

- MINUTES
 - Pittston Township
 - Board of Supervisors Meeting
 - September 16, 2024
 - Pittston Township Municipal Building

Call Meeting To Order 7:00 PM

- Pledge of Allegiance
- Roll Call Slezak ___P___ Hawk _NP___ Taroli _P___
- Executive sessions were held on August 21, 2024, August 27, 2024, September 9, 2024, and September 11, 2024 regarding personnel and contracts.

Minutes: minutes of the Supervisors regularly scheduled August 19, 2024 meeting and presented to Supervisors for their review comments and/or corrections.

Questions/Corrections – NONE HEARD.

- **Motion:** To approve the minutes of August 19, 2024 general meeting

Slezak__S___ Hawk _____ Taroli _M___
 Slezak _Y__ Hawk ____ Taroli __Y___

PUBLIC TESTIMONY ON AGENDA ITEMS ONLY – Any public guest who is to provide testimony to the Board during a meeting should state their name (spell their last name) and address, and if speaking for an organization, the name, and identity of the organization.

Supervisors Comments

2025 Minimum Municipal Obligation

Prepared by Duda Actuarial based on estimated salaries for 2025 was presented to Supervisors for inclusion in the 2025 Operating Budget

Police	\$114,594
Non Uniform	27,792

Up slightly from 2024 MMO. State aid will help reduce impact of the 2025 MMO obligation.

- **Motion:** To include in the 2025 Operating Budget the suggested MMO as prepared by Duda Actuarial Consulting

Slezak__M___ Hawk _____ Taroli _S___
 Slezak _Y__ Hawk ____ Taroli __Y___

- MINUTES
 - Pittston Township
 - Board of Supervisors Meeting
 - September 16, 2024
- Pittston Township Municipal Building

New Zoning/Code Enforcement Officer Appointment

- **MOTION:** To appoint Richard Nesgoda as full-time zoning and code enforcement officer of Pittston Township for a salary of \$50,000.00 (prorated for 2024) with benefits as outlined in his employment contract (retroactive to 9/3/2024)

Slezak __M__ Hawk _____ Taroli _S__
 Slezak _Y__ Hawk _____ Taroli __Y__

Supervisor Taroli administered the oath of office to Mr. Nesgoda who was in attendance. Mr. Rozitski said he reported to the supervisors that he is pleased of the performance Mr. Nesgoda has done so far.

2024 LSA (Luzerne County) Grant Funds Requests

After deliberation, the supervisors and the township are going to be requesting funding from the 2024 LSA (Luzerne County) grant for vehicles and equipment for all departments. The funding is expected to be awarded in April-May 2025.

- **MOTION:** To approve Resolution 9-01 of 2024 requesting a PA DCED LSA (Luzerne County) grant for police, emergency management, fire, ambulance, and street vehicles and equipment.

Slezak __M__ Hawk _____ Taroli _S__
 Slezak _Y__ Hawk _____ Taroli __Y__

The supervisors and the township are also going to be submitting a 2024 LSA (Luzerne County) grant request for the township’s planned Hometown Heroes project. The project will consist of placing a monument here at the municipal building along with purchasing pavers and having them engraved for township residents who served in the United States military and former first responders (fire, police, ambulance, emergency services). The grant request will be for the monument, pavers, and landscaping work. The funding is expected to be awarded in April-May 2025, with work expected to begin shortly after if funding is received.

Supervisor Slezak inquired if any township resident could engrave in memory of a family member on the pavers. Mr. Rozitski said the plan was to offer to military personnel and first responders first, but the possibility of any resident being on a paver could be discussed

- **MOTION:** To approve Resolution 9-02 of 2024 requesting a PA DCED LSA (Luzerne County) grant for the Pittston Township Hometown Heroes Project.

Slezak __S__ Hawk _____ Taroli _M__
 Slezak _Y__ Hawk _____ Taroli __Y__

- MINUTES
 - Pittston Township
 - Board of Supervisors Meeting
 - September 16, 2024
 - Pittston Township Municipal Building

Resolution 9-07 of 2024—First Responder Training Range Project

Mr. Rozitski said that he received a call from Kurt Bauman from NEPA Alliance at 11:30am this morning to see if Pittston Township could sponsor an LSA grant request for a First Responder Training Range to be located in the township by the local FOP Lodge. It happened within the last 24 hours. Mr. Rozitski inquired with Attorney Sanguedolce if passing this resolution is permissible under the Sunshine Act. Attorney Sanguedolce said the township could since it happened within the last 24 hours and no money was being expended.

- **MOTION:** To insert into the agenda Resolution 9-07 of 2024—First Responder Training Range Project.

Slezak _S_ Hawk _____ Taroli _M_
 Slezak _Y_ Hawk _____ Taroli _Y_

- **MOTION:** To approve Resolution 9-07 of 2024—First Responder Training Range Project.

Slezak _M_ Hawk _____ Taroli _S_
 Slezak _Y_ Hawk _____ Taroli _Y_

Resolution 9-03 of 2024—PA DCED Multimodal Program Grant

Mr. Rozitski received notification from the grant analyst with PA DCED that an updated resolution must be passed to reflect the full amount of the grant request. The prior resolution passed in July 2024 only reflected the grant request without the match.

- **MOTION:** To approve Resolution 9-03 of 2024 requesting a PA DCED Multimodal Program grant for \$999,706 for residential roads.

Slezak _____ Hawk _____ Taroli _____
 Slezak _ _ Hawk _____ Taroli _____

Consideration of sale of 2015 International

Pittston Township listed for sale a 2015 International with chassis. The first advertisement was in the Citizens Voice on 8/6/2024 with a bid opening on 8/16/2024 at 10am. There were no bids received for the first bid opening. The second advertisement was in the Citizens Voice on 8/20/2024 and 8/27/2024 with the bid opening on 9/4/2024 at 10:00am. One bid was received for the second opening:

Latona Trucking and Excavating \$25,000.00

- MINUTES
 - Pittston Township
 - Board of Supervisors Meeting
 - September 16, 2024
 - Pittston Township Municipal Building

The bid received is around the market value that similar vehicles and chassis has been going for.

- **MOTION:** To award sale of 2015 International as is to Latona Trucking and Excavating for \$25,000.00

Slezak__M__ Hawk _____ Taroli _S__
 Slezak _Y__ Hawk ____ Taroli __Y__

Financial

- **Motion:** To ratify June-July pre-paid bills in the amount \$278,944.89 (\$105,864.78 are for items that are reimbursable through grants (\$60,517.47 for Fire & Rescue Products and \$45,347.31 for Keystone Sports Construction) and bills payable in the amount of \$5,397.07 and payroll and related expenses for payroll period ending

8/14/2024	66,291.53
8/28/2024	67,745.97

Automatic Debits:

Neopost	\$100.00
Amazon	\$848.46
Indeed	\$501.20
Principal	\$825.32
AmTrust	\$10,747.00
Adobe	\$21.19
Madtees—Street Uniforms	\$712.00
Hartford	\$1,304.37
Salomon—Police Boots	\$740.00
PR Transfer	\$66,291.53
Amazon	\$172.70
Winstar—Radar Sign	\$2,274.00
Neopost	\$100.00
PR Transfer	\$67,745.97
Bank Fees	\$95.00

BHW—August 2024---\$22,444.00

QUESTIONS/CONCERNS – NONE HEARD.

Motion to approve payment of bills and unpaid bills.

Slezak__M__ Hawk _____ Taroli _S__

- MINUTES
- Pittston Township
- Board of Supervisors Meeting
- September 16, 2024
- Pittston Township Municipal Building

Slezak __Y__ Hawk ____ Taroli __Y__

Emergency Management Report

No report was read as Mr. Rozitski announced that Supervisor Hawk was absent due to a death in the family.

Fire Department

Mr. Rozitski dispensed with the monthly incident report - August 2024

QUESTION/CONCERNS – NONE HEARD.

- Motion to approve incident report for August 2024

Slezak __M__ Hawk ____ Taroli _S__

Slezak __Y__ Hawk ____ Taroli __Y__

Consideration of Payment to Carr’s Trailers for Trailer for Fire ATV

The fire department received three quotes for a trailer for the ATV for the fire department. Mr. Rozitski contacted DCED and they reported that the township could get reimbursement from the 2021 LSA grant for the trailer.

- **MOTION:** To approve payment of \$14,395.00 to Carr’s Trailers and Supplies for a trailer for the ATV for the fire department. The township would receive full reimbursement from the 2021 LSA grant for the trailer.

Slezak __M__ Hawk ____ Taroli _S__

Slezak __Y__ Hawk ____ Taroli __Y__

Fireman’s Relief Funds

The township received notification from the state that \$26,199.07 would be distributed to Pittston Township on September 18, 2024 for the Pittston Township Volunteer Fire Department. Per state law, this money must be turned over to the volunteer fire department within 60 days of receipt.

- **MOTION:** To forward \$26,199.07 to the Pittston Township Volunteer Fire Department within the 60 day time frame after receipt of the funds by the Township.

Slezak __M__ Hawk ____ Taroli _S__

- MINUTES
 - Pittston Township
 - Board of Supervisors Meeting
 - September 16, 2024
 - Pittston Township Municipal Building

Slezak __Y__ Hawk ____ Taroli __Y__

Ambulance Report

Mr. Rozitski dispensed with the monthly report for August 2024

- Motion to approve ambulance report

Slezak __S__ Hawk ____ Taroli __M__

Slezak __Y__ Hawk ____ Taroli __Y__

Police

POLICE REPORT - submitted by Chief Angelella – Mr. Rozitski dispensed with the monthly report.

- Motion to approve police report as submitted

Slezak __M__ Hawk ____ Taroli __S__

Slezak __Y__ Hawk ____ Taroli __Y__

Speed Radar Sign To Be Placed on Broad Street

The township purchased a speed radar sign to be placed on Broad Street to help curtail concerns of residents on Broad Street. Studies show that these radar signs will cause speeders to reduce their speed in as much as 85% of cases, with typical speed reductions falling within the range of 15% to 25%. The sign will be put up once it is delivered. Mr. Rozitski reported he contacted Winstar, the vendor, and they reported the sign will be shipped by the end of the week.

Pittston Township Police Department Awarded PCCD NIBRS Grant

Mr. Rozitski reported that the township was notified on 9/11/2024 that the police department is the recipient of a PCCD NIBRS Compliance Grant for \$13,345.00. This grant will go towards upgrading the police department's reporting system. The township would like to thank Sen. Flynn, Rep. Haddock, and their staff with their assistance in obtaining this grant for us.

- MINUTES
 - Pittston Township
 - Board of Supervisors Meeting
 - September 16, 2024
- Pittston Township Municipal Building

Road Department –

Armstrong Road Update

Mr. Rozitski reported that the Armstrong Road infrastructure project is currently underway. The guardrails have been pulled at this point and overlay and blacktopping on Armstrong Road will begin soon. The township expects the project to be wrapped up in a couple of weeks.

Resolutions 9-04 and 9-05 of 2024 -- Luzerne County CDBG Applications for Renfer Road and Frothingham Street

- **MOTION:** To approve Resolution 9-04 of 2024 requesting a Luzerne County Community Development Block grant for Renfer Road.

Slezak __M__ Hawk _____ Taroli __S__
 Slezak __Y__ Hawk _____ Taroli __Y__

- **MOTION:** To approve Resolution 9-05 of 2024 requesting a Luzerne County Development Block grant for Frothingham Street.

Slezak __S__ Hawk _____ Taroli __M__
 Slezak __Y__ Hawk _____ Taroli __Y__

Resolution 9-06 of 2024—Emergency Pittston Bypass Salt Shed Demolition

On September 9th, 2024 at approximately 1:30pm, the left bay at the salt shed at the Pittston Bypass facility collapsed due to wear and tear over the years. We contacted our insurance company and the insurance adjuster determined there was no saving the salt shed due to the collapse. We were told they recommended having a company demolish the salt shed as soon as possible. We were received recommendations of companies and contacted Hadley Construction on September 10th, 2024 to complete the demolition. The demolition cost was approximately \$8,000.00 due to an emergency.

- **MOTION:** To approve Resolution 9-06 of 2024 regarding the emergency Pittston Bypass salt shed demolition to Hadley Construction for \$8,000.00.

Slezak __M__ Hawk _____ Taroli __S__
 Slezak __Y__ Hawk _____ Taroli __Y__

- MINUTES
- Pittston Township
- Board of Supervisors Meeting
- September 16, 2024
- Pittston Township Municipal Building

Recreation –

Tennis Court Project Update

Mr. Rozitski reported that Keystone Sports Construction, the township, and our engineers had a pre-construction meeting for the tennis court project down at the tennis court on September 5, 2024. American Asphalt would be the company that would be doing the paving. Keystone Sports Construction estimated that construction and paving would begin on October 1, 2024.

Engineering Report –August-September 2024

Mr. Rozitski provided some highlights from the engineering report provided by CNA.

MS-4 Report

Supervisor Taroli reported the balance in the MS-4 savings account at 8/31/2024 is \$89,378.91 and that the township is expected to receive a quarterly disbursement into the account of \$23,299.81 in September 2024.

PUBLIC TESTIMONY ON NON-AGENDA ITEMS -- Any public guest who is to provide testimony to the Board during a meeting should state their name (spell their last name) and address, and if speaking for an organization, the name, and identity of the organization.

Joe Lakowski—

Mr. Lakowski inquired if the township could start placing the planning commission minutes on the township website. Mr. Rozitski said that the township could look into it.

Adjournment: Motion to Adjourn
 • Slezak__S__ Hawk ____ Taroli _M__
 Roll Call: Slezak_Y__ Hawk _____ Taroli _Y__