

TOWNSHIP OF PITTSTON MUNICIPAL BUILDING
421 BROAD STREET
PITTSTON TOWNSHIP, PA 18640

**PITTSTON TOWNSHIP
INVITATION TO BID
CUSTOM PRINTED TRASH BAGS**

The Township of Pittston is requesting bids for **Custom Printed Trash Bags**. A copy of the formal bid specifications may be obtained at the Pittston Township Municipal Building, 421 Broad Street, Pittston, PA, Monday through Friday, between the hours of 9 AM and 4 PM and on the Township Web Page *pittstontownship.org*. SEALED BIDS will be accepted at the Pittston Township Municipal Building, 421 Broad Street, Pittston Township, PA until 10:00 AM on November 17, 2023. Bids will be opened and read aloud pursuant to the bid solicitation and advertisement notice. If there is an acceptable bid, it will be awarded at the regularly scheduled meeting of the Board of Supervisors on Monday, November 20, 2023 at 7:00 PM.

**SPECIFICATIONS AND CONDITIONS FOR CUSTOM
PRINTED TRASH BAGS FOR THE TOWNSHIP OF
PITTSTON, PA**

I. DEFINITIONS

The following words, when used herein shall have the following meanings:

A. **COMPANY** means the person agreeing to manufacture, supply and deliver custom printed trash bags.

B. **PERSON** means a natural person, firm, co-partnership, association or corporation.

II. GENERAL REQUIREMENTS - A

A. The Company shall manufacture, supply and deliver custom printed trash bags and corresponding trash bag ties in accordance with the following specifications and quantities:

Bag Size: 30 gallons (16x14x36)

Bag Thickness: 1.7 Mil

Bag Color: Black

Print Color: White

Imprint: One side only - random repeat to read "Pittston Township"

Imprint size: Two inches (2') or larger

Number of cartons: 1600

Number of sleeves per carton: 4

Bags must be in rolls, number of Bags per roll: 52

Minimum Weight per carton: 25.45 lbs (net of cardboard box)

Sufficient plastic ties must be included in each roll.

EXACT SAMPLE OF THE BAG THAT WILL BE FURNISHED IN ACCORDANCE WITH THE EACH COMPANY'S BID MUST BE SUBMITTED BY EACH BIDDER ALONG WITH ITS BID.

B. The Company shall be responsible for the delivery of all trash bags to the Pittston Township Municipal Building, 421 Broad Street, Pittston Twp., PA 18640. All deliveries shall include a packing slip designating the contents of each shipment. **The delivery of all Cartons is required to be made not before March 15, 2024 but no later than March 29, 2024** All deliveries must be made between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday. **The Company shall notify Pittston Township at least 48 hours in advance of the date of any delivery. All delivery charges/costs shall be the sole responsibility of the Company.**

C. The Company shall warrant and guarantee all trash bags against defective design, workmanship and materials for a period of one (1) year from the date of delivery. The Company further warrants that all trash bags will be fit for use for their intended purpose. The Company agrees to promptly remedy without charge to the Township any defects of any trash bags due to defective design, workmanship or materials, or non-fitness, including but not limited to, manufacturing and delivering replacement trash bags. In addition, the Company agrees to guarantee that all trash bags meet the specifications of the Township set forth above, and that they strictly conform in all respects to with sample trash bag submitted by the Company with its bid.

D. No payment shall be due to the Company until the Township receives all 1600 cartons of trash bags. The Township shall pay the net due to the Company within 15 days of its receipt of all 1600 cartons furnished by the Company.

E. Within 20 days after the bid is awarded, the successful bidder shall submit a bond (or certified check made payable to Pittston Township) guaranteeing performance in an amount not less than 10% of the bid price. The bidder shall require the attorney-in-fact who executes the required bond (if applicable) on behalf of the surety to affix thereto a certified and current copy of a power of attorney.

F. A Non-Collusion Affidavit must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid. The failure of any bidder to include the required Affidavit will result in disqualification of each such bidder's bid.

G. Within 20 days after receipt of notice of award of the bid from the Township, the successful bidder shall execute an agreement with the Township which incorporates the specifications, terms and conditions set forth herein.

H. No bid will be considered which fails in any material respect to comply with the terms of these Bid Specifications. The Board of Supervisors reserves the right to accept or reject any or all bids and to waive any or all formalities in any bid. The Board maintain full discretion over whether to award the bid, and to whom the bid may be awarded.

I. The Company agrees to indemnify, hold harmless and defend the Township, its officers, agents, employees, successors, and assigns, from and against any and all losses, expenses, (including attorneys fees), costs, damages, liabilities, suits and claims in connection with or arising out of any actual or alleged personal injury or damage or destruction to property by whoever suffered, sustained or alleged to have been sustained by reason of (1) any act, error or omission, whether negligent or not, of the Company or its agents, employees, suppliers, subcontractors and/or consultants, or (2) any defect, whether latent or patent, in any product of the Company which was sold/supplied to the Township, or (3) any failure of any of the goods sold to the Township hereunder to comply with any warranty of the Company.

J. The Township of Pittston does not discriminate on the basis of race, color, national origin, sex, religion, age, disability or familiar status in employment or the provision of services. The Township of Pittston is an Equal Opportunity Employer.

I state that _____ understands and

(Name of my firm)

acknowledges that the above representations are material and important, and will be relied on by PITTSTON TOWNSHIP in awarding the contract(s) for which this bid is submitted. I understand and my Company understands that any misstatements in this Affidavit is and shall be treated as fraudulent concealment from PITTSTON TOWNSHIP of the true facts relating to the submission of a bid for the proposed contract.

(Name and Company Position) _____, _____

Sworn to and subscribed before me this _____ day of _____, 2023

Notary Public

**BID PROPOSAL FOR CUSTOM PRINTED TRASH BAGS FOR
THE TOWNSHIP OF PITTSTON**

The undersigned proposes to furnish Custom Printed Trash Bags for the Township of Pittston in accordance with the Municipality's specifications hereto attached and made part thereof. Per the bid specifications, an exemplar trash bag is attached for the Board's inspection.

TOTAL PRICE PER BAG: _____

TOTAL COST FOR 1600 CARTONS: _____

NAME & ADDRESS OF BIDDER: _____

Title:

Attest: