



# Pittston Township Building Permit Application

421 Broad St., Pittston Township, PA 18640  
Phone: 570-654-0161 Fax: 570-654-4488

**INCOMPLETE, UNSIGNED, IMPROPERLY FILLED OUT APPLICATIONS WILL BE DENIED**

**Type of Permit:**  Residential  Commercial Date: \_\_\_\_\_

\* 1 or 2 family dwelling or townhouse and/or their associated, accessory structures only.

\*\* Any structure or occupancy other than a 1 or 2 family dwelling or townhouse.

\*\*\* Fill out ONLY applicable blocks. If unknown, leave blank.

Permit #: \_\_\_\_\_

Site Address: \_\_\_\_\_ Tax Parcel #: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Architect: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Type of Work of Improvement (Check All That Apply)

- New Building  Foundation Only  Alteration  Demolition  Relocation
- Addition  Change of Use  Plumbing  Mechanical  Electrical

Describe the proposed work: \_\_\_\_\_

\_\_\_\_\_

Cost of Construction: \$ \_\_\_\_\_ Utility Company Job # \_\_\_\_\_

Description of Building Use (Check One)

RESIDENTIAL

- One-Family Dwelling
- Two-Family Dwelling
- Multi-Family  
# of Units \_\_\_\_\_

NON-RESIDENTIAL

Specific Use: \_\_\_\_\_

Use Group: \_\_\_\_\_

Change in Use:  Yes  No

If Yes indicate former use: \_\_\_\_\_

Maximum Occupant Load: \_\_\_\_\_

Maximum Live Load: \_\_\_\_\_

A copy of the signed contract/agreement with the property owner is required.

**Job Cost**

Total cost of Proposed Work / Contract Amount\*\*\*: \_\_\_\_\_

\*\*\* Labor will be estimated for material only job by the BCO. The most recent edition of the Building Valuation Data as published by the International Code Council will be used to verify actual construction costs for new construction.

**General Permit Information**

**No work shall be started prior to the issuance of the building permit.** Fines per PA-UCC.  
 Work in **special flood hazard areas** will require additional information.  
 Completion & submission of this application does not guarantee or constitute permit issuance.

All Permit Application Require The Following:

- Three (3) copies of plans/drawings are required to be submitted with this application.
- Submit three (3) copies of construction specifications.
- A copy of the signed contract/agreement with the property owner is required.
- Submit one (1) copy of zoning approval when applicable. Consult with zoning officer.
- A copy of municipal approval for sewage is required with each application (when applicable).

Residential: Allow **15 business days** for plan review of submitted material.  
 Commercial: Allow **30 business days** for plan review of submitted material.

**Certification / Authorized Agent / Required Inspections / Re-inspection Fees**

I hereby certify that I am the property owner, equitable owner or authorized agent of the owner for the property and project listed in this application. I further certify that all work performed and all attached plans and specifications will be in compliance with Act 45 of 1999, known as the Pennsylvania Uniform Construction Code (PA-UCC). I understand that inspections are required under the PA-UCC and that I am responsible for ensuring that all required inspections are requested and performed before any work is covered. I agree to call if I am unsure when an inspection is required. I further agree, the Building Code Official and all assigned code inspectors shall have the authority to enter the property and building described in this permit at reasonable hours to inspect the premises and enforce the provisions of the PA-UCC and this permit. I also understand permit fees are non-refundable and **failed inspections will result in additional fees** for re-inspections performed. The information I have supplied is correct to the best of my knowledge. **I have read and understand** the general permit information and agree to comply with all aspects of the PA-UCC, storm-water, and floodplain ordinances.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Applicant / Permit Holder: \_\_\_\_\_

***\*Do Not Write Below. Areas below to be filled out by the Building Code Official Only\****

***Internal Use Only***

Building	\$
Plumbing	\$
Mechanical	\$
Electrical	\$
Accessibility	\$
Plan Review	\$
<b>Sub-Total:</b>	\$
Admin Fee (where applicable)	\$
PA-UCC Fee	\$
<b>Total Fee:</b>	\$

Type of Payment:     Cash    Check #: \_\_\_\_\_    Amount Received: \$ \_\_\_\_\_

Date Received: _____	Date Issued: _____	Permit # Issued: _____
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**To schedule inspections please call or email us at the following: Office 570-270-3900**

Mark D. Bienias

Plumbing & HVAC Inspector

Phone: 570-814-1048

MarkB@BHWinspections.com

**\* Carbon Monoxide Detectors Are Required To Be Provided For Any Residence That Contains A Fuel-Fired Appliance Or Has An Attached Garage**

**The following inspections are required if applicable:**

Footers

Concrete Foundation Wall Pre-Pour

Backfill Inspection (Prior to placement)

Underground Plumbing

Underground Electrical

Electrical Service (A Utility Company Job Number is required to be obtained from the utility company)

Basement Slab Pre-Pour

Rough Framing

Rough Wiring

Rough Plumbing

Rough Mechanical

Insulation / Energy Conservation

Wallboard

Final Building

Final Electrical

Final Plumbing

Final Mechanical