

- **MINUTES**
- **Pittston Township**
- **Board of Supervisors Meeting**
- **May 19, 2025**
- **Pittston Township Municipal Building**

Call Meeting To Order 6:00 PM

- Pledge of Allegiance
- Moment of silence held for Joe Sperrazza, a Pittston Township resident and member of sewer authority board, who recently passed

Slezak \_\_P\_\_ Hawk \_\_P\_\_ Taroli \_\_P\_\_

- Executive session was held on 4/24/2025 and 5/19/2025 regarding contracts and personnel.

**Minutes:** minutes of the Supervisors regularly scheduled April 22, 2025 general meeting was presented to Supervisors for their review comments and/or corrections.  
 Questions/Corrections – NONE HEARD.

- **Motion:** To approve the minutes of April 22, 2025 general meeting.

Slezak \_\_M\_\_ Hawk \_\_S\_\_ Taroli \_\_  
 Slezak \_\_Y\_\_ Hawk \_\_Y\_\_ Taroli \_\_Y\_\_

**PUBLIC TESTIMONY ON AGENDA ITEMS ONLY** – Any public guest who is to provide testimony to the Board during a meeting should state their name (spell their last name) and address, and if speaking for an organization, the name, and identity of the organization. Note that meetings are being audio and video recorded.

**Supervisors Comments**

**2024 Financial Statement Audit Presentation from Rainey & Rainey CPAs**

Presentation of 2024 financial statement audit was presented to the board of supervisors and the public by Tom Rainey of Rainey & Rainey CPAs. Mr. Rozitski announced that a full copy of the audit will be posted on the township website on May 19, 2025.

**Accept Resignation of Richard Nesgoda, Zoning and Code Enforcement Officer**

Letter of resignation was received from Richard Nesgoda, Zoning and Code Enforcement Officer. Resignation is effective 5-16-2025.

- **MOTION:** To accept resignation of Richard Nesgoda, Zoning and Code Enforcement, effective 5-16-2025.

Slezak \_\_\_\_\_ Hawk \_\_S\_\_ Taroli \_\_M\_\_  
 Slezak \_\_Y\_\_ Hawk \_\_Y\_\_ Taroli \_\_Y\_\_

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Supervisor Hawk thanked Rich for his service and his employment to the township.

Mr. Rozitski announced that the township is still in the process of trying to hire a new zoning and code enforcement officer. The position was advertised in the newspaper and on Indeed. In the meantime, all zoning and code enforcement will be handled by BHW located in the Dolphin Plaza in Plains, PA.

**Consideration of Appointment of Anthony Gordon, Township Resident to Pittston Township Long-Term Planning Committee**

A letter of interest was received by Anthony Gordon of New Rail Lane located in Pittston Township wishing to be appointed to the Pittston Township Long-Term Planning Committee.

- **MOTION:** To appoint Anthony Gordon of New Rail Lane in Pittston Township to the Pittston Township Long-Term Planning Committee.

Slezak   M   Hawk   S   Taroli     
 Slezak   Y   Hawk   Y   Taroli   Y  

**Request Received from Township Little League for Assistance with Replacing T-Ball Dugout Roof**

A request was received from Township Little League requesting the township if they would contribute with the cost of replacing the dugout roof on the T-Ball field which blew off in a thunderstorm in March 2025. Township Little League received a quote from Carey Construction for a new roof and installing roof coverings for \$5,545.00. The township budgeted \$6,500 for capital projects for the little league for 2025, so this figure would fit within budget.

- **MOTION:** To approve contribution of \$5,545.00 to Township Little League for installation of new roof at T-Ball field dugout (budgeted in 2025 budget).

Slezak   M   Hawk   S   Taroli     
 Slezak   Y   Hawk   Y   Taroli   Y  

**Consideration to Accept Proposal to Repair Township Building Stone Retaining Wall**

The township received two proposals to repair the retaining wall in front of the township building here. The supervisors are concerned at this point of it falling apart, and is in serious need of repair. The lowest proposal received to repair the retaining wall is from Valley Outdoor Management Inc. for \$4,950.00.

- **MOTION:** To accept proposal to repair township building stone retaining wall from Valley Outdoor Management Inc. for \$4,950.00.

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 Slezak \_\_Y\_\_ Hawk \_\_Y\_\_ Taroli \_\_Y\_\_

**Consideration of Proposal to Replace Township Municipal Building Computer Server**

An estimate was obtained from our IT provider, Novation Networks, to replace the township municipal building computer server for \$2,500.00. The computer server in the building currently was ceased being made in the year 2014. Therefore, at the very least, the server is over ten years old. The recommended replacement of servers is every five years. With the recent power outages over the past couple of the months the municipal building has, our IT provider has recommended replacing the server because there is a distinct possibility the server could break because of its age with more power outages, and if the server breaks, the township data could be lost, which would be catastrophic and could potentially cost tens of thousands of dollars to recover the data.

- **MOTION:** To accept proposal to replace township municipal building computer server from Novation Networks for \$2,500.00 (includes the new server and labor).

Slezak \_\_\_\_ Hawk \_\_M\_\_ Taroli \_\_S\_\_  
 Slezak \_\_Y\_\_ Hawk \_\_Y\_\_ Taroli \_\_Y\_\_

**Pittston Township Seeking Alternate Member to Planning Commission**

Mr. Rozitski announced the township is seeking an alternate member to the township planning commission. A vacancy as an alternate to the planning commission was created with the appointment of a past alternate to the planning commission. The alternate to the planning commission steps in in case the commission lacks a quorum for a meeting for any reason. Any resident that is interested in being an alternate to the planning commission could submit a letter of interest to the township from Monday-Friday from 8am-4pm or email the letter of interest to [manager@pittstontownship.org](mailto:manager@pittstontownship.org).

**Electronics Recycling Reminder**

We just wanted to remind the public about our electronics recycling drive coming up on June 7, 2025 from 9am-12pm or until the trucks are full at our municipal building. Flyers have been posted on the website, on the front door, and are available in our office for pickup. Please be advised that the drive is for Pittston Township residents only and proof of residency via drivers license or state ID will be required to enter the drive.

If you have any further questions, please don't hesitate to contact the municipal building.

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**Financial**

- **Motion:** To ratify April-May pre-paid bills in the amount \$546,983.82 (payments of \$113,265.00 to M&J Excavation for Baker Chapel Phase II (Grant Reimbursable) and \$227,000 for Bypass Salt Shed Project) and bills payable in the amount of \$14,229.50 and payroll and related expenses for payroll period ending

4/9/2025	73,023.26
4/23/2025	73,964.48

**Automatic Debits:**

Bank Fees	\$95.00
MadTees	\$120.00
Principal Life	\$917.01
Chewy-K-9 Supplies	\$476.67
Amazon	\$144.66
AmTrust	\$8,826.00
PR Transfer	\$73,023.26
Adobe	\$21.19
Amazon	\$106.38
The Mag Shack—Police	
Uniforms	\$48.74
EZPass	\$100.00
The Hartford	\$1,519.47
DaraHolster—Police Uniform	
Supplies	\$177.93
Amazon	\$162.05
Staples	\$64.23
Amazon	\$101.98
Chewy—K-9 Supplies	\$31.67
Aflac	\$66.86
UCC Fees	\$135.00
PR Transfer	\$73,964.48
Sheetz—Police Fuel	\$27.00
Amazon	\$191.15
AmericanFlags.com	\$332.43

BHW—April 2025--\$8,170.05

QUESTIONS/CONCERNS – NONE HEARD.

Motion to approve payment of bills and unpaid bills.

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Slezak \_\_S\_\_ Hawk \_\_\_\_\_ Taroli \_\_M\_\_  
 Slezak \_\_Y\_\_ Hawk \_\_Y\_\_ Taroli \_\_Y\_\_

**Emergency Management Report**

Supervisor Hawk dispensed with the reading of the report:

**Fire Department**

Incident Report – April 2025

QUESTION/CONCERNS – NONE HEARD.

- Motion to approve incident report for April 2025

Slezak \_\_M\_\_ Hawk \_\_\_\_\_ Taroli \_\_S\_\_  
 Slezak \_\_Y\_\_ Hawk \_\_Y\_\_ Taroli \_\_Y\_\_

**Ambulance Report**

Monthly report for April 2025

- Motion to approve ambulance report

Slezak \_\_M\_\_ Hawk \_\_\_\_\_ Taroli \_\_S\_\_  
 Slezak \_\_Y\_\_ Hawk \_\_Y\_\_ Taroli \_\_Y\_\_

**Police**

**POLICE REPORT** - submitted by Chief Angelella – NONE HEARD.

- Motion to approve police report as submitted

Slezak \_\_S\_\_ Hawk \_\_\_\_\_ Taroli \_\_M\_\_  
 Slezak \_\_Y\_\_ Hawk \_\_Y\_\_ Taroli \_\_Y\_\_

**Road Department –**

**Consideration of Change Order #3 for Armstrong Road**

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Change order #3 has been prepared for Armstrong Road for \$35,370.00. This is the change order to pave the transition of the road turning onto Research Drive from Armstrong Road where the very large pothole is currently. As discussed in meetings prior, there is no cost to the township as this will be fully covered by DCED Multimodal grant funding. Attorney Sanguedolce reviewed the change order and said it is good to be approved.

- **MOTION:** To approve change order #3 for the Armstrong Road infrastructure project for \$35,370.00 (will be fully funded by DCED Multimodal Transportation grant).

Slezak \_\_M\_\_ Hawk \_\_S\_\_ Taroli \_\_

Slezak \_\_Y\_\_ Hawk \_\_Y\_\_ Taroli \_\_Y\_\_

**Consideration of Proposal Received to Repair Pedestrian Walkway Signals at Corner of Oak Street and Enterprise Way**

A proposal was received from Kuharchik Construction to repair the pedestrian walkway signals at the corner of Oak Street and Enterprise Way. The signals were broken and busted by a tractor trailer that hit the signals and left. The proposal to repair the signals was quoted for \$4,882.00. Permission was received from Mericle Construction to utilize the extra municipal service fees received from them to repair the signals at this intersection, so essentially, no taxpayer money would go towards these repairs.

- **MOTION:** To approve proposal from Kuharchik Construction to repair the pedestrian walkway signals at the intersection of Oak Street and Enterprise Way for \$4,882.00 (funds for this would come from Mericle municipal service fees).

Slezak \_\_\_\_\_ Hawk \_\_M\_\_ Taroli \_\_S\_\_

Slezak \_\_Y\_\_ Hawk \_\_Y\_\_ Taroli \_\_Y\_\_

**Baker-Chapel Phase II Update**

Phase II of the Baker Chapel roadway infrastructure project is mostly complete to this point. There are just some small restoration that needs to be complete by M&J Excavation, the contractor, and the project will be completed completely then.

**Recreation—**

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**Consideration of Approval of Payment Applications #3 and #4 for Tennis/Pickleball Court Project**

Payment applications #3 and #4 for the tennis/pickleball court project were received by the township from Keystone Sports Construction, the contractor, for a total of \$45,907.72. These payment applications will be funded by the DCED Greenways, Trails, and Recreation grant for the project. The project is still on track to be completed prior to the firemans picnic from May 28, 2025-June 1, 2025.

- **MOTION:** To approve payment applications #3 and #4 for the Tennis/Pickleball Court Project for \$45,907.72 (will be fully funded by DCED Greenways, Trails, and Recreation grant).

Slezak \_\_\_\_\_ Hawk \_\_S\_\_ Taroli \_M\_  
 Slezak \_Y\_\_ Hawk \_Y\_\_ Taroli \_\_Y\_\_

**Engineering Report –April 2025-May 2025**

Mr. Rozitski discussed and went over the projects currently under review with the planning commission.

**MS-4 Report**

Supervisor Taroli reported that there were 48 catch basins in the township cleaned and 14,000 pounds of debris was extracted. Furthermore, the catch basins could be replaced at no cost to the township and the rain barrel workshop was filled. She finally reported that at April 30, 2025, there is \$149,478.82 in the Pittston Township MS-4 savings account.

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**Dennis Fritz—**

Mr. Fritz commented on the issues with the Decker Lane trailer park and the various trailer parks up in the 502 area of the township that he has been experiencing over the years. He also questioned on the original construction of Pocono Ridge Estates.

**Traci Lis—**

Ms. Lis commented on the speed of the vehicles she has been witnessing on Tedrick Street over the past few months.

**Joe Lokuta—**

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Mr. Lokuta commented and presented pictures to the supervisors about various code enforcement issues on the property owned by his son on Suscon Road.

**Adjournment:**

Motion to Adjourn

• Slezak \_\_\_ Hawk \_S\_ Taroli \_M\_

Roll Call: Slezak \_\_Y\_\_ Hawk \_\_Y\_\_ Taroli \_\_Y\_\_

Respectfully Submitted,



Kyle Rozitski  
Financial Administrator  
Pittston Township