

- **MINUTES**
- **Pittston Township**
- **Board of Supervisors Meeting**
- **September 15, 2025**
- **Pittston Township Municipal Building**

Call Meeting To Order 6:00 PM

Supervisor Hawk requested a moment of silence for the anniversary of 9/11 and recent events in the country.

- Pledge of Allegiance

Slezak __P__ Hawk __P__ Taroli __P__

- Executive sessions were held 8/21/2025 and 8/28/2025 regarding contracts and personnel

Minutes: minutes of the Supervisors regularly scheduled August 18, 2025 general meeting was presented to Supervisors for their review comments and/or corrections.

Questions/Corrections – NONE HEARD.

- **Motion:** To approve the minutes of August 18, 2025 general meeting.

Slezak ____ Hawk __S__ Taroli __M__
 Slezak __Y__ Hawk __Y__ Taroli __Y__

PUBLIC TESTIMONY ON AGENDA ITEMS ONLY – Our public guests are reminded that the public testimony is limited to ten minutes. Any public guest who is to provide testimony to the Board during a meeting should state their name (spell their last name) and address, and if speaking for an organization, the name, and identity of the organization. Note that meetings are being audio and video recorded.

Supervisors Comments

Minimum Municipal Obligation for 2026

Prepared by Duda Actuarial based on estimated salaries for 2026 was presented to Supervisors for inclusion in the 2026 Operating Budget

Police	\$127,007
Non Uniform	29,979

Up slightly from 2025 MMO. State aid will help reduce impact of the 2026 MMO obligation.

- **Motion:** To include in the 2026 Operating Budget the suggested MMO as prepared by Duda Actuarial Consulting

Slezak ____ Hawk __M__ Taroli __S__
 Slezak __Y__ Hawk __Y__ Taroli __Y__

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Resolution 9-01 of 2025---Adoption of Luzerne County Hazard Mitigation Plan

A draft of the 2025 Luzerne County hazard mitigation plan has been completed and is in the approval process with FEMA. Township officials, including emergency management officials, have been attending meetings with Luzerne County EMA and has provided input from Pittston Township’s point of view for the plan. Luzerne County EMA and Luzerne County Planning has recommended municipalities adopt the plan.

- **MOTION:** To approve Resolution 9-01 of 2025—Adoption of Luzerne County Hazard Mitigation Plan.

Slezak ___ Hawk _M___ Taroli _S___
 Slezak _Y___ Hawk _Y___ Taroli _Y___

Resolution 9-02 of 2025—Designating Kyle Rozitski as Representative of Pittston Township to Luzerne County Upset Tax Sale

At the recommendation of the township solicitor, Mr. Rozitski suggested tabling Resolution 9-02 of 2025.

- **MOTION:** To TABLE Resolution 9-02 of 2025—Designating Kyle Rozitski as Representative of Pittston Township to Luzerne County Upset Tax Sale on September 18, 2025. There is no compensation for this designation.

Slezak _S___ Hawk _M___ Taroli ___
 Slezak _Y___ Hawk _Y___ Taroli _Y___

Ordinance 9-01 of 2025—Establishing Speed Limit on Broad Street

An ordinance is being considered by the township supervisors to establish the speed limit on Broad Street to 20 MPH as recommended in the LTAP traffic study conducted by PennDOT, as opposed to the 25 MPH original designation. The ordinance advertisement was placed in the Citizen’s Voice in the September 7th edition and the advertisement and draft copy of the ordinance was placed on the township website on September 3rd.

- **MOTION:** To approve Ordinance 9-01 of 2025—Establishing the speed limit on Broad Street to 20 MPH

Slezak _M___ Hawk _S___ Taroli ___
 Slezak _Y___ Hawk _Y___ Taroli _Y___

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Consideration of Application of James Nalaschi for Handicapped Parking Sign

Application was received by James Nalaschi of Market Street in Lower Browntown for a handicapped parking sign to be placed in front of his property. The application was received by Chief Angelella and she recommended approval by the supervisors.

- **MOTION:** To approve the application of James Nalaschi of Market Street for a handicapped parking sign.

Slezak M Hawk Taroli S
 Slezak Y Hawk Y Taroli Y

McDonald’s Drive Thru Upgrade Presentation

Representatives of Bohler Engineering are in attendance to give an introduction for a project to upgrade the McDonald’s drive thru in the township. They wanted to give a preliminary presentation to the supervisors and the public prior to filing a formal Land Development application.

Update on Bypass and William Street Intersection

At the August 2025 meeting, some residents raised concerns about the safety of the Bypass and William Street intersection. The township has talked to Pennoni, Inc. about this issue and they are getting together the traffic and accident data at this intersection. If everything works out, they are pursuing no U-Turn signs to put on both directions on the Bypass traffic signals at this intersection.

Amazon and Pittston Township to Hold Trunk or Treat Event At Attardo Park

In coordination with Amazon, Pittston Township is holding a trunk or treat event at Attardo Park on Saturday, October 25th, 2025 from 12pm-4pm. Amazon is currently designing the flyer, and we will be holding sign ups for residents and organizations that would like their vehicle to participate in the event. More details will be provided soon.

Financial

- **Motion:** To ratify July-August pre-paid bills in the amount \$263,229.00 and bills payable in the amount of \$2,575.33 and payroll and related expenses for payroll period ending

8/13/2025 83,900.73

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8/27/2025

75,571.22

Automatic Debits:

Bank Fees	\$95.00
Amazon	\$115.23
AmTrust	\$8,826.00
Adobe	\$34.96
Bank Fees	\$35.00
Amazon	\$162.31
Hartford	\$1,363.02
National Notary Assoc	\$288.68
Amazon	\$118.99
Neopost	\$100.00
VistaPrint	\$37.08
MadTees-Street Dept	
Clothing	\$714.00
Amazon—Police	
Uniforms	\$690.09
Highmark EDI—	
Health Insurance	\$46,442.57
Commonwealth of	
PA (Notary License)	\$42.00
Amazon	\$227.60
EZPass	\$70.00
Comcast	\$257.52
Neopost	\$100.00
Lindsey Equipment	\$276.36
Aflac	\$66.86
Amazon	\$464.41
Chewy	\$75.52

BHW—August 2025--\$14,371.29

QUESTIONS/CONCERNS – NONE HEARD.

Motion to approve payment of bills and unpaid bills.

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 Slezak _Y___ Hawk _Y___ Taroli ___Y___

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Emergency Management Report

Supervisor Hawk wanted to thank Mr. Rozitski and Tony Ranieli for their participation in the discussion and attending meetings for the hazard mitigation plan. He also wanted to remind the public that September 2025 is National Emergency Preparedness month. He also announced that the township recently purchased breaching supplies for the police to make them more prepared in breaching situations.

Fire Department

Incident Report – August 2025

QUESTION/CONCERNS – NONE HEARD – Supervisor Hawk dispensed with the reading of the report.

- Motion to approve incident report for August 2025

Slezak __S__ Hawk _____ Taroli __M__

Slezak __Y__ Hawk __Y__ Taroli __Y__

Rescue Tools Purchased From LSA Grant Delivered and Installation Completed

The rescue tools for the fire department that were purchased from ESI Equipment, which was funded from the 2024 LSA Grant, were delivered to the fire department and installation on the fire truck has been complete. For those that are unfamiliar with the tools, they are hydraulic tools otherwise known as the “jaws of life”. With the installation of the tools, they are now available for service for the fire department if needed.

Fireman’s Relief Funds

The township received notification from the state that \$26,434.62 will be distributed to Pittston Township on September 17, 2025 for the Pittston Township Volunteer Fire Department. Per state law, this money must be turned over to the volunteer fire department within 60 days of receipt.

- **MOTION:** To forward \$26,434.62 to the Pittston Township Volunteer Fire Department within the 60 day time frame after receipt of the funds by the Township.

Slezak _____ Hawk __M__ Taroli __S__

Slezak __Y__ Hawk __Y__ Taroli __Y__

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Ambulance Report

Monthly report for August 2025 – Supervisor Hawk dispensed with the reading of the report.

- Motion to approve ambulance report
 Slezak M Hawk Taroli S
 Slezak Y Hawk Y Taroli Y

Police

POLICE REPORT - submitted by Chief Angelella - Supervisor Hawk dispensed with the reading of the report.

- Motion to approve police report as submitted
 Slezak S Hawk Taroli M
 Slezak Y Hawk Y Taroli Y

Road Department –

Consideration of Change Orders #3 and #4 for Parnell Street Stormwater Project

Change orders #3 and #4 have been sent over to the township from American Asphalt for the Parnell Street stormwater project for \$27,088.50 and \$65,075.00, respectively. Both change orders would be covered by the DCED Small Water and Sewer grant for the project. Change order #3 is for a replacement of a collapsing pipe and drain at the corner of Parnell and Ford Street and change order #4 is for continuing with stormwater infrastructure and pavement to the end of Parnell Street to exhaust the grant funds.

- **MOTION:** To approve change order #3 for the Parnell Street Stormwater Project for \$27,088.50 for a replacement of a collapsing pipe and drain.
 Slezak M Hawk S Taroli
 Slezak Y Hawk Y Taroli Y

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- **MOTION:** To approve change order #4 for the Parnell Street Stormwater Project for \$65,075.00 for continuing further up Parnell Street with stormwater infrastructure and pavement.

Slezak M Hawk Taroli S
 Slezak Y Hawk Y Taroli Y

Consideration of Bids for Center Street Stormwater Swale Project in Township

Bids were collected to complete a stormwater swale project in Pittston Township. The upper part of Center Street has had stormwater issues for many years, and the supervisors wanted to collect bids to install a swale to fix the issue. Funds for the project would come from the Township’s MS-4 savings account from WVSA. Pennoni, Inc. came out to study the issue and collected the bids for the proposed project:

Arena Trucking and Excavating	\$7,468.55
Latona Trucking and Excavating	\$15,375.00

- **MOTION:** To award Center Street Stormwater Swale Project to Arena Trucking and Excavating for \$7,468.55 (retroactive to 8/22/2025) (funds for project would come from the Township’s MS-4 savings account).

Slezak Hawk S Taroli M
 Slezak Y Hawk Y Taroli Y

Recreation –

Consideration of Approval of Final Payment Application #5 for Tennis/Pickleball Court

Keystone Sports Construction sent to the township their final payment application #5 for the tennis/pickleball court project at Attardo Park for \$15,115.76. Funds for this project would come from the DCED Greenways, Trails, and Recreation grant.

- **MOTION:** To approve payment of payment application #5 to Keystone Sports Construction for \$15,115.76 for tennis/pickleball court project (funded through DCED Greenways, Trails, and Recreation grant).

Slezak Hawk S Taroli M
 Slezak Y Hawk Y Taroli Y

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Orioles Park Update

The township finally got the DCED Greenways, Trails, and Recreation grant paperwork back from the state for Orioles Park. Mr. Rozitski has begun obtaining quotes on replacing the fencing for the park. Mr. Rozitski has received two quotes so far. One item to discuss is getting rid of the brush behind the fencing to prevent the fencing from being destroyed. We also plan on obtaining a quote for a new ride. The basketball court seems to be in good shape.

Zoning

Consideration of Approval of Menichini Minor Subdivision

The supervisors are considering the approval of the Menichini minor subdivision. At their September 3, 2025, the Pittston Township Planning Commission recommended approval of the subdivision plans and a waiver of the water and gas utility will-serve letters. Township engineers recommended approval of the waiver and subdivision plans.

- **MOTION:** To approve waiver of water and gas utility will-serve letters (SALDO section 505.14) for Menichini minor subdivision as recommended by the planning commission and township engineers.

Slezak __M__ Hawk _____ Taroli _S__

Slezak _Y__ Hawk _Y__ Taroli __Y__

- **MOTION:** To approve Menichini minor subdivision plans as recommended by the planning commission and township engineers.

Slezak __M__ Hawk _____ Taroli _S__

Slezak _Y__ Hawk _Y__ Taroli __Y__

Engineering Report –August 2025-September 2025

Mr. Rozitski dispensed with the reading and highlights of the engineering report and projects in the planning commission.

MS-4 Report

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Supervisor Taroli reported that 118 streets in August were cleaned and 50,028 pounds of debris were removed. She further reported that \$152,210.48 was in the MS-4 account as of 8/31/2025. She finally reported on the MS-4 projects that are currently ongoing in the township.

PUBLIC TESTIMONY ON NON-AGENDA ITEMS – Our public guests are reminded that the public testimony is limited to ten minutes. Any public guest who is to provide testimony to the Board during a meeting should state their name (spell their last name) and address, and if speaking for an organization, the name, and identity of the organization. Note that meetings are being audio and video recorded.

Dennis Fritz—

Mr. Fritz requested updates on Decker Lane issues and the Glendale Hose Company deed.

Joe Gillespie—

Mr. Gillespie commented and inquired on if a grant to install stormwater infrastructure on Sterling Street was in the works. Mr. Rozitski reported a grant was submitted and the township was waiting to see if the township gets awarded the grant.

Jim Laskowski—

Mr. Laskowski inquired on updates about his stormwater issues and damage to his property. The township will follow up.

John W. Adonizio—

Mr. Adonizio inquired about the Parnell Street stormwater project and if paving will be conducted with the project. He also inquired if police could patrol further by the stop sign coming off the bypass onto Oak Street.

Christine Menichini—

Ms. Menichini inquired about the Oak Street stormwater issues. She also requested the township put the letter on the Oak Street traffic on the website once received.

Carmella Wozniak—

Ms. Wozniak requested that the township MS-4 team come to her property to evaluate erosion from the stormwater on her property. The township will follow up.

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Adjournment: Motion to Adjourn

- Slezak ___ Hawk _S_ Taroli _M_

Roll Call: Slezak _Y_ Hawk _Y_ Taroli _Y_

Respectfully submitted,



Kyle Rozitski
Secretary to the Board of Supervisors
Pittston Township