

- AGENDA
- Pittston Township
- Board of Supervisors Meeting
- July 15, 2024
- Pittston Township Municipal Building

Call Meeting To Order 7:00 PM

- Pledge of Allegiance
- Roll Call Slezak ___P___ Hawk ___NP___ Taroli ___P___
- Supervisor Hawk arrived at meeting at 7:10pm
- Executive sessions were held on June 24, 2024, June 28, 2024, July 2, 2024, and July 11, 2024 regarding personnel and gathering information regarding a zoning issue

Minutes: minutes of the Supervisors regularly scheduled June 17, 2024 meeting and presented to Supervisors for their review comments and/or corrections.

Questions/Corrections – NONE HEARD.

- **Motion:** To approve the minutes of June 17, 2024 general meeting

Slezak ___S___ Hawk _____ Taroli ___M___
 Slezak ___Y___ Hawk ___NP___ Taroli ___Y___

PUBLIC TESTIMONY ON AGENDA ITEMS ONLY – Any public guest who is to provide testimony to the Board during a meeting should state their name (spell their last name) and address, and if speaking for an organization, the name, and identity of the organization.

Supervisors Comments

Approval of Settlement Agreement with John A. Bonita

- **MOTION:** To approve settlement agreement with John A. Bonita.

Slezak ___S___ Hawk _____ Taroli ___M___
 Slezak ___Y___ Hawk ___NP___ Taroli ___Y___

Appointment of Financial Administrator

- **MOTION:** To appoint Kyle Rozitski as financial administrator of Pittston Township (no additional compensation) due to the retirement of John Bonita, temporary financial administrator (retroactive 7/1/2024).

Slezak ___M___ Hawk _____ Taroli ___S___
 Slezak ___Y___ Hawk ___NP___ Taroli ___Y___

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Appointment of Treasurer

- **MOTION:** To appoint Kyle Rozitski as treasurer of Pittston Township (no additional compensation) due to the retirement of John Bonita, temporary treasurer (retroactive 7/1/2024).

Slezak__M__ Hawk _____ Taroli _S__
 Slezak _Y __ Hawk _NP__ Taroli __Y__

Resolution 7-01 of 2024—Appointment of Representative to Berkheimer

- **MOTION:** To approve and enact Resolution 7-01 of 2024 appointing Kyle Rozitski as the township’s representative to Berkheimer (no additional compensation) due to the retirement of John Bonita.

Slezak__S__ Hawk _____ Taroli _M__
 Slezak _Y __ Hawk _NP__ Taroli __Y__

Pittston Township v. RDM Construction Group Update

Back in the May supervisors meeting, we went over that the board of supervisors filed a petition to hear the case of Pittston Township v. RDM Construction Group because the supervisors strongly disagree that this is beneficial for the residents, and this case does not just have implications in Pittston Township, but throughout the state as well. We did not hear anything at this point as to whether the PA Supreme Court will hear this case, but we strongly hope that the court takes the case up.

Ordinance 7-01 of 2024—Burning Ordinance

The supervisors are of the opinion that the existing burning ordinance is outdated since it was passed in 1990. In coordination with the solicitor, the township created a new burning ordinance which keeps the burning ordinance up-to-date to assist emergency personnel and increase the penalties for violation. The advertisement for the new ordinance was in the legal section of the Citizens Voice on July 5, 2024.

- **MOTION:** To adopt and enact Ordinance 7-01 of 2024—Burning Ordinance

Slezak__S__ Hawk _____ Taroli _M__
 Slezak _Y __ Hawk _Y__ Taroli __Y__

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Ordinance 7-02 of 2024—Pet Ordinance

In order to better assist zoning and code enforcement, Mr. Rozitski believes that a pet ordinance is needed. This pet ordinance will regulate the number of pets in a household, which is four in the ordinance, and how to handle other aspects of pet ownership in the township. The advertisement for the new ordinance was in the legal section of the Citizens Voice on July 5, 2024.

