

- **AGENDA**
- **Pittston Township**
- **Board of Supervisors Meeting**
- **August 18, 2025**
- **Pittston Township Municipal Building**

Call Meeting To Order 6:00 PM

- Pledge of Allegiance

Slezak __P__ Hawk __P__ Taroli _P__

- Executive sessions held on 7/31/2025 and 8/12/2025 regarding contracts and personnel

Minutes: minutes of the Supervisors regularly scheduled July 21, 2025 general meeting was presented to Supervisors for their review comments and/or corrections.
 Questions/Corrections – NONE HEARD.

- **Motion:** To approve the minutes of July 21, 2025 general meeting.

Slezak _M__ Hawk _S__ Taroli __
 Slezak _Y__ Hawk _Y__ Taroli __Y__

PUBLIC TESTIMONY ON AGENDA ITEMS ONLY – Our public guests are reminded that the public testimony is limited to ten minutes. Any public guest who is to provide testimony to the Board during a meeting should state their name (spell their last name) and address, and if speaking for an organization, the name, and identity of the organization. Note that meetings are being audio and video recorded.

Supervisors Comments

Consideration of Appointment of Cassandra Balestrini, Township Resident, to Pittston Township Long-Term Planning Committee

A letter of interest was received by Cassandra Balestrini of Winter Street located in Pittston Township wishing to be appointed to the Pittston Township Long-Term Planning Committee.

- **MOTION:** To appoint Cassandra Balestrini of Winter Street to the Pittston Township Long-Term Planning Committee.

Slezak ____ Hawk __M__ Taroli _S__
 Slezak _Y__ Hawk __Y__ Taroli __Y__

Correspondence Received from PennDOT On Oak Street Stormwater Issues

PennDOT sent in correspondence to the township on July 29th updating the township on previous discussions on Oak Street stormwater issues. PennDOT researched their archives and believe these stormwater facilities are PennDOT owned, so they are accepting the responsibility for the repairs. PennDOT is in discussion with Luzerne County maintenance to

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determine short term and long term plans to fix the issues. PennDOT will send updated correspondence once they have plans in place.

Traffic Study Report Provided to Township Regarding Broad Street

PennDOT LTAP traffic study report on Broad Street was sent to the township on Tuesday, August 12, 2025. Based on the traffic data collected by LTAP based on the speed of the vehicles and volume of vehicles, LTAP has recommended that the township lower the enforceable speed limit to 20 MPH on Broad Street. The next step would be for the township to prepare an ordinance officially establishing the recommended 20 MPH speed limit on Broad Street. The township will prepare an ordinance for consideration at the September 2025 supervisors meeting.

Supervisor Hawk commented that the traffic study was conducted with no cost to the township. He further commented that the average speeds from the reports for the radar sign from when it was on Broad Street was 17.7 MPH and 19.9 MPH, respectively.

Trash and Recycling Service Bid Specifications—OPEN DISCUSSION

Mr. Rozitski and Attorney Sanguedolce are close to finishing up the bid documentation for the township trash and recycling bid documentation. The current contract with JP Mascaro expires March 31, 2026, so Mr. Rozitski would like to put the services out to bid soon. The only remaining question is how the township would like to have the term of the contract be:

- 1) 3 year contract
- 2) 2 year contract with an option for a 3rd
- 3) 1 year contract with 2 option years

Attorney Sanguedolce will check to see if a 3 year contract with 2 option years is possible. Further discussion will take place among the supervisors.

Correspondence Received from Amazon About Trunk or Treat Event at Attardo Park—OPEN DISCUSSION

Correspondence has been received by the township from the assistance general manager from Amazon on Enterprise Way that they are interested in holding a trunk or treat event at Attardo Park in the township sometime in October. Based on the correspondence, Amazon would volunteer staff to organize activities, decorate vehicle trunks with candy and treats, and provide potential additional activities at the event. Mr. Rozitski talked to Chief Angelella about potential traffic situations and she believes it would be manageable based on the haunted house traffic at the old fire station in the past. Mr. Rozitski just wanted to get the supervisors thoughts about the potential event.

Supervisors agreed that the event would be great for the community, and directed him to proceed further. Mr. Rozitski will schedule a meeting with Amazon to start organizing the event.

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Financial

- **Motion:** To ratify July-August pre-paid bills in the amount \$512,750.83 (payments of \$374,690.89 to various vendors that are reimbursable through DCED LSA grants and DCED Multimodal grant) and bills payable in the amount of \$5,250.00 and payroll and related expenses for payroll period ending

7/2/2025	83,272.31
7/16/2025	75,097.17
7/30/2025	76,787.17

Automatic Debits:

Bank Fees	\$95.00
Amazon	\$778.60
AmTrust	\$8,826.00
Principal Life	\$825.31
Amazon	\$16.48
Adobe	\$21.19
Hartford	\$1,363.02
Amazon	\$427.89
Amazon	\$404.34
Amazon	\$552.30
Amazon	\$148.11
PR Transfer	\$75,097.17
Aflac	\$66.86
MadTees—Zoning	
Uniform	\$122.00
Chewy	\$75.52
Neopost	\$100.00
Walmart	\$232.14
PennBOC	\$65.00
Amazon	\$40.97
Amazon	\$86.77
UCC Fees	\$229.50
COPsPlus	\$1,342.71
RSC Insurance	\$510.00
Amazon	\$16.99
PR Transfer	\$76,787.17

BHW—July 2025--\$7,292.78

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QUESTIONS/CONCERNS – NONE HEARD.

Motion to approve payment of bills and unpaid bills.

Slezak ___ Hawk _S_ Taroli _M_
 Slezak _Y_ Hawk _Y_ Taroli _Y_

Emergency Management Report

Supervisor Hawk commented and wanted to give kudos to township emergency services and surrounding departments for a great inaugural Emergency Services Day.

Fire Department

Incident Report – July 2025 –Supervisor Hawk dispensed with a reading of the report.

QUESTION/CONCERNS – NONE HEARD.

- Motion to approve incident report for July 2025

Slezak _S_ Hawk _____ Taroli _M_
 Slezak _Y_ Hawk _Y_ Taroli _Y_

Supervisor Hawk commented and wanted to give kudos to the fire department for their quick response on the Old Forge fire and getting out of the convenience store prior to the collapse.

Ambulance Report

Monthly report for July 2025 – Supervisor Hawk dispensed with a reading of the report.

- Motion to approve ambulance report

Slezak _M_ Hawk _____ Taroli _S_
 Slezak _Y_ Hawk _Y_ Taroli _Y_

Police

POLICE REPORT - submitted by Chief Angelella – Supervisor Hawk dispensed with a reading of the report.

- Motion to approve police report as submitted

Slezak _M_ Hawk _S_ Taroli ____

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Slezak __Y__ Hawk __Y__ Taroli __Y__

Consideration to Sponsor Candidate at Lackawanna College Police Academy

Chief Angelella has requested that the township sponsor a candidate at the Lackawanna College police officer training school, paying tuition and uniform cost as well as a base salary while the candidate attends school. Tuition reimbursement from MPOEC would be 75% and salary reimbursement 45%. Upon completion of school the officer would be hired as full time police officer of the township for at least five years. Police officers are in demand in departments all through Luzerne and Lackawanna Counties. The practice of sponsoring a cadet at the academy is becoming more common place.

- **MOTION:** To send a **candidate** to the police academy. Candidate will be recommended by the police chief and approved by the supervisors.

Slezak __M__ Hawk _____ Taroli _S__

Slezak _Y__ Hawk _Y__ Taroli __Y__

Road Department –

Payment Application #4 Received for Baker Chapel Phase II

Payment application #4 has been received for Baker Chapel Phase II from M&J Excavation for \$303,373.00. Township engineers recommended approval of the payment application. Payment for this payment application would be covered by the PennDOT Multimodal Grant for the project.

- **MOTION:** To approve payment for payment application #4 for Baker Chapel Phase II for \$303,373.00 (covered by PennDOT Multimodal Grant for project).

Slezak __M__ Hawk __S__ Taroli ____

Slezak _Y__ Hawk _Y__ Taroli __Y__

Payment Application #1 Received for William Street Project

Payment application #1 has been received for the William Street Project from MultiScape for \$39,756.78. Township engineers recommended approval of the payment application.

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Payment for this payment application would be covered by the Luzerne County Community Development Block Grant.

Supervisor Slezak wanted to clarify if this is for materials only, and Mr. Rozitski confirmed.

- **MOTION:** To approve payment for payment application #1 for William Street Project for \$39,756.78 (covered by Luzerne County Community Development Block Grant for project).

Slezak __M__ Hawk _____ Taroli __S__

Slezak __Y__ Hawk __Y__ Taroli __Y__

Consideration of Awarding Ridge Road Swale and Pipe Improvements Project

The supervisors are considering stormwater improvements on Ridge Road in the township by installing swales and pipes along the sides of the road. The funds for these improvements would come out the township’s MS-4 savings account held by WWSA. The advertisement for the bids for the project were placed in the Citizens Voice on August 2, 2025 and August 5, 2025. The bid opening took place on August 15, 2025 at 11am.

- **MOTION:** To award Ridge Road Swale and Pipe Improvements Project to **Latona Trucking Inc.** for **\$30,600.00** (project funds would be covered by township’s MS-4 savings account).

Slezak _____ Hawk __S__ Taroli __M__

Slezak __Y__ Hawk __Y__ Taroli __Y__

Engineering Report –July 2025-August 2025

Mr. Rozitski dispensed with highlights of the various projects in with the planning commission.

MS-4 Report

Supervisor Taroli commented that as of July 31, 2025, there was \$168,774.59 in the MS-4 savings account. She further commented that the stormwater projects being done are utilizing MS-4 funds in the savings account.

PUBLIC TESTIMONY ON NON-AGENDA ITEMS – Our public guests are reminded that the public testimony is limited to ten minutes. Any public guest who is to provide

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testimony to the Board during a meeting should state their name (spell their last name) and address, and if speaking for an organization, the name, and identity of the organization. Note that meetings are being audio and video recorded.

Corey Jones (Speaking on behalf of North East Secure Treatment Unit)—

Mr. Jones provided an overview of the North East Secure Treatment Unit on Sathers Drive in Pittston Township, and highlighted they are one of seven treatment units in the state. He further commented on the job opportunities available at the facility, and expresses wishes to give back to the community on behalf of the unit. Mr. Rozitski said the board will consider that.

Dennis Fritz—

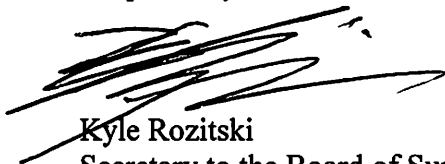
Mr. Fritz wanted to express appreciation for the progress being made on Decker Lane in the township. He expressed kudos to the new code enforcement officer for the job done so far up there.

Mark Simko—

Mr. Simko thanked the board on the traffic study done on Broad Street and expressed that he wishes the board to consider making William Street down to the Bypass a one-way route. Mr. Rozitski said the board will consider.

Adjournment: Motion to Adjourn
 • Slezak ___ Hawk _S_ Taroli _M_
 Roll Call: Slezak _Y_ Hawk __Y__ Taroli _Y_

Respectfully submitted,



Kyle Rozitski
 Secretary to the Board of Supervisors
 Pittston Township