance
- Roll Call        Slezak \_\_\_P\_\_\_ Hawk \_\_\_AB\_\_\_ Rinaldi \_\_\_P\_\_\_

**Minutes:** minutes of the Supervisors regularly scheduled March 21, 2023 presented to Supervisors for their review comments and/or corrections.

Questions/Corrections -

- **Motion:** To ACCEPT        minutes of March 21, 2023

Slezak\_\_S\_\_ Hawk \_\_\_\_\_ Rinaldi \_M\_\_  
Slezak \_\_Y\_ Hawk \_\_\_\_ Rinaldi \_Y\_\_\_\_

### **Supervisors Comments**

**Township 2022 Audit Report** presented by Tom Rainey, CPA, Rainey & Rainey, CPA's. Mr. Rainey talked about the financial condition of the Township and stated that the statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the US. However, the statements present fairly, in all material respects, the cash basis financial position of Pittston Township as of December 31, 2022. He reviewed the statement of revenue and expenditures and the unfunded liability which exists on the police pension plan.

Mr. Bonita further commented on the revenue generated from Mercantile Tax which was substantially over budget estimates was due to the settlement with Lucknow-Highspire. This was a 5 year exemption allowed for a manufacturing exemption which expired on December 31, 2021 A new 5 year agreement was entered into in October, 2021 by the Supervisors and was secured by a \$512,500 payment received January of 2022. The new agreement expires December 31, 2026.

**Little League** - Opening day for Township Little League is April 29, 2023. A parade will start at 9:30 AM at the Jenkins Twp. Fire House on 2nd Street in Jenkins Township.

**Victory Sports** - requesting that Twp. Senior Event tent be kept up for a Victory Sport Dance to be held the day after the Senior Party, June 14, 2023. Supervisors will leave tent up for their use.

**Office of Community Development** - letter dated April 12, 2023 requesting information relative to 2024 - 2026 participation. Township will participate in the CDBG program. However, in order to qualify for road improvements, surveys have to be conducted to determine eligibility as to income levels. Supervisors will review the Township roads to prioritize roads in need of repairs to determine if any roads will qualify under their low to moderate income criteria.

- MINUTES
- Pittston Township
- Board of Supervisors Meeting
- APRIL 17, 2023
- Pittston Township Municipal Building

### Police Vehicle Bid

2018 Ford F-150 Police Vehicle, 10-8 EVS Upfit, Cargo Glide, Tonneau Cover, 62,500 Miles. Advertised in Citizens voice on April 5, 2023. Bids were due April 17, 2023 by 10:00 AM.

Joseph Hawk	\$ 9,650
Ringwood Motors	6,680
Cesare Motors	15,001
Galli Auto Sales	12,650

Supervisor Rinaldi questioned as to the worth of the vehicle. In his opinion it is worth substantially more, particularly with the low mileage. Anthony Ranielli, PTVFD commented that it is an emergency vehicle and the value cannot be compared to that or a "normal" vehicle. Mr. Bonita asked if the bids should be rejected and re-advertised. Supervisors decided to accept the bids.

- Motion: To ACCEPT bids received on 2018 Ford F-150 Police Vehicle and to award the bid to Cesare Motors, the high bidder for \$15,001. Truck will be sold AS IS with the removal of the communication radio in the vehicle.

Slezak \_\_S\_\_ Hawk \_\_\_\_\_ Rinaldi \_\_M\_\_

Slezak \_Y\_\_ Hawk \_\_\_\_ Rinaldi \_\_Y\_\_

**Wall Damage-** bids were solicited for replacing the entire wall between the residence on Broad St. and the police station. . Contracts that exceed \$12,200 but do not exceed \$22,500 require at least three written or telephone quotes. Supervisor Rinaldi stated that the low bidder is not always the best fit for the job. He offered no alternative to the bids. Supervisor Slezak, on numerous occasions, met with contractors on site and after reviewing the proposals of the work to be done and material to be used by Valley Outdoor Management expressed his satisfaction.

All Terrain Excavation	33,600
Valley Outdoor Management	21,980
Al Dunn Masonry	45,580

- **Motion:** To AWARD to replace wall to low bidder, Valley Outdoor Management for bid of \$21,980.

