

- MINUTES
- Pittston Township
- Board of Supervisors Meeting
- August 21, 2023
- Pittston Township Municipal Building

Call Meeting To Order 7:00 PM

- Pledge of Allegiance
- Roll Call Slezak __P__ Hawk _P__ Rinaldi __P__

Jack Dean, Esq. was sitting in for Solicitor Sanguedolce who was on vacation.

Minutes: minutes of the Supervisors regularly scheduled July 17, 2023 and Special Meeting of July 27, 2023 were presented to Supervisors for their review comments and/or corrections.

Questions/Corrections -

- **Motion:** To accept minutes of July 17 and July 27, 2023 meetings

Slezak __S__ Hawk _____ Rinaldi _M__
 Slezak _Y__ Hawk _Y__ Rinaldi __Y__

Supervisors Comments

Shredding Event - scheduled for October 14, 2023

Line of Credit documents were submitted to DCED and approved on August 18, 2023. Supervisors need to meet to sign documents. Funds will be used to temporarily fund road projects until grant funds are received from Commonwealth.

Notice of Retirement - Supervisors received letters of intent to retire from Terry Best, Zoning/Code Enforcement Officer effective on or about October 20, 2023 and John Bonita, Administrator effective March 1, 2024.

- **Motion:** To accept retirement letters from Terry Best, Zoning/Code Enforcement Officer effective on or about October

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20, 2023 and John Bonita, Administrator effective March 1, 2024.

Slezak __M__ Hawk __S__ Rinaldi __
 Slezak __Y__ Hawk __Y__ Rinaldi __Y__

Third Party Building Inspector - Contract was presented by BHW Construction Consulting Services, Inc. for a three year period commencing on the date of approval by the Township Supervisors.

- **Motion:** To award Contract of BHW Construction Consulting Services, Inc. for a three year period commencing on the date of approval by the Township Supervisors.

Slezak __S__ Hawk _____ Rinaldi __M__
 Slezak __Y__ Hawk __Y__ Rinaldi __Y__

Discussion took place as to the replacement for Terry Best. A meeting will be set up with BHW to determine if the scope of their services can be expanded to handle issuance of Zoning Permits.

Financial

- **Motion:** To ratify July - August pre-paid bills in the amount \$ 224,092.54, Pioneer \$157,458.15 (PDOT Grant), Bonner Chevrolet \$57,378.00 (LSA Grant), bills payable in the amount of \$ 96,869.07 and payroll and related expenses for payroll period ending

7-19-2023	68,291.52
8-02-2023	71,644.55
8-12-2023	61,569.00

QUESTIONS/CONCERNS

Motion to approve payment of bills, unpaid bills and payroll.

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Slezak __M__ Hawk __S__ Rinaldi __
 Slezak __Y__ Hawk __Y__ Rinaldi __Y__

Emergency Management Report

Supervisor Hawk spoke about problems with the lighting system on the EMA Command Vehicle. Original lighting system is malfunctioning. VCI Emergency Specialists reviewed the installation and they feel that it would be better to replace rather than repair the lights in question. Approximate cost \$4000 TO \$6000. Supervisor Slezak asked if the Twp. should seek restitution from the original installer. Solicitor was to be consulted about possible lawsuit.

Motion to approve replacement of lighting system on Command Vehicle.

Slezak __M__ Hawk ____ Rinaldi __S__
 Slezak __Y__ Hawk __Y__ Rinaldi __Y__

Supervisor Hawk also mentioned about problems with the light bar on the new SUV purchased. Costs will be determined but it was felt that the light bar should be replaced.

Wheel Life Experience, Touch a Truck event, will be held on September 16 at the WB Scranton Airport from 9AM to 2 PM.

Fire Department

Incident Report for June and July were read into minutes by Supervisor Hawk

QUESTION/CONCERNS

- Motion to approve incident report for June and July

Slezak __M__ Hawk ____ Rinaldi __S__
 Slezak __Y__ Hawk __Y__ Rinaldi __Y__

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Application for part time employment submitted by Christopher DiPierro as paid fire personnel will be reviewed by Supervisors and discussed with the Fire Department.

Supervisors commented on the number of fire alarms. It is noted that this was discussed at prior meetings and Solicitor was to look into enacting an ordinance which would impose fines for excessive false alarms.

Ambulance Report

Monthly report for July 2023 read into minutes by Supervisor Hawk.

- Motion to approve ambulance report as submitted

Slezak ___M___ Hawk _____ Rinaldi _S___

Slezak _Y___ Hawk _Y___ Rinaldi __Y___

Supervisor Slezak commented on the number of calls out of the Township. He was once again informed of the fact that when 911 calls the ambulance has an obligation to respond.

Police

Police Report submitted by Chief Angelella and read into minutes by Supervisor Hawk

- Motion approve police report as submitted

Slezak ___ Hawk _S___ Rinaldi __M___

Slezak _Y___ Hawk _Y___ Rinaldi __Y___

Application for part time employment submitted by Justin Luciano Mr. Bonita mentioned that Mr. Luciano previously worked for the Township full time and resigned for employment at another municipality. Supervisors will review application with Chief.

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Road Department

Reimbursement #1 has been submitted to DCED for a 2023 Dump Truck with plow which was included in the initial application when the LSA Grant was filed.