- **MOTION:** To adopt and enact Ordinance 7-02 of 2024—Pet Ordinance

Slezak____ Hawk __S__ Taroli _M__
 Slezak _Y__ Hawk _Y__ Taroli __Y__

Pittston Township Awarded Luzerne County CDBG for William Street

Pittston Township recently received notification from Luzerne County that we are the recipient of a Community Development Block Grant to improve the roadway on William Street for \$183,000. We are just waiting on executed signatures back from the county and engineering work could get started on improving the road.

Financial

- **Motion:** To ratify June-July pre-paid bills in the amount \$ 228,672.51 and bills payable in the amount of \$ 4,965.66 and payroll and related expenses for payroll period ending

6/5/2024	69,045.04
6/18/2024	75,765.42

Automatic Debits:

Neopost	\$300.00
Principal	\$832.20
PR Transfer	\$69,045.04
AmTrust	\$10,747.00
Amazon	\$6.39
Resident Reimb. Transfer	\$20,000.00
Hartford	\$1,514.09
Adobe	\$21.19
Amazon	\$179.00
PR Transfer	\$75,765.42
Vistaprint	\$57.22
PSATS	\$55.00
Bank Fees	\$95.00

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BHW—June 2024---\$32,705.92

QUESTIONS/CONCERNS – None heard.

Motion to approve payment of bills and unpaid bills.

Slezak___ Hawk __S___ Taroli _M___
 Slezak _Y__ Hawk _Y__ Taroli __Y___

Emergency Management Report

Supervisor Hawk reported that emergency management remains status quo at this time.

Fire Department

Incident Report - June 2024 – Supervisor Hawk dispensed with the reading of the report.

QUESTION/CONCERNS – None heard.

- Motion to approve incident report for June 2024

Slezak__M___ Hawk _____ Taroli _S___
 Slezak _Y__ Hawk _Y__ Taroli ___Y___

Supervisor Hawk wanted to provide kudos to the fire department on their annual picnic and the police and the ambulance for assisting with the picnic as well.

- **MOTION:** To authorize fire department to schedule additional part-time employee for overnight shift for all days of week.

Slezak_____ Hawk __M___ Taroli _S___
 Slezak _Y__ Hawk _Y__ Taroli __Y___

- **MOTION:** To approve memorandum of understanding between Pittston Township Firefighters Association Local 5109 and Pittston Township for scheduling of 24 hour shifts instead of 16 hour shifts (work week would remain 48 hours).

Slezak__S___ Hawk __M___ Taroli ___
 Slezak _Y__ Hawk _Y__ Taroli __Y___

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Ambulance Report

Monthly report for June 2024 – None heard.

- Motion to approve ambulance report
 Slezak __S__ Hawk _____ Taroli _M__
 Slezak _Y__ Hawk _Y__ Taroli __Y__

Police

POLICE REPORT - submitted by Chief Angelella – None heard.

- Motion to approve police report as submitted
 Slezak __S__ Hawk _____ Taroli _M__
 Slezak _Y__ Hawk _Y__ Taroli __Y__

Road Department –

Baker Chapel Phase II—Consideration of Grant Administration Agreement

- **MOTION:** To enter into an agreement with Ashburn Advisors, LLC for grant administrative services for Phase II of the Baker Chapel road infrastructure project for \$19,500.00.

Slezak __M__ Hawk __S__ Taroli ____
 Slezak _Y__ Hawk _Y__ Taroli __Y__

Armstrong Road--Consideration of Bids and Consideration of Awarding Project

Mr. Rozitski reported that the bid opening for the Armstrong Road infrastructure project took place at 10am on July 15, 2024 and the bids were as follows:

Penny Supply	\$591,025.00
American Asphalt	\$727,905.00
New Enterprise Stone	\$729,000.00

Mr. Rozitski said he received notification from CNA that the bid documents for Penny Supply, since they were the low bidder, are satisfactory and recommended approval by the supervisors.

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- **MOTION:** To award the Armstrong Road infrastructure project to – Pennsy Supply in the amount of \$591,025.00.

Slezak __M__ Hawk __S__ Taroli __

Slezak __Y__ Hawk __Y__ Taroli __Y__

Resolution 7-01 of 2024—PA DCED Multimodal Transportation Fund Program Grant Application

This resolution is for the purposes of requesting a PA DCED Multimodal Transportation Fund Program grant for the following roads: Mill Street, Center Street: From Center St. of PennDOT to Dead End (on Pittston Twp. Side), Law Street, Broad Street, Sterling Street, and Ridge Road.

We are hoping this grant is awarded some time next spring or summer.

- **MOTION:** To approve Resolution 7-02 of 2024—PA DCED Multimodal Transportation Fund Program Grant Application

Slezak __S__ Hawk __M__ Taroli __

Slezak __Y__ Hawk __Y__ Taroli __Y__

Commercial Road Posting and Bonding

- **MOTION:** To accept proposal from Pennoni Associates Inc. for design services and roadway posting and bonding management for an amount not to exceed \$45,000.00. This amount is reimbursable to township.

Slezak __M__ Hawk __S__ Taroli __

Slezak __Y__ Hawk __Y__ Taroli __Y__

Recreation –

Tennis Court and Fence Proposal

Over the past few months, the township has been having vendors come in and give us quotes to completely redo the tennis court and fence area. We received a proposal from Keystone Sports Construction that would completely redo the tennis court, fence area, and install a pickleball hybrid court in as well as that is growing in popularity around the country. The work would be projected to start in late August-early September.

- **MOTION:** To award tennis court and pickleball project to Keystone Sports Construction for \$119,982.65 plus fencing for \$31,175.06.

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Funds for this project would derive from the DCED GTR grant awarded to Pittston Township and remaining proceeds from the DCNR grant.

Slezak __S__ Hawk _____ Taroli __M__

Slezak __Y__ Hawk __Y__ Taroli __Y__

Zoning

Scanlan Media LLC Zoning Hearing Update

The Pittston Township zoning hearing board convened for a hearing on July 2, 2024 at 6:00pm between Scanlan Media LLC and the zoning officer. The zoning officer previously denied a zoning permit for a 24 foot LED billboard on the corner of Oak Street and Route 315. Scanlan Media LLC appealed to the zoning hearing board seeking a special exception and a variance for the billboard. The zoning hearing board unanimously voted to deny Scanlan Media LLC a special exception and a variance for the billboard.

Engineering Report –June-July

Mr. Rozitski reported that projects remain status quo at this time and are waiting for remaining comments from the engineer to be resolved before going to the supervisors for a vote.

MS-4 Report

Supervisor Taroli reported that there is \$89,341.07 in the MS-4 savings account as of June 30, 2024. She also reported that annual MS-4 training for all township employees has been completed.

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Anthony Grabosky—

Mr. Grabosky first questioned the ownership of Ziegler Road in the township. The supervisors responded that it is a private road, not township owned. He further asked if the lines could be redone on Commerce Road. Mr. Rozitski responded that Dupont owns that road and could call Dupont and ask if they would consider repainting the lines on the road.

Joyce Salvo—

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Ms. Salvo inquired on the status of her driveway as she has said that the driveway issue has been ongoing for about a year. Solicitor Sanguedolce said that the township received a verbal quote, but the township could not act on a formal quote. He further reported that a written proposal was not received yet. She further inquired if there is a timetable on when she could expect the project to go on. Mr. Rozitski said he could reach out to Pioneer Construction tomorrow for a formal written proposal, and then discussions could happen with the supervisors. She also asked about when her mailbox will get fixed. Supervisor Hawk reported the township needs to get the approval from the postmaster general

Mark Simko—

Mr. Simko inquired if the township could put the proposed ordinances on the township website before the meeting. Mr. Rozitski said that will not be an issue.

Charlie Salvo—

Mr. Salvo wanted to thank the supervisors for their continued support of the fire department.

Adjournment: Motion to Adjourn
 • Slezak__ __ Hawk _S__ Taroli _M__
 Roll Call: Slezak__Y__ Hawk __Y__ Taroli _Y__