Slezak\_M\_\_ Hawk \_\_\_\_\_ Rinaldi \_S\_\_

- MINUTES
- Pittston Township
- Board of Supervisors Meeting
- APRIL 17, 2023
- Pittston Township Municipal Building

Slezak \_Y\_ Hawk \_\_\_\_ Rinaldi \_\_Y\_\_

### **Bag Distribution -**

The distribution of bags is scheduled for Thursday, May 11 and Friday May 12, 2023 weather permitting, from 9:00 AM to 5:00 PM at the Pittston Township Volunteer Fire Dept. building located on MEMCO LANE. A drive thru concept will once again be used whereby households will be given their permit and 208 bags on that date. In case of inclement weather an alternate distribution date will be May 18 9:00 AM to 5:00 PM at the same location. Mailing has been sent out and a posting will be made on the webpage.

**Letter from PSATS** requesting adoption of resolution to endorse America 250PS and its mission to educate, preserve, innovate and celebrate the history and diversity of the Commonwealth as proposed by Governor Wolf and continued by Gov. Shapiro. Resolution was reviewed by Solicitor and found to be acceptable for adoption.

- Motion: To adopt Resolution 4-03 of 2023 to endorse America 250PS and its mission to educate, preserve, innovate and celebrate the history and diversity of the Commonwealth as proposed by Governor Wolf and continued by Gov. Shapiro

Slezak \_S\_ Hawk \_\_\_\_\_ Rinaldi \_\_M\_  
Slezak \_Y\_ Hawk \_\_\_\_ Rinaldi \_\_Y\_\_

### **Financial**

- **Motion:** To ratify March-April pre-paid bills in the amount \$177,917.44 and bills payable in the amount of \$ 109,003.55 and payroll and related expenses for payroll period ending 3-25-2023 and 4-08-2023 and ACH payments listed as follows:

- MINUTES
  - Pittston Township
    - Board of Supervisors Meeting
      - APRIL 17, 2023
        - Pittston Township Municipal Building

AmTrust	1481
AFLAC	66.86
EA PASS	140.00
Rudy Navarro Expenditures	541.79
Amazon	101
PLGIT	400000
FNCB	95
Ace Hardware	41.33
Hartford	1,148.07
Neopost	200
PLIC	747.38
Pr Transfer	60,540.96
Pr Transfer	63,584.59
Tr FNCB Restricted Acct.	45,391.60
FNCB Letter of Credit Fee	645.00
Dempster Svs	500.00
CPE Store	217.30
BHW	14,253.78

#### QUESTIONS/CONCERNS

- Motion: To approve payment of bills and unpaid bills.

Slezak\_\_S\_\_ Hawk \_\_\_\_\_ Rinaldi \_M\_\_  
 Slezak \_\_Y\_ Hawk \_\_\_\_ Rinaldi \_\_Y\_\_

#### Emergency Management Report - NONE

#### Fire Department

Incident Report - read into minutes by Mr. Bonita

#### QUESTION/CONCERNS

- Motion To ACCEPT incident report

Slezak\_\_M\_\_ Hawk \_\_\_\_\_ Rinaldi \_\_S\_  
 Slezak \_Y\_ Hawk \_\_\_\_ Rinaldi \_\_Y\_\_

- MINUTES
- Pittston Township
- Board of Supervisors Meeting
- APRIL 17, 2023
- Pittston Township Municipal Building

Received application from Brad Rusnock, Duryea, PA requesting full or part time fire position. Mr. Ranielli attested to the qualifications and availability of this individual.

Anthony Ranielli, PTVFD stated the need for additional part time drivers to cover shifts. Discussion of employees filing applications and no availability. Mr. Bonita suggested to the Supervisors that written notification of availability/unavailability be received each month. . If unavailability continues after a certain amount of pay periods the individual be removed from the roster list. Further discussion of this matter will take place.

- Motion: To hire part time Brad Rusnock as PART TIME Fire Truck Driver in accordance with terms outlined in the Collective Bargaining Agreement.

Slezak\_\_S\_\_ Hawk \_\_\_\_\_ Rinaldi \_\_M\_\_

Slezak \_\_Y\_\_ Hawk \_\_\_\_ Rinaldi \_\_Y\_\_

### **Ambulance Report**

Monthly report for January 2023 - read into minutes by Mr. Bonita.

- Motion: To ACCEPT ambulance report

Slezak\_\_S\_\_ Hawk \_\_\_\_\_ Rinaldi \_\_M\_\_

Slezak \_\_Y\_\_ Hawk \_\_\_\_ Rinaldi \_\_Y\_\_

### **Police**

**POLICE REPORT** - submitted by Chief Angelella - read into minutes by Mr. Bonita. Mr. Bonita noted the number of citations and motor carrier violations. Supervisor Slezak pointed out that the dollars received from Motor Carrier Violations are on a sliding scale, which means money received from the Magistrate may be less than the fines imposed from citations .

- Motion : To ACCEPT police report as submitted

Slezak\_\_M\_\_ Hawk \_\_\_\_\_ Rinaldi \_\_S\_\_

Slezak \_\_Y\_\_ Hawk \_\_\_\_ Rinaldi \_\_Y\_\_

### **Road Department - no report**

**Recreation - Parks** - Mr. Bonita read into the minutes a letter he composed to residents concerning the innuendos posted on Facebook regarding the closure of the Attardo Park. He outlined the facts concerning the park from the initial grant application to the recent work stoppage. This statement will be posted on the web-page and included as part of the minutes. Comments from the audience were held for later in the meeting.

- **MINUTES**
- **Pittston Township**
- **Board of Supervisors Meeting**
- **APRIL 17, 2023**
- **Pittston Township Municipal Building**

**Letter To DCNR** - Solicitor Sanguedolce, after a meeting with the project coordinators, sent a letter to DCNR outlining the Twp. position and requesting assistance from DCNR. Another letter will be sent to contractor outlining the Twp. position on the construction.

### **Planning Commission -**

One Vacancy exists on Board and three letters of interest have been received and reviewed by T. Best and Supervisors.

Matthew Chesniak  
Kim Warunek  
Robert Fahey, Jr.

- Motion: To adopt Resolution 4-01 of 2023 appointing Matthew Chesniak as member of Planning Commission effective immediately.

Slezak\_\_M\_\_ Hawk \_\_\_\_\_ Rinaldi \_S\_\_

Slezak \_Y\_\_ Hawk \_\_\_\_ Rinaldi \_\_Y\_\_

Second class code authorizes three alternates to be appointed as alternates to fill in when members are absent.

- Motion: To adopt Resolution 4-02 of 2023 appointing Kim Warunek and Robert Fahey, Jr. as alternate members of Planning Commission

Slezak\_\_M\_\_ Hawk \_\_\_\_\_ Rinaldi \_S\_\_

Slezak \_Y\_\_ Hawk \_\_\_\_ Rinaldi \_Y\_\_

Zoning Report for March 2023 read into minutes by T. Best.

- Motion: To approve Zoning Report for March 2023

Slezak\_\_M\_\_ Hawk \_\_\_\_\_ Rinaldi \_S\_\_

Slezak \_Y\_\_ Hawk \_\_\_\_ Rinaldi \_Y\_\_

### **Engineering Report -March**

### **MS-4 - NO REPORT**

### **Public Comment**

**Careen Poumonir** - CEO of Clubhouse Econo-Rhinovations, Inc. asked about the use of the Bryden St. facility to host a Food Distribution on the 2nd Friday of each month. She has talked with Supervisor Hawk about this event. The event has been housed at Jenkins Twp.

- MINUTES
  - Pittston Township
    - Board of Supervisors Meeting
      - APRIL 17, 2023
        - Pittston Township Municipal Building

the first Friday of each month. The event will run from 10:00 AM to 1:00 PM. Approximately 1000 participants arrive for each event to receive free food. Mr. Bonita was assured that they carry the necessary liability insurance for the event and that the Twp. would be named as an additional insured. A copy of their tax exempt status will be required. Supervisors wish to explore this further when Mr. Hawk returns from vacation.

### **Jordan Consagra**

**2nd Annual Volunteer Fire Dept. Picnic** - will be held from June 29 to July 2 at the Bryden St. lot. Solicitor Sanguedolce was asked to prepare a special use permit. Chief Angelella has been contacted about personnel, etc. for this event.

**Michael Savokinas** - questioned the competency of the project coordinators of the Attardo Park Project and suggested that they be fired for mismanagement and new project coordinators be appointed. Mr. Bonita asked the two Supervisors of their position on this matter. Supervisors did not want to act on his suggestion.

**Adjournment:** Motion: To Adjourn

• Slezak\_\_S\_\_ Hawk \_\_\_\_ Rinaldi \_M\_\_  
 Roll Call: Slezak\_Y\_\_ Hawk \_\_\_\_\_ Rinaldi \_Y\_\_