Advertisement for sale of 2015 Dump Truck with plow was advertised in Citizens Voice on 7-25-2023. Bid opening was 8-10-2023

1	Mike Veneziano	\$	8,007
2	Galli Sales & Svs	\$	21,750
3	Greg Vincelli	\$	24,750
4	Kaszowski	\$	12,777
5	Paglianite Bros	\$	16,810
6	David Ranieli	\$	13,900

Supervisor Rinaldi questioned the bid prices received. Supervisor Slezak who was at the bid opening commented that he felt the price was fair and that the high bid should be accepted.

- Motion award bid to Greg Vincelli for sale of 2015 Dump Truck with Plow

Slezak _M__ Hawk _S__ Rinaldi ____
 Slezak _Y__ Hawk _Y__ Rinaldi __Y__

Road Project Status Update

Baker Chapel .

Third reimbursement request from Pioneer Construction in the amount of \$111,143.35 will be submitted to PDOT for reimbursement

Lincoln St.

Final punch list has been submitted to contractor by CNA Engineering.

Lewis St.

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Project is complete Final punch list has been submitted to contractor by CNA Engineering Cost \$82,775.10 This will be reimbursed by MS-4 dollars.

Recreation -

Final inspection was made to Park Renovations and letter of approval has been received noting that the project complies with all covenants in the grant. Final payment has not been made to equipment supplier. Solicitor is working out details. Once final payment is agreed upon with equipment supplier a full accounting will be made as to costs incurred vs grant application and additions, such as park benches, fence, etc.

Fencing

Supervisors asked Business Office to secure quotes to enclose the Attardo Park which would provide additional security for the renovations. Prices were requested for chain link fence replacement from the bus stop to the bathrooms, together with gates in front and near the pavilion. This fencing was not part of the original grant application. Cost to complete would be \$12,175.

Solicitor noted the bid was under the bidding threshold for securing formal bids. Mr. Bonita would contact Tri County to determine installation date.

- Motion to accept the proposal of Tri County Fence & Rail, Inc. \$12,175

Slezak _S__ Hawk _M__ Rinaldi _____
 Slezak _Y__ Hawk _Y__ Rinaldi __Y__

Zoning Office

Report for July read by Terry Best

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Motion to accept report

Slezak _M_ Hawk _S_ Rinaldi _____
 Slezak _Y_ Hawk _Y_ Rinaldi __Y__

Mr. Bonita reminded Mr. Best that John Varaly was in the process of updating the Zoning Ordinance. Because of Terry's impending retirement he should try to have the update done ASAP.

Mericle Lot 40 and 42 90 Day extension request was approved by the Planning Commission and sent to Supervisors for approval. Supervisor Rinaldi questioned the frequency of the extension requests lately and wanted to know why. Solicitor stated that the grantee needed additional time and that the Township had to be aware of the time issue so that there was not "deemed approved".

- Motion approve to grant 90 day extension for Mericle Lot 40 and 42 as approved by Planning Commission

Slezak __M__ Hawk __S__ Rinaldi _____
 Slezak _Y_ Hawk _Y_ Rinaldi __AB__

Supervisor Rinaldi stated his abstaining was due to lack of sufficient information.

Mericle Lots 38, 39, 40 and 42 Preliminary/Final Subdivision Plan Research Drive were reviewed by CNA Engineers and found to be in compliance with the Ordinance and therefore they recommend approval of the subdivision plan, provided that all required certifications and statements are executed and present on the plan.

- Motion accept 38, 39, 40 and 42 Preliminary/Final Subdivision Plan Research Drive based on recommendation of

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CNA Engineers provided that all required certifications and statements are executed and present on the plan.

Slezak __M__ Hawk __S__ Rinaldi __
 Slezak __Y__ Hawk __Y__ Rinaldi __Y__

Engineering Report

July-August read into minutes by Mr. Bonita.

MS-4 Report - None

Public Comment

Raphael Musto

Complaint about the Administrator's attitude toward him at a recent visit he had made to the Business Office. He was offended by the attitude and statements by the Administrator. Wanted to make sure that the Supervisors became aware of this incident and they should discuss the incident with the Administrator. He suggested if the Twp. has an employee handbook the Administrator should read it and abide by the rules on conduct.

Aaron Joyce

Wants to compliment the Supervisors about Lincoln St. project. Residents are pleased with the results of the project. Mr. Bonita mentioned that there is another project for Parnell St. which still has not been awarded.

Michael Savokinas

Complained about fencing which Mr. Bonita addressed previously and also the locked bathrooms. Mr. Bonita stated that the Twp. cannot find anyone to clean the bathrooms on a daily or weekly basis. Mr. Savokinas stated he has observed children and adults being locked out of the bathrooms. Mr. Bonita stated bathrooms are cleaned on a sub

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contract basis after each time the pavilion is rented. The possibility of a porta-potty was looked into. Terry Best commented on the deplorable condition of the porta-potty at one of the Pittston Parks. Supervisors will continue to look into this matter. It was noted that for the past several years the bathrooms were not open to the public.

Adjournment: Motion to Adjourn

- Slezak ___ ___ Hawk ___S___ Rinaldi ___M___
Slezak ___Y___ Hawk ___Y___ Rinaldi ___Y___