

- MINUTES
 - Pittston Township
 - Board of Supervisors Meeting
 - March 18, 2024
 - Pittston Township Municipal Building

Call Meeting To Order 7:00 PM

- Pledge of Allegiance
- Roll Call Slezak ___P___ Hawk _AB___ Taroli ___P___

Minutes: minutes of the Supervisors regularly scheduled February 20, 2024 was presented to Supervisors for their review comments and/or corrections.

Questions/Corrections – NONE HEARD

- **Motion:** To approve minutes of February 20, 2024 Meeting

Slezak__S___ Hawk _____ Taroli _M___
 Slezak _Y__ Hawk _AB___ Taroli __Y___

PUBLIC TESTIMONY ON AGENDA ITEMS ONLY – Any public guest who is to provide testimony to the Board during a meeting should state their name (spell their last name) and address, and if speaking for an organization, the name, and identity of the organization.

Supervisors Comments

Honoring Rita Timonte

Tonight, we are honoring an individuals who gave many years of service to Pittston Township. Our first honoree is Rita Timonte, who gave 21 years of service as the Tax Collector of Pittston Township. On behalf of the board of supervisors of Pittston Township, we thank Rita for her hard work and dedication to the Township for 21 years.

Ordinance 3-01 of 2024

Ordinance No. 3-01 of 2024 titled “An ordinance of the Township of Pittston, Luzerne County, Pennsylvania, Repealing Ordinance No. 4 of 1982, repealing Ordinance No. 1 of 2002, repealing Ordinance No. 1 of 2022, repealing Resolution Nos. 4 and 9 of 1982 and establishing the requirements for mechanical amusement devices and electrical and/or electronic amusement

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devices. We are creating this new ordinance for our mechanical device tax as there was confusion about the costs and charges in the old ordinances. We are also updating the ordinance for new mechanical devices that came in the area recently, such as games of skill. Advertised in the 3-3-2024 edition of the Citizens Voice.

- **Motion:** To adopt Ordinance 3-01 of 2024

Slezak__S__ Hawk _____ Taroli _M__
 Slezak _Y__ Hawk _AB__ Taroli __Y__

Administrative Assistant Contract

Motion: To enter into an employment agreement between Pittston Township and Cassondra Balestrini for \$21.00 per hour for 2024 with benefits as outlined in the employment contract.

Slezak__M__ Hawk _____ Taroli _S__
 Slezak _Y__ Hawk _AB__ Taroli __Y__

Bryden Street Firehouse Advisory Committee

The supervisors just wanted to remind residents that we are still accepting letters of interest for the citizen advisory committee for the Bryden Street Firehouse. Interested citizens should provide a letter to the township by **Wednesday, March 27th at 4pm**. Letters should be emailed in to the township at pitttown@comcast.net or letters could be dropped off at the township from 8am-4pm Monday-Friday.

Hometown Heroes

The supervisors also just wanted to remind residents that we are still taking a list of interested residents for our Hometown Heroes project. As of now, we are calling around and getting quotes and getting an idea of the costs. If any resident has interest, you could contact the municipal building at 570-654-0161 or email Debbie at supervisortaroli@gmail.com.

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Garbage Bag Distribution -

The distribution of bags is scheduled for Thursday, May 9 and Friday May 10, 2024 weather permitting, from 9:00 AM to 5:00 PM at the Pittston Township Volunteer Fire Dept. building located on North Township Boulevard. A drive thru concept will once again be used whereby households will be given their permit and 208 bags on that date. In case of inclement weather an alternate distribution date will be Thursday, May 16 and Friday, May 17, 2024 from 9:00 AM to 5:00 PM at the same location. Mailings to residents will be sent out in a week or two.

Yard waste pickup will tentatively begin in the first week of April. We don't have a set-in-stone start date at this time, but the date will be advertised in the newspaper and on our website. The compost is opening on April 1st at the Dupont facility. Residents could also call the municipal office for the start date once one is established.

