

**RESOLUTION NO. 12-01 of 2024  
For Calendar Year 2025**

**A RESOLUTION OF THE GOVERNING BOARD OF PITTSTON TOWNSHIP,  
LUZERNE COUNTY, PENNSYLVANIA, reaffirming Ordinance No. 702-2007  
establishing a revised plan and trust for the NON-UNIFORMED employees of  
Pittston Township for 2025.**

**WHEREAS** the Township wishes to continue the Pension Plan and Trust for the NON-UNIFORMED employees of Pittston Township as set forth in Ordinance 702-2007

**WHEREAS** The Township will continue to provide matching contributions up to a maximum of 5% of the employees

**WHEREAS** The Township will allow employees to contribute up to a maximum of 15% of their pay

**WHEREAS,** the Board of Supervisors of Pittston Township has determined that it is necessary for the general conduct of the business of the Township to continue the Pension Plan and Trust for the NON-UNIFORMED employees of Pittston Township;

**ENACTED into a RESOLUTION this 16th day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

**BY:**

  
Chairman

**ATTEST**



**Seal**

RESOLUTION NO. 12-2 of 2024  
For Calendar Year 2025

A RESOLUTION OF THE GOVERNING BOARD OF PITTSTON TOWNSHIP,  
LUZERNE COUNTY, PENNSYLVANIA, re-affirming Ordinance No. 701-2007,  
REVISED SEPTEMBER 26, 2023, ORDINANCE 9-01 OF 2023 establishing a  
revised plan and trust for the UNIFORMED employees of Pittston Township for 2025  
and thereafter.

WHEREAS, the Board of Supervisors of Pittston Township has determined that it is  
necessary for the general conduct of the business of the Township to continue the Pension  
Plan and Trust for the UNIFORMED employees of Pittston Township;

For 2022 based on the actuarial valuation Pittston Township Police Pension Plan dated  
January 1, 2021, in accordance with Article III, Section 2.01, members shall pay into the  
Fund at the Rate of 5% of Salary on which old-age Social Security taxes are payable

ENACTED into a RESOLUTION this 16th day of December 2024

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman

ATTEST:



**RESOLUTION NO. 12-03 of 2024  
For Calendar Year 2025**

**REAL ESTATE TAX COLLECTOR**

**A RESOLUTION OF THE GOVERNING BOARD OF PITTSTON TOWNSHIP,  
LUZERNE COUNTY, PENNSYLVANIA, hereby defining compensation of Real  
Estate Tax Collector;**

**WHEREAS**, the Board of Supervisors of Pittston Township has determined that it is necessary for the general conduct of the business of the Township to continue the position of Real Estate Tax Collector;

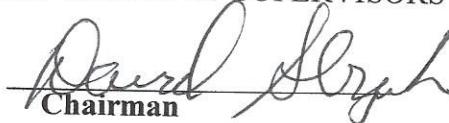
**WHEREAS**, the Township Board of Supervisors has determined that the job functions of the individual filling the position is to collect and timely remit real estate taxes collected on behalf of Pittston Township

**WHEREAS**, the Township Board of Supervisors has determined that the compensation paid to the individual filling the position is to be a fixed amount of \$4,400 annually for 2025.

**ENACTED into a RESOLUTION this 16th day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

**BY:**

  
Chairman

**ATTEST**



**RESOLUTION NO. 12-04 - (A) OF 2024  
For Calendar Year 2025**

**RE-ENACTMENT SPECIAL EMERGENCY SERVICE TAX ON REAL ESTATE TAX  
FOR CALENDAR YEAR 2025**

WHEREAS, Act 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania, enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including **PITTSTON TOWNSHIP, LUZERNE COUNTY**, to levy, assess and collect taxes on real estate located within the boundaries of Pittston Township, as therein with more particularity specified, generally and hereinafter referred to as the REAL ESTATE TAX; and,

WHEREAS, **PITTSTON TOWNSHIP, LUZERNE COUNTY**, by Resolution and/or Ordinance, wishes to levy, assess and provide for the collection of such REAL ESTATE TAX; and,

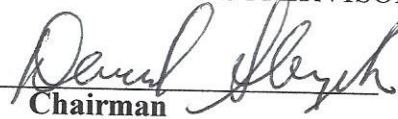
BE IT RESOLVED AND ENACTED by the Pittston Township Board of Supervisors that a tax be and the same is hereby levied on all real property within the Township of Pittston subject to taxation for the fiscal year 2025 a Special Emergency Service Tax at a rate of 0.095 being further described as \$.095 on each one hundred dollars of assessed valuation.

Funds provided by the enactment of this Special Emergency Service Tax will be used exclusively for emergency services.

**ENACTED into a RESOLUTION this 16<sup>th</sup> day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman

ATTEST

  
Secretary

**RESOLUTION NO. 12-04 of 2024  
For Calendar Year 2025**

**RE-ENACTMENT OF REAL ESTATE TAX FOR CALENDAR YEAR 2025**

WHEREAS, Act 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania, enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including **PITTSTON TOWNSHIP, LUZERNE COUNTY**, to levy, assess and collect taxes on real estate located within the boundaries of Pittston Township, as therein with more particularity specified, generally and hereinafter referred to as the REAL ESTATE TAX; and,

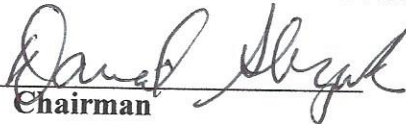
WHEREAS, **PITTSTON TOWNSHIP, LUZERNE COUNTY**, by Resolution and/or Ordinance, has levied, assessed and provided for the collection of such REAL ESTATE TAX ; and,

BE IT RESOLVED AND ENACTED by the Pittston Township Board of Supervisors that a tax be and the same is hereby levied on all real property within the Township of Pittston subject to taxation for the fiscal year 2025 at rate of .095 mills being further described as \$ .095 on each one hundred dollars of assessed valuation.

**ENACTED into a RESOLUTION this 16<sup>th</sup> day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman

ATTEST

  
Secretary

**RESOLUTION NO. 12-05 of 2024  
For Calendar Year 2025**

**A RESOLUTION OF THE GOVERNING BOARD OF PITTSTON TOWNSHIP,  
LUZERNE COUNTY, PENNSYLVANIA, re-establishing the paid position of  
Financial Administrator .**

**WHEREAS**, the Board of Supervisors of Pittston Township has determined that it is necessary for the general conduct of the business of the Township to continue the position of Financial Administrator;

**WHEREAS**, the Board of Supervisors of Pittston Township recognize the designation as Certified Public Accountant is in the best interest of the Township and therefore agrees to reimburse or pay directly any and all expenses relating to the Administrator maintaining the Certified Public Accountant designation, including all license fees and continuing education requirements;

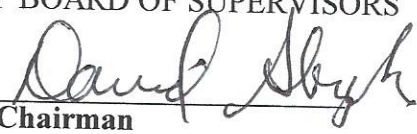
**WHEREAS**, the Township Board of Supervisors has determined that the job functions of the individual filling the position is:

1. To serve at the pleasure of the board of Supervisors in assisting in the preparation of the annual budget;
2. To assist in the receipt of all monies due the township and deposit them in a designated depository in the name of the Township;.
3. To make recommendations to the Board of Supervisors with respect to the agenda of all monthly meetings;
4. To undertake such other tasks which the Board in its discretion may delegate, subject to recall, so long as these duties are non-legislative in nature.
- 5.

**ENACTED into a RESOLUTION this 16th day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman

ATTEST



**RESOLUTION NO. 12-06 of 2024  
For Calendar Year 2025**

**RE-ENACTMENT OF REAL ESTATE TRANSFER TAX  
FOR 2025 CALENDAR YEAR**

**WHEREAS, Act 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania, enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including PITTSTON TOWNSHIP, LUZERNE COUNTY, to levy, assess and collect taxes on transfers of real estate located within the boundaries of Pittston Township, as therein with more particularity specified, generally and hereinafter referred to as the Real Estate Transfer Tax; and,**

**WHEREAS, PITTSTON TOWNSHIP, LUZERNE COUNTY, by Resolution and/or Ordinance, has levied, assessed and provided for the collection of such REAL ESTATE TRANSFER TAX; and,**

**WHEREAS, Section 10 of said Act of 1965 specifies that any such political subdivision may provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act; and,**

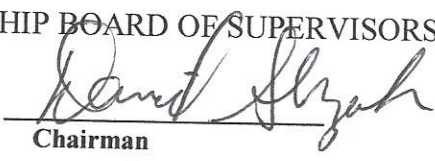
**WHEREAS, Pittston Township, Luzerne County, and LUZERNE COUNTY have negotiated an Agreement whereby LUZERNE COUNTY or its authorized agent will collect and remit to PITTSTON TOWNSHIP, LUZERNE COUNTY; and,**

**THEREFORE, BE IT RESOLVED AND ENACTED by the Pittston Township Board of Supervisors that a REAL ESTATE TRANSFER TAX be re-enacted for 2025 at the same rate as 2024.**

**ENACTED into a RESOLUTION this 16th day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman

ATTEST



**RESOLUTION NO. 12-07 OF 2024  
For Calendar Year 2025**

**RE-ENACTMENT OF EARNED INCOME TAX  
FOR 2025 CALENDAR YEAR**

**WHEREAS, Act 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania, enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including PITTSTON TOWNSHIP, LUZERNE COUNTY, to levy, assess and collect taxes on salaries, wages, commissions, compensation and earned income of individuals, as therein with more particularity specified, generally and hereinafter referred to as the EARNED INCOME TAX; and,**

**WHEREAS, PITTSTON TOWNSHIP, LUZERNE COUNTY, by Resolution and/or Ordinance, has levied, assessed and provided for the collection of such Earned Income Tax; and,**

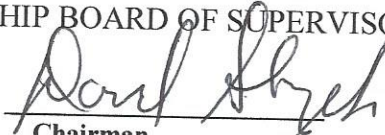
**WHEREAS, Section 10 of said Act of 1965 specifies that any such political subdivision may provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act; and,**

**THEREFORE, BE IT RESOLVED AND ENACTED by the Pittston Township Board of Supervisors that a EARNED INCOME TAX be re-enacted for 2025 at the same rate as 2024.**

**ENACTED into a RESOLUTION this 16th day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman

ATTEST



**RESOLUTION NO. 12-08 OF 2024**

**For Calendar Year 2025**

**RE-ENACTMENT OF MECHANICAL DEVICE TAX  
FOR CALENDAR YEAR 2025**

**WHEREAS, Act 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania, enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including PITTSTON TOWNSHIP, LUZERNE COUNTY, to levy, assess and collect taxes on any mechanical device, machine or apparatus however operated, as therein with more particularity specified, generally and hereinafter referred to as the MECHANICAL DEVICE TAX; and,**

**WHEREAS, PITTSTON TOWNSHIP, LUZERNE COUNTY, by Resolution and/or Ordinance, has levied, assessed and provided for the collection of such Mechanical Device Tax; and,**

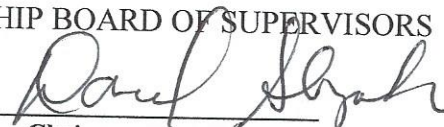
**WHEREAS, Section 10 of said Act of 1965 specifies that any such political subdivision may provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act; and,**

**THEREFORE, BE IT RESOLVED AND ENACTED by the Pittston Township Board of Supervisors that a MECHANICAL DEVICE TAX re-enacted for 2025 at the same rates as 2024.**

**ENACTED into a RESOLUTION this 16th day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman

ATTEST



**RESOLUTION NO. 12-09 OF 2024  
For Calendar Year 2025**

**RE-ENACTMENT OF MERCANTILE TAX**

**WHEREAS**, Act 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania, enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including PITTSTON TOWNSHIP, LUZERNE COUNTY, to levy, assess and collect taxes on the privilege of engaging in business within the boundaries of Pittston Township, as therein with more particularity specified, generally and hereinafter referred to as the **MERCANTILE TAX**; and,

**WHEREAS**, PITTSTON TOWNSHIP, LUZERNE COUNTY, by Resolution and/or Ordinance, has levied, assessed and provided for the collection of such Mercantile Tax; and

**WHEREAS**, PITTSTON TOWNSHIP, LUZERNE COUNTY, on December 19, 2023 adopted an Ordinance providing a formal interpretation of the Pittston Township Mercantile Tax and clarifying the procedure for its administration; and

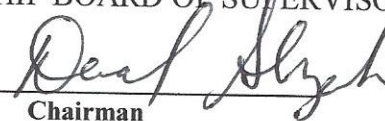
**WHEREAS**, Section 10 of said Act of 1965 specifies that any such political subdivision may provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act; and,

**THEREFORE**, BE IT RESOLVED AND ENACTED by the Pittston Township Board of Supervisors that a **MERCANTILE TAX** re-enacted for 2025 at the same rate as 2024.

**ENACTED into a RESOLUTION this 16th day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman

ATTEST



**RESOLUTION NO. 12-10 OF 2024**  
**For Calendar Year 2025**

**RE-ENACTMENT OF EMERGENCY AND MUNICIPAL SERVICES TAX**  
**(LOCAL SERVICE TAX)**

**WHEREAS, Act 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania, enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including PITTSTON TOWNSHIP, LUZERNE COUNTY, to levy, assess and collect taxes on individuals for the privilege of engaging in an occupation within the boundaries of Pittston Township, as therein with more particularity specified, generally and hereinafter referred to as the LOCAL SERVICE TAX (FORMERLY EMERGENCY AND MUNICIPAL SERVICES TAX); and,**

**WHEREAS, PITTSTON TOWNSHIP, LUZERNE COUNTY, by Resolution and/or Ordinance, has levied, assessed and provided for the collection of such LOCAL SERVICE TAX (FORMERLY EMERGENCY AND MUNICIPAL SERVICES TAX); and,**

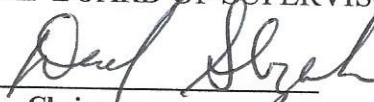
**WHEREAS, Section 10 of said Act of 1965 specifies that any such political subdivision may provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act; and,**

**THEREFORE, BE IT RESOLVED AND ENACTED by the Pittston Township Board of Supervisors that a EMERGENCY AND MUNICIPAL SERVICES TAX (LOCAL SERVICE TAX) be re-enacted for 2025 at the same rate as 2024.**

**ENACTED into a RESOLUTION this 16th day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman

ATTEST



**RESOLUTION NO. 12-11 OF 2024  
For Calendar Year 2025**

**RE-ENACTMENT OF SIGN TAX**

**WHEREAS, Act 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania, enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including PITTSTON TOWNSHIP, LUZERNE COUNTY, to levy, assess and collect taxes on any advertising signs located on any property in Pittston Township, as therein with more particularity specified, generally and hereinafter referred to as the SIGN TAX; and,**

**WHEREAS, PITTSTON TOWNSHIP, LUZERNE COUNTY, by Resolution and/or Ordinance, has levied, assessed and provided for the collection of such SIGN TAX,**

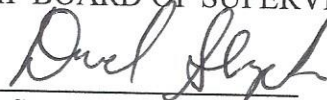
**WHEREAS, Section 10 of said Act of 1965 specifies that any such political subdivision may provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act; and,**

**THEREFORE, BE IT RESOLVED AND ENACTED by the Pittston Township Board of Supervisors that a SIGN TAX be re-enacted for 2025 at the same rate as 2024.**

**ENACTED into a RESOLUTION this 16th day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman

ATTEST



**RESOLUTION 12-12 OF 2024  
For Calendar Year 2025**

**FEEES**

**WHEREAS** the Board of Supervisors of Pittston Township desire to modify the schedule of fees, charges and expenses for Building Permits, Zoning Permits, Certificates of Occupancy, Certificates of Zoning Compliance, Certificates of Nonconformance, appeals to the Zoning Hearing Board, applications for conditional uses, applications for special exceptions, amendments to the Zoning Ordinance or Zoning Map, Zoning Boundary Change applications, Records Search Fees, and Applications for Planned Residential Developments.

**WHEREAS** the Board of Supervisors of Pittston Township hereby agree that the schedule of fees, charges and expenses for Building Permits, Zoning Permits, Certificates of Occupancy, Certificates of Zoning Compliance, Certificates of Nonconformance, appeals to the Zoning Hearing Board, applications for conditional uses, applications for special exceptions, amendments to the Zoning Ordinance or Zoning Map, Zoning Boundary Change applications, Records Search Fees, and Applications for Planned Residential Developments is modified as follows:

BUILDING PERMIT	
ZONING PERMIT	3 <sup>rd</sup> Party Fee Schedule
Residential	\$ 50.00
Commercial	\$ 100.00
CERTIFICATE OF ZONING COMPLIANCE	
Residential	\$ 50.00
Commercial	\$ 100.00
ZONING HEARING	
Residential	
Commercial	\$1500 + Escrow
OCCUPANCY PERMIT	\$2500 + Escrow
Residential	
Commercial	\$ 75.00
ZONING BOUNDARY CHANGE	3 <sup>rd</sup> Party Fee Schedule
CONDITION USE APPLICATION	\$ 2500 + Escrow
SPECIAL EXCEPTION APPLICATION	\$ 2500 + Escrow
RECORDS SEARCH FEE	\$ 2500 + Escrow
ZONING ORDINANCE BOOK	\$ 25.00 PER HOUR
TOWNSHIP MAPS	AVAILABLE ON WEB SITE
CONTRACTOR REGISTRATION- Residential Home Bldr	\$ 15.00
CONTRACTOR REGISTRATION -Commercial Contractor	\$ 60.00
PLANNED DEVELOPMENTS	\$ 100.00
Application Fee	
Additional Housing Units	\$ 6000 + Escrow
ROAD OCCUPANCY PERMIT	\$ 150 per unit
Residential	
Commercial	\$ 100.00
DEMOLITION	\$ 150.00
Residential	
Commercial	\$ 250.00
BLASTING	\$ 500.00
PAVE CUTS	\$ 500.00
Residential Roads	
Commercial/State Roads	\$ 500.00
PLANNING/ZONING REVIEW FEES - ESCROW	\$ 1,000.00
Residential	
Commercial	\$ 1000.00
	4,000.00

**ENACTED into a RESOLUTION this 16th day of December 2024  
PITTSTON TOWNSHIP BOARD OF SUPERVISORS**

  
Attest Secretary

 12-16-24  
Chairman Date

RESOLUTION 12-13 of 2024

For Calendar Year 2025

Authorizing the Pittston Township manager to approve certain operating disbursements that may become due and payable prior to board of supervisors' official review and approval.

WHEREAS, Article VII Section 704 of the Commonwealth of Pennsylvania Second Class Township Code specifies that the Township Treasurer shall **pay out all moneys of the** Township only on direction by the Board of Supervisors; and

WHEREAS, the Pittston Township Board of Supervisors officially reviews and approves proposed expenditures of the Township at its public meetings normally held on the third Monday of each month; and

WHEREAS, Article XIII, Section 1301 of the Commonwealth of Pennsylvania Second Class Township Code allows the Board of Supervisors to delegate any of its non-legislative powers and duties to the Township Manager.

**THEREFORE**, BE IT RESOLVED THAT the Board of Supervisors delegates to the Township Manager the authority to approve and release disbursements, as requested by the Township Treasurer, which become due and payable in the intervals between public meetings in such amounts as may be necessary to pay the following:

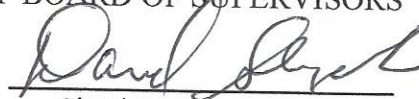
1. Salaries and wages of employees of Pittston Township,
2. Scheduled monthly contributions toward operating expenses of Pittston Township and
3. All other usual and ordinary expenses in amounts up to and including \$25,000 each.

A report of all such disbursements approved and released by the Township Manager will be submitted to the Board of Supervisors at its next scheduled public meeting.

**ENACTED into a RESOLUTION this 16th day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman

ATTEST:

  
Secretary

Seal

**RESOLUTION NO. 12-15 OF 2024  
For Calendar Year 2025**

**A RESOLUTION OF THE GOVERNING BOARD OF PITTSTON TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA, AUTHORIZING, EMPOWERING AND DIRECTING THE PROPER OFFICERS OF THE GOVERNING BOARD TO EXECUTE AN AGREEMENT WITH H.A. BERKHEIMER WHEREUNDER *H.A. BERKHEIMER* IS RETAINED AS THE EXCLUSIVE TAX OFFICER FOR THE COLLECTION, ADMINISTRATION, RECEIPT AND ENFORCEMENT OF THE EARNED INCOME AND LOCAL SERVICE TAX ORDINANCES FOR THE TERM HEREIN DEFINED, TOGETHER WITH SUCH EXTENSIONS AS MAY BE AGREED UPON, SAID TAX ENACTMENT HAVING BEEN ADOPTED UNDER AND PURSUANT TO THE AUTHORITY OF THE PENNSYLVANIA LOCAL TAX ENABLING ACT (ACT 511, P.L. 1257); AND APPROVING AND ADOPTING THE RULES AND REGULATIONS PREPARED BY *H.A. BERKHEIMER* TO ADMINISTER AND ENFORCE EARNED INCOME AND LOCAL SERVICE TAX ORDINANCES.**

**WHEREAS, Act No. 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania, enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including, PITTSTON TOWNSHIP, to levy, assess and collect act 511 taxes and permit/license fee from itinerant merchants and vendors who conduct business in the Township.**

**WHEREAS, PITTSTON TOWNSHIP by Resolution and/or Ordinance, has levied, assessed and provided for the collection of act 511 taxes and permit/license fee from itinerant merchants and vendors who conduct business in the Township.**

**WHEREAS, Section 10 of said Act of 1965 specifies that any such political subdivision may provide for the creation of such bureaus, or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act, and**

**WHEREAS, PITTSTON TOWNSHIP has negotiated an Agreement whereby and whereunder it will hire *H.A. BERKHEIMER* to administer, collect and enforce EARNED INCOME AND LOCAL SERVICE TAX Ordinance enacted by Pittston Township.**

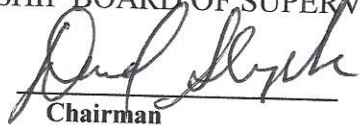
**WHEREAS, PITTSTON TOWNSHIP recognizes the legal obligation and practical necessity of *H.A. BERKHEIMER* to establish and maintain consistent rules and regulations to be used in the efficient administration and collection of said fees.**

**THEREFORE BE IT RESOLVED that**  
**PITTSTON TOWNSHIP hereby appoints *H.A. BERKHEIMER* as its exclusive collector of EARNED INCOME AND LOCAL SERVICE TAX Ordinances for the term commencing January 1, 2024 and ending December 31, 2024 and any subsequent renewal terms thereafter, said initial renewal periods to include all quarterly and annual collections pertinent to the tax years therein. This appointment resolution shall be deemed to encompass any renewal terms agreed upon by the parties without further reenactment of this resolution or re-appointment. PITTSTON TOWNSHIP adopts and incorporates any rules and regulations as promulgated by *H.A. BERKHEIMER* in their entirety, relative to its administration and enforcement of the EARNED INCOME AND LOCAL SERVICE TAX Ordinances. Any resolution or part of any resolution conflicting with the provisions of this resolution is hereby repealed to the extent of such conflict.**

**ENACTED into a RESOLUTION this 16th day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman

ATTEST



**RESOLUTION NO. 12-16 OF 2024**  
**For Calendar Year 2025**

**A RESOLUTION OF THE GOVERNING BOARD OF PITTSTON TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA, AUTHORIZING, EMPOWERING AND DIRECTING THE PROPER OFFICERS OF THE GOVERNING BOARD TO EXECUTE AN AGREEMENT WITH *e-COLLECT PLUS, LLC* WHEREUNDER *e-COLLECT PLUS, LLC* RETAINED AS THE EXCLUSIVE TAX OFFICER FOR THE COLLECTION, ADMINISTRATION, RECEIPT AND ENFORCEMENT OF THE PROVISIONS OF MERCANTILE TAX FOR THE TERM HEREIN DEFINED, TOGETHER WITH SUCH EXTENSIONS AS MAY BE AGREED UPON, SAW TAX ENACTMENT HAVING BEEN ADOPTED UNDER AND PURSUANT TO THE AUTHORITY OF THE PENNSYLVANIA LOCAL TAX ENABLING ACT (ACT 511, P.L. 1257); AND APPROVING AND ADOPTING THE RULES AND REGULATIONS PREPARED BY *e-COLLECT PLUS, LLC* TO ADMINISTER AND ENFORCE MERCANTILE TAX.**

WHEREAS, Act No. 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania, enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including, PITTSTON TOWNSHIP, to levy, assess and collect act 511 taxes and permit/license fee from itinerant merchants and vendors who conduct business in the Township.

WHEREAS, PITTSTON TOWNSHIP by Resolution and/or Ordinance, has levied, assessed and provided for the collection of MERCANTILE TAX from merchants and vendors who conduct business in the Township.

WHEREAS, Section 10 of said Act of 1965 specifies that any such political subdivision may provide for the creation of such bureaus, or the appointment and compensation of such officers, clerks, collections and other assistants and employee as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act, and

WHEREAS, PITTSTON TOWNSHIP has negotiated an Agreement whereby and where under it will hire *e-COLLECT PLUS, LLC* administer, collect and enforce MERCANTILE TAX ordinances enacted by Pittston Township.

WHEREAS, PITTSTON TOWNSHIP recognizes the legal obligation and practical necessity of *e-COLLECT PLUS, LLC* to establish and maintain consistent rules and regulations to be used in the efficient administration and collection of said fees.

**THEREFORE BE IT RESOLVED** that

1. PITTSTON TOWNSHIP hereby appoints *e-COLLECT PLUS, LLC* as its exclusive collector of MERCANTILE TAX for the term commencing January 1, 2025 and ending December 31, 2025 and any subsequent renewal terms thereafter, said initial renewal periods to include all quarterly and annual collections pertinent to the tax years therein. This appointment resolution shall be deemed to encompass any renewal terms agreed upon by the parties without further reenactment of this resolution or re-appointment. PITTSTON TOWNSHIP adopts and incorporated any rules and regulations as promulgated by *e-COLLECT PLUS, LLC*, in their entirety, relative to its administration and enforcement of the MERCANTILE TAX ordinances.
2. Any resolution or part of any resolution conflicting with the provisions of this resolution is hereby repealed to the extent of such conflict.

**ENACTED into a RESOLUTION this 16th day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

Paul Strick  
Chairman

ATTEST

A handwritten signature in black ink, appearing to be "J. J. Strick", written in a cursive style.

**PITTSTON TOWNSHIP RESOLUTION 12-17 OF 2024**  
**MUNICIPAL GOVERNMENT CORPORATE BANKING RESOLUTION**  
**(For Deposit Accounts)**  
For Calendar Year 2025

**Depositor**     **PITTSTON TOWNSHIP**

**Bank:**       **PENN SECURITY - M & T BANK - FNCB - PNC - PLGIT**

**I, the undersigned Secretary of the Municipality named above, HEREBY CERTIFY** that the Municipality is organized and existing under and by virtue of the laws of the state of Pennsylvania as a municipal entity, with its principal office at 421 Broad Street, Pittston, Pa 18640 **and that Township of Pittston** is the complete and correct name of the Municipality.

**I FURTHER CERTIFY** that at a meeting of the Township Supervisors, duly and regularly called and held on December 19, 2022 at which a quorum was present and voting, the following resolutions were adopted:

**RESOLVED**, that PENN SECURITY BANK , M&T BANK, FNCB, PNC BANK AND PLGIT at any one or more of its offices or branches, be and hereby is designated as one of the Financial Institutions of and depository for the funds of this Municipality , which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the appropriate signature of any one of the persons listed on the accompanying "Government Signature Card" form as an "authorized signer", whose actual signatures are shown opposite their names on the "Government Signature Card" form and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Authorized Signer or Authorized Signers signing the same.

**FURTHER RESOLVED**, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the Municipality's accounts with the Financial Institution bearing the signature or signatures of Authorized Signers, as authorized above or otherwise, even though drawn or endorsed to the order of any Authorized Signers signing or tendered by such Authorized Signer for cashing or in payment of the individual obligation of such Authorized Signers or for deposit to the Authorized Signer's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

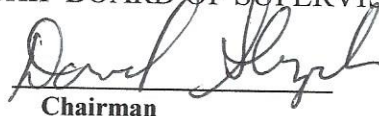
**FURTHER RESOLVED**, that any **TWO** such Authorized Signers are authorized to endorse all checks, drafts, notes and other items payable to or owned by this Municipality for deposit with the Financial Institution, or for collection or discount by the Financial institution, and to accept drafts and other items payable at the Financial Institution.

**FURTHER RESOLVED**, that the Board of Supervisors of this Municipality ("Agents") whose names, titles and actual signatures are shown below.

**ENACTED into a RESOLUTION this 16th day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman

ATTEST



**RESOLUTION NO. 12-18 of 2024**

**For Calendar Year 2025**

A RESOLUTION OF THE GOVERNING BOARD OF PITTSTON TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA, REAFFIRMING RESOLUTION 10-01 OF 2009 ESTABLISHING LONGEVITY FOR EMPLOYEES NOT COVERED BY COLLECTIVE BARGAINING AGREEMENTS OF THE TOWNSHIP.

**WHEREAS**, the Township of Pittston, by and through its Board of Supervisors, in recognition of the need to reward Township employees for their years of service to the Township, to encourage their continued dedication and in an effort to avoid employee turnover, deems it to be in the best interest and welfare of the Township to authorize longevity pay to all full-time and part-time Township employees.

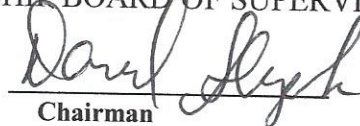
**WHEREAS**, the Township of Pittston by and through its Board of Supervisors, although recognizing in general that longevity pay to Township employees may be beneficial to the overall interest and welfare of the Township, deems it necessary to review and decide whether to award longevity pay to Township employees on an annual basis to determine whether the Township is in a financial condition such that it has sufficient funds available to make longevity payments to its employees.

**THEREFORE, BE IT RESOLVED AND ENACTED** by the Pittston Township Board of Supervisors that longevity re-enacted for 2025

**ENACTED into a RESOLUTION this 16th day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman

ATTEST



**RESOLUTION NO. 12-19 of 2024**

**For Calendar Year 2025**

**A RESOLUTION OF THE GOVERNING BOARD OF PITTSTON TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA, RE-ESTABLISHING ALL RESOLUTIONS AND ORDINANCES PREVIOUSLY ENACTED;**

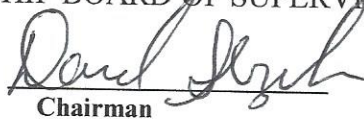
**WHEREAS**, the Board of Supervisors of Pittston Township has determined that it is necessary for the general conduct of the business of the Township to continue to enforce all previously filed ordinances and resolutions.

**THEREFORE, BE IT RESOLVED AND ENACTED** by the Pittston Township Board of Supervisors that all previously enacted Resolutions and Ordinances be re-enacted for 2025

**ENACTED into a RESOLUTION this 16th day of December 2024**

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman



**RESOLUTION NO. 12-20 OF 2024  
For Calendar Year 2025**

**2025 REIMBURSEMENT TO RESIDENTS**

**WHEREAS**, the Board of Supervisors of Pittston Township recognizes the financial hardship imposed on Township households during the year 2024; and

**WHEREAS**, the Board of Supervisors of Pittston Township desires to lessen the financial burden the service fees imposed on Township households;

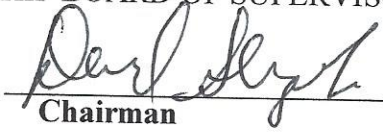
**WHEREAS**, the Board of Supervisors of Pittston Township has determined that the Township has the financial ability to issue a refund in the amount of \$50 for each household in 2025 with proof of 2025 valid refuse permit and has made provisions in its 2025 operating budget for such reimbursement. Permits must be received by the Business Office by September 30, 2025 in order to receive the refund.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of Pittston Township hereby declares that the Township will issue a refund in the amount of \$50 for each household in 2025 with proof of 2025 valid refuse permit; and

ENACTED into a RESOLUTION this 16th day of December 2024

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

BY:

  
Chairman

ATTEST



**BUDGET RESOLUTION 12-22 of 2024**

**FOR CALENDAR YEAR  
2025**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF PITTSTON TOWNSHIP APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE PURPOSES OF THE MUNICIPAL GOVERNMENT HEREINAFTER SET FORTH AND DURING THE YEAR 2025.**

WHEREAS: the Township Manager prepared a draft budget and submitted this budget in accordance with Township Code of Ordinances (Article II. Section 44-8.B) to the Board of Supervisors at the regularly scheduled monthly meeting held on November 18, 2024.

WHEREAS: the Township Board of Supervisors has reviewed the Township Manager's proposed budget figures and background documentation and explanations submitted;

WHEREAS: on November 18, 2024 the Township Board of Supervisors offered for public review the proposed 2025 budget figures and supplemental explanation and background information which was advertised and available to the public for review for 20 days in accordance with the Second Class Township Code;

NOW, THEREFORE, BE IT RESOLVED, that the Pittston Township Board of Supervisors hereby estimates the following revenues and appropriates expenditures and expenses from the fund equities, revenues, and other financing sources available for the year 2025 for the purposes set fourth and formally adopts the 2025 Operating Budget as presented below;

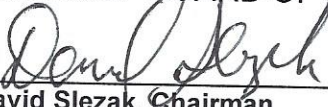
PITTSTON TOWNSHIP					
2025 OPERATING BUDGET					
	General Fund	Emergency Service Tax	Liquid Fuels	Capital Reserve	(memo)
Beginning Fund Balance				\$292,000	\$ 292,000
Revenue	\$ 4,985,700	\$ 475,000	\$ 132,000		5,592,700
Available For Expenditure	\$ 4,985,700	\$ 475,000	\$ 132,000	\$ 292,000	\$5,884,700
Expenditures					
Administration	\$ 305,590				\$ 305,590
Tax Collector	59,700				59,700
Legal & Professional	41,300				41,300
Building	39,575				39,575
Police	708,100	475,000			1,183,100
Fire	769,525				769,525
Ambulance	531,000				531,000
Zoning	309,625				309,625
EMA Services	30,750				30,750
Resident Reimbursement	57,500				57,500
Recycling	223,300				223,300
Refuse	485,000				485,000
Streets & Roads	870,460		132,000	183,500	1,185,960
Storm Water Mgm.	45,000				45,000
Recreation	53,000			108,500	161,500
Debt Service	165,600				165,600
Retirement Expense	51,600				51,600
Insurances & Other	239,075				239,075
Total Expenditures	\$ 4,985,700	\$ 475,000	\$ 132,000	\$ 292,000	\$5,884,700
	\$ -	\$ -	\$ -	\$ -	\$ -

ENACTED into a RESOLUTION this 16<sup>th</sup> day of December 2024

PITTSTON TOWNSHIP BOARD OF SUPERVISORS

ATTEST

BY:

  
David Slezak, Chairman

12-16-24  
Date

  
Kyle Rozinski, Secretary