

- MINUTES
 - Pittston Township
 - Board of Supervisors Meeting
 - March 17, 2025
 - Pittston Township Municipal Building

Call Meeting To Order 6:00 PM

- Pledge of Allegiance

Slezak __P__ Hawk __P__ Taroli __P__

- Executive sessions were held on 2/26/2025, 3/4/2025, 3/13/2025, and 3/14/2025 regarding contracts, personnel, and a pending zoning matter

Minutes: minutes of the Supervisors regularly scheduled February 18, 2025 general meeting was presented to Supervisors for their review comments and/or corrections.

Questions/Corrections – NONE HEARD.

- **Motion:** To approve the minutes of February 18, 2025 general meeting.

Slezak __S__ Hawk __M__ Taroli ____
 Slezak __Y__ Hawk __Y__ Taroli __Y__

PUBLIC TESTIMONY ON AGENDA ITEMS ONLY – Any public guest who is to provide testimony to the Board during a meeting should state their name (spell their last name) and address, and if speaking for an organization, the name, and identity of the organization.

Supervisors Comments

Ordinance 3-01 of 2025—Pittston Township Handicapped Parking Space and Sign Issuance Ordinance

The supervisors are considering an ordinance to regulate and govern the issuance of handicapped parking spaces and signs at residential homes in Pittston Township. The ordinance outlines the criteria to receive a handicapped parking sign. The ordinance also allows the police chief to review the applications when they come in and provide a recommendation to the board of supervisors on whether the sign should be granted or not. The sign and the installation of the sign would be no charge as similar in the past. The proposed ordinance was reviewed by the supervisors and the police chief. The ordinance advertisement was advertised in the Citizens Voice on March 9, 2025.

MOTION: To adopt Ordinance 3-01 of 2025—Pittston Township Handicapped Parking Space and Sign Issuance Ordinance.

Slezak __M__ Hawk __S__ Taroli ____
 Slezak __Y__ Hawk __Y__ Taroli __Y__

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Applications Received for Handicapped Parking Signs

Applications have been received for requests for handicapped parking signs in Pittston Township. Requests were made by Dominick Stuccio of 67 Grandview Drive and JoAnn Esser of 172 E. Railroad Street.

- **MOTION:** To deny request for handicapped parking sign to Dominick Stuccio of 67 Grandview Drive (Police Chief recommended NOT to approve since there is a driveway and garage at residence).

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- **MOTION:** To grant request for handicapped parking sign to JoAnn Esser of 172 E. Railroad Street (Police Chief recommended approval of sign)

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Pittston Township is a Recipient of a \$400,000 DCED Multimodal Grant for Township Residential Roads

Pittston Township is excited to announce that the township is a recipient of a \$400,000 DCED Multimodal Transportation Fund grant to go towards renovations for township residential roads. The township would like to thank Rep. Jim Haddock, Sen. Marty Flynn, and their staffs for their assistance in securing this funding for us and for their continued support of Pittston Township.

Resolution 3-01 of 2025—Administrative Personnel Clothing Allowance Reimbursement

The supervisors are considering a resolution to grant a \$125 per year clothing allowance to the administrative staff to purchase Pittston Township clothing to wear around the office or community to identify ourselves.

MOTION: To approve Resolution 3-01 of 2025 to grant a \$125 per year clothing allowance to each administrative staff member.

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Supervisor Hawk commented that the reason for the resolution is that Pittston Township administrative office personnel started an online store that office personnel only could get polo shirts, quarter-zips, etc. that has the Pittston Township logo on it, and Supervisor Hawk felt it was only right to reimburse the administrative office personnel for that clothing.

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Consideration of Purchase of Security Camera System for Township Municipal Building

The township received a quote from Novation Networks for a security camera system. It would include an 8 camera capable system with 45 day recording, and would be similar to the camera system down at the police station currently. Mr. Rozitski thinks this would be a good idea for liability and insurance purposes, and would help protect the township. The proposed camera system is included in the 2025 budget.

- **MOTION:** To accept proposal from Novation Networks for security camera system for township municipal building for \$3,150.00. (Included in 2025 budget)

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Letters of Interest Received For Recreation Board Vacancies

Pittston Township received two letters of interest for vacancies on the recreation board: Ashley Ferrese from Flagg Street and Kelly Rava of Glendale Road.

- **MOTION:** To appoint Ashley Ferrese from Flagg Street for the Pittston Township Recreation Board for a term of 2025-2029.

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- **MOTION:** To appoint Kelly Rava from Glendale Road for the Pittston Township Recreation Board for a term of 2025-2029.

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Tennis Court To Be Closed From Late March 2025-May 2025 Due to Court Reconstruction

The tennis court at Attardo Park will be closed from Late March 2025-May 2025 due to the tennis court reconstruction that will be done by the contractor, Keystone Sports Construction. To reiterate, the tennis court reconstruction is part of a DCED Greenways, Trails, and Recreations grant that the Township received last year. We are anticipating completion of the project by late May 2025.

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Garbage Bag Distribution

The distribution of bags is scheduled for Thursday, May 8, 2025 and Friday, May 9, 2025 from 9am-5pm and Saturday, May 10, 2025 from 9am-1pm, weather dependent, at the Pittston Township Volunteer Fire Dept. building located on North Township Boulevard. A drive thru concept will once again be used whereby households will be given their permit and 208 bags on that date. In case of inclement weather an alternate distribution date will be Thursday, May 15 and Friday, May 16, 2025 from 9:00 AM to 5:00 PM and Saturday, May 17, 2025 from 9am-1pm at the same location. Mailings to residents will be sent out in a week or two.

Yard waste pickup will tentatively begin April 15, 2025. We will utilize the same system as last year with residents calling in to the building to schedule pickup. We just want to remind residents that we cannot pick up rocks, concrete, stone, tree stumps, lumber, and plastics including plastic bags and ashes. The compost is opening on March 19th at the Dupont facility.

Electronics Recycling Event Announcement

Pittston Township is excited to announce that the township will be hosting an electronics recycling event tentatively scheduled for Saturday, June 7, 2025 from 9am-12pm at the Pittston Township Municipal Building, 421 Broad Street, Pittston, PA 18640. Please be advised that this event will be for **Pittston Township residents only and driver's licenses or state identification cards will be required to access the event.** Flyers with details will be passed out at the bag drive. We also have flyers available in the office and on our website at pittstontownship.org.

Pittston Township Emergency Services Day (Event In Conjunction With Geisinger Trauma Department)

Pittston Township emergency services (police, fire department, ambulance) is planning an emergency services day in conjunction with the Geisinger Trauma Department. The community event will include food provided by our first responders, emergency service demonstrations, emergency service information, and much more. This event will be similar to a mini-National Night Out. The event is tentatively scheduled to be on Saturday, July 12, 2025 from 11am-3pm at the Bryden Street grounds. More information will be provided when it becomes available.

Consideration to Appoint Resident to Long-Term Planning Committee

The township received a letter of interest from township resident Lori Evanko of Lewis Street to be appointed to the township long-term planning committee. The letter of interest was received after the agenda was posted so it would have to be added on to the agenda.

- **MOTION:** To add a motion to the agenda to appoint Lori Evanko of Lewis Street to the Pittston Township long-term planning committee.

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- **MOTION:** To appoint Lori Evanko of Lewis Street to the Pittston Township long-term planning committee.

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Financial

- **Motion:** To ratify February-March pre-paid bills in the amount \$341,445.95 (payments of \$140,517.00 to M&J Excavation for Baker Chapel Phase II AIA Document #2 and \$18,281.60 to Pennsy Supply for Armstrong Road—All payments are grant reimbursable) and bills payable in the amount of \$25,043.95 and payroll and related expenses for payroll period ending

2/12/2025	71,576.33
2/26/2025	70,445.37

Automatic Debits:

Amazon	\$13.47
USPCA—K-9 Cert	\$40.00
Principal Life	\$917.01
Amazon	\$121.30
Adobe	\$21.19
The Hartford	\$1,519.47
PR Transfer	\$71,576.33
Neopost	\$100.00
AmTrust	\$26,008.00
Amazon	\$216.66
Aflac	\$66.86
PR Transfer	\$70,445.37
Amazon	\$175.98

Handwritten Check:

Check #9132—Carr’s Trailers—Documentation and Plate Fee for new fire trailer--\$486.95

BHW—February 2025--\$1,110.76

QUESTIONS/CONCERNS – NONE HEARD

Motion to approve payment of bills and unpaid bills.

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 Slezak ___Y___ Hawk ___Y___ Taroli ___Y___

Emergency Management Report

Supervisor Hawk reported that the township administrator received a series of emails at 1:00am on Friday, March 14, 2025 regarding possible suspicious substances on the roadway and in other areas along Pine Street. The administrator reported the situation to Supervisor Hawk and Emergency Management Coordinator Tony Ranieli. Supervisor Hawk and Coordinator Ranieli investigated the incident and found the claims and substances to be unfounded. They reported it was a woman employed by TruGreen that started the claims to be unfounded.

Supervisor Hawk also thanked the first responders and the street department for their efforts to assist in the storm on March 17, 2025 and with the incident with the tree falling on a residence on Frothingham Street on March 17, 2025.

Fire Department

Incident Report – February 2025 – Supervisor Hawk dispensed with the reading of the report.

QUESTION/CONCERNS – NONE HEARD.

- Motion to approve incident report for February 2025

Slezak ___S___ Hawk _____ Taroli ___M___
 Slezak ___Y___ Hawk ___Y___ Taroli ___Y___

Ambulance Report

Monthly report for February 2025 – Supervisor Hawk dispensed with the reading of the report.

- Motion to approve ambulance report

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Police

POLICE REPORT - submitted by Chief Angelella – Supervisor Hawk dispensed with the reading of the report.

- Motion to approve police report as submitted

Slezak __M__ Hawk _____ Taroli __S__

Slezak __Y__ Hawk __Y__ Taroli __Y__

Road Department –

Baker Chapel Phase II Update

The work to continue Phase II of Baker Chapel has been delayed by a couple of weeks. Mr. Rozitski was notified on March 12th that one of M&J’s machines to assist them in breaking up the rock blew up on the job and they are waiting for the machine to come back from CAT. M&J expects to have the machine back in a couple of weeks. Mr. Rozitski asked the engineers if M&J could move in and do any other work in the meantime. The engineers said they can’t because the cross pipe work has to be done first before the road is milled or anything else, and this machine will assist them with breaking up the rock and M&J will encounter rock when installing the cross pipes. However, Mr. Rozitski anticipates a project status meeting with the engineers and the contractor in the next week as required by the PennDOT Multimodal grant the township received for the road project.

William Street Update

Township engineers spoke with the contractor for the William Street project, Multiscape Inc., on March 12, 2025. Multiscape anticipates starting the project in mid-April due to the inlets and the pavement plans opening around that time.

Engineering Report –February 2025-March 2025

Mr. Rozitski commented on the status of several projects with the planning commission.

MS-4 Report

Supervisor Taroli reported an incident occurred on March 1, 2025 at Carrier with a possible spill as a result of a motor vehicle accident. Supervisor Taroli reported the spill to DEP and WVSA. Steve Egenski of WVSA reported that there was no diesel fuel spillage, so the incident was unfounded.

Stormwater MS-4 training must be completed by all departments in the township by June 30, 2025

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Supervisor Taroli reported the balance in the MS-4 account at February 28, 2025 was \$130,483.31.

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Dennis Fritz—

Mr. Fritz thanked Supervisor Hawk and Attorney Sanguedolce for responding to his call to look at some of the possible hazardous trees by his residence and surrounding residences. He also commented that he hopes to see more code enforcement response to help clean up Decker Lane trailer park.

Adjournment: Motion to Adjourn
 • Slezak ___ Hawk _S_ Taroli _M_
 Roll Call: Slezak __Y__ Hawk __Y__ Taroli _Y__

Respectfully submitted,



Kyle Rozitski
 Secretary to Board of Supervisors
 Pittston Township