Financial

- **Motion:** To ratify February-March pre-paid bills in the amount \$384,860.27 and bills payable in the amount of \$ 40,479.05

PA UCC	454.50
FNCB	36.00
Harbor Freight	21.97
Principal	832.20
AmTrust	27,808.00
Aflac	66.86
Amazon	78.98
Sons of Liberty	
Gun Works	
(Police)	500.00
Adobe	21.19
Hartford	1,514.09
Transfer to PR	71,010.90
Neopost	100.00
PennVet	375.00
Amazon	119.94

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Transfer to PR	73,785.68
FNCB	95.00

BHW (Feb. 2024)	18,239.27
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Payroll	
2-14-2023	71,010.90
2-28-2023	73,785.68

General Fund Handwritten Checks

Pershing	Check #9108	\$1,015.79
Debbie Taroli	Check #9109	\$55.00

Supervisor Taroli clarified Check #9109 for \$55.00 was a reimbursement for a continuing education class from PSATS she is taking.

QUESTIONS/CONCERNS

Motion to approve payment of bills and unpaid bills.

Slezak	_M__	Hawk	_____	Taroli	_S__
Slezak	_Y__	Hawk	_AB__	Taroli	_Y__

Emergency Management Report

Mr. Rozitski reported that there is no report at this time with Supervisor Hawk being absent. Mr. Rozitski said a detailed report will be given at the next meeting.

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Fire Department

Mr. Rozitski dispensed with the reading of the monthly report.

QUESTIONS/CONCERNS

- Motion to approve incident report

Slezak __M__ Hawk _____ Taroli _S__

Slezak _Y__ Hawk _AB__ Taroli __Y__

- **MOTION:** To grant permission to the Pittston Township Volunteer Fire Department to use the land at the Bryden Street Firehouse for their annual picnic from June 5th through June 9th pending solicitor review of the agreement.

Slezak __S__ Hawk _____ Taroli _M__

Slezak _Y__ Hawk _AB__ Taroli _Y__

Ambulance Report

Mr. Rozitski dispensed with the reading of the monthly report.

- Motion to approve incident report

Slezak __S__ Hawk _____ Taroli _M__

Slezak _Y__ Hawk _AB__ Taroli __Y__

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Police

POLICE REPORT - submitted by Chief Angelella – Mr. Rozitski dispensed with the reading of the monthly report.

- Motion to approve police report as submitted

Slezak __M__ Hawk _____ Taroli _S__

Slezak _Y__ Hawk _AB__ Taroli __Y__

Road Department –

Baker-Chapel Project Update

Mr. Rozitski reported the Township received the signed grant application back from the state, which is necessary to go out to bid. The bid specifications from the engineers are about 99 percent completed, with just a few specifications to clear up. We hope to have the easements back from the engineers this week or next week to mail out. Mr. Rozitski said the engineer anticipated that we could award the contract at the April meeting or May meeting at the latest.

Parnell Street Update

Mr. Rozitski reported that since the township received the grant application back from the state, the supervisors gave the go ahead to the engineers to begin surveying on the project.

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Recreation – Parks

Victory Sports Event

Mr. Rozitski reported the board of supervisors received a letter from Victory Sports, Inc. looking for permission to utilize the tent at the Tony Attardo Park on June 13th after the senior party put on by the recreation board on June 12th.

- **MOTION:** To grant permission to Victory Sports, Inc. to use the tent at the Tony Attardo Park on June 13th.

Slezak __M__ Hawk _____ Taroli _S__
 Slezak _Y__ Hawk _AB__ Taroli __Y__

- **MOTION:** To approve a donation of \$1,000.00 to Victory Sports, Inc. for 2024.

Slezak __M__ Hawk _____ Taroli _S__
 Slezak _Y__ Hawk _AB__ Taroli __Y__

- **MOTION:** To approve release to George Ely Associates, Inc. for \$151,188.00 for Phase 1 of Tony Attardo Park project improvements as negotiated by solicitor. Release will be paid through DCNR grant previously awarded.

Slezak __S__ Hawk _____ Taroli _M__
 Slezak _Y__ Hawk _AB__ Taroli __Y__

Attardo Park Phase II Update

Mr. Rozitski said the township received the paperwork from Erica Black at DCED for the Greenways and Trails grant that Pittston Township was awarded. The paperwork was signed by the township and is with the legal department at DCED as of March 8, 2024. Once the township receives the finalized paperwork back from the state, the engineer could begin the specs of the project.

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Mr. Rozitski mentioned that he has checked up on the finalized paperwork several times with Ms. Black and will continuously check on until the paperwork is received

Planning Commission –

Kapish Subdivision

At the March 6, 2024 planning commission meeting, the planning commission board voted to suggest the board of supervisors consider waiving the engineering fees Mr. Kapish owed to the township as per the advice of legal counsel. Additionally, the engineers and township were provided a copy of correspondence from PA DEP indicating that they approved the sewage planning module for the subdivision.

- **MOTION:** To waive the engineering fees owed to the township by Mr. Kapish as per advisement from the planning commission and legal counsel.

Slezak__M___ Hawk _____ Taroli _S___
 Slezak _Y __ Hawk _AB__ Taroli __Y___

- **MOTION:** To approve the Kapish subdivision project according to plans submitted to township as recommended by the engineers provided that the plans bear appropriate executed signatures and certifications from the owner and their consultants.

Slezak__M___ Hawk _____ Taroli _S___
 Slezak _Y __ Hawk _AB__ Taroli __Y___

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Airport Medical Hangar Project

At their December 6, 2023 meeting, the Planning Commission voted to recommend approval of the project, conditioned on the satisfaction of the remaining comments in the engineer’s December 6, 2023 review letter. CNA issued a letter finding that the remaining comments had been resolved and recommended approval of the plan.

Supervisor Slezak commented the purpose of this project is for Life Flights to assist with medical emergencies

- **MOTION:** To approve the plans of the Wilkes-Barre Scranton International Airport Medical Hangar project as recommended by the engineers.

Slezak__M___ Hawk _____ Taroli _S__

Slezak _Y __ Hawk _AB__ Taroli __Y__

Engineering Report – February

Mr. Rozitski dispensed with the reading of the Engineering report from CNA for February 2024. He reported that the recommendation of the approval of the Kapish minor subdivision was on the report. Furthermore, he reported the other projects, such as Todd Arthur Holdings Land Development and the Mericle Centerpoint Land Developments were on hold until the comments from CNA were satisfied.

MS-4

Supervisor Taroli reported that the balance in the MS-4 savings account at February 29, 2024 was \$42,685.

MS-4 Collection Update—WVSA

Supervisor Taroli also reported the township received notification back from Jeff Colella at WVSA that Pittston Township’s 2024 quarterly amount is raised back up to \$23,300 per quarter. Supervisor Taroli said the reason for the change

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is that after looking at their policy WVSA is adding back in the billed portion of some properties that were not included in the 2023 calculation.

Mr. Rozitski commented that he is very pleased to see the quarterly distributions to be back up to the normal amount from the previous notification of \$11,000. Furthermore, Mr. Rozitski said he is intending on meeting with Jeff Colella from WVSA to see what the township should expect for 2025 and moving forward. Supervisor Taroli agreed.

PUBLIC TESTIMONY ON NON-AGENDA ITEMS –

Mark Simko—

Mr. Simko commented that he recently inquired about internet and cable services from Astound Broadband, which is new to Pittston Township, to save him and his household money. He reported that Astound Broadband told him that he couldn't go with Astound Broadband since Pittston Township collects a franchise fee from Comcast. Solicitor Sanguedolce said that it is against the law for townships to restrict households to utilize only one company for cable and internet if there is another company available. Supervisor Slezak commented he would like to hear from Astound to see what they have to offer for the Township. Mr. Simko said they are in contact with Dupont Boro now and that Pittston Township will be next on their list to contact. Mr. Rozitski said he did not receive any notification or messages from Astound yet, but his ears are open and willing to listen.

Jeff Antal—

Mr. Antal inquired if there will be an informational session on Phase II of Baker Chapel for the residents with the engineers and supervisors as there was for Phase I. Mr. Rozitski said he will check into it and will schedule one if warranted.

Adjournment: Motion to Adjourn

- Slezak__S__ Hawk ___ Taroli _M__
- Roll Call: Slezak__Y__ Hawk __AB__ Taroli _